

# VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING AGENDA

June 2, 2020  
7:00 p.m.

**THE VILLAGE BOARD MEETING WILL BE CONDUCTED THROUGH ZOOM**

**TO PARTICIPATE BY PHONE:**

**Call:** 312-626-6799

**Enter Meeting Id:** 973 3894 9461

**Participant Id:** #

*Questions & Comments may also be emailed to prior to the meeting to [deputyclerk@itasca.com](mailto:deputyclerk@itasca.com).  
To be read into the record, statements must be received no later than 6:30 p.m. on the day of the meeting.*

**President:** Jeffery J. Pruyn Phone: 630-773-0835

**Trustees:** Jeff Aiani  
Dino Gavanis  
Michael J. Latoria  
Ellen Leahy  
Kathy Linsner  
Frank Madaras

**Clerk:** Jody A. Conidi

**Administrator:** Carie Anne Ergo

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Meeting Minutes
  - a. Committee of the Whole – May 19, 2020

Documents:

[20200519 COW MTG MINUTES.PDF](#)

5. President's Comments
6. Community Development Committee  
Chair Trustee Latoria; Co-Chair Trustee Gavanis

7. Capital & Infrastructure Committee  
Chair Trustee Aiani; Co-Chair Trustee Latoria
8. Finance & Operations Committee  
Chair Trustee Madaras; Co-Chair Trustee Linsner
9. Intergovernmental Committee  
Chair - Trustee Leahy; Co-Chair Trustee Aiani
10. Department Head Reports
11. Village Administrator Report
12. Old Business
13. New Business
14. Closed Session
15. Adjournment



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, May 19, 2020  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:42 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – May 5, 2020**

Trustee Gavanis moved to approve the Committee of the Whole Meeting Minutes of May 5, 2020. Trustee Linsner seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn reported DuPage County had wanted to separate from Cook County to open sooner under Governor Pritzker's Restore Illinois plan but now both areas are on track to reopen; the DuPage County Sheriff announced the department would not enforce the governor's Stay-at-Home Order; and supporting the Village following neighbors and advocates to open as soon as possible with limits.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanis

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**a. Bloomingdale Road Reconstruction Project – Phase II Design**

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 17-R0437.02 for phase II design engineering for the Bloomingdale Road Construction Project with costs not to exceed \$209,881.00. Engineering Consultant Wesolowski reported the project was rescheduled for 2023 due to issues with the Surface Transportation Program (STP). Trustee Latoria seconded. Motion carried by unanimous voice vote.

**b. 2020 Sidewalk Replacement Program – Design and Construction**

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 20-R0127 for design and construction engineering for the 2020 Sidewalk Replacement Program in the amount not to exceed \$17,948.00. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Information Technology Support Services Agreement – Enhanced Networks**

Trustee Madaras moved to recommend approval to continue an Information Technology Support Services Agreement with Enhanced Networks for the period of May 1, 2020 through April 30, 2021 with discounted rates ranging from \$115.00 for desktop consulting to \$170.00 for management consulting. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
Trustee Leahy had no report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported a police officer interrupted an early morning attempted armed burglary at the 7-11 on Rohlwing Road with three suspects in a stolen vehicle; a Roselle resident thanked the department for helping locate an Itasca resident with dementia traveling from Roselle to Itasca and found in Chicago; police officers have responded to nine mental health issue calls over 12 days with one attempted suicide intervention; reports of social distancing violations are being handled with education about required compliance; meeting with the Itasca School District 10 superintendent to plan a virtual commencement celebration; an anonymous resident donated gift cards with large amounts for people in need and funds for the Itasca Food Pantry; and Itasca has 130 COVID-19 outbreaks including 75 patients and four deaths at Forest View Rehabilitation and Nursing Center.

**Community Development Department**

Community Development Director Malik Jarmusz reported the Plan Commission meeting on Wednesday, May 20, 2020 will open and continue agenda items until meetings can be conducted using Zoom Video Communication for hearings with public comments; staff will schedule new permit application hearings before continuing larger cases; the Historical Commission has not met due to lack of agenda items and future meetings will be on Zoom Video Communication; a review committee is evaluating proposals for Itasca's Regional Transit Authority (RTA) Downtown Strategic Plan with a final selection due the end of June 2020; a permit will be issued this week for the bird muse at the Springbrook Nature Center; and six businesses requested reimbursement of \$8,211.00 through the Itasca Bucks program which has generated nearly \$27,000.00 in spending at participating restaurants.

**Administrative Services**

Administrative Services Manager Spencer reported residents donated \$8345.00 in Itasca Bucks and \$320.00 in cash donations through Village Hall for the Itasca Food Pantry.

**Engineering Services**

Village Engineer Wesolowski reported light poles are being installed for the Arlington Heights Road construction project and the next step is restoration; the multi-path on the north side of I-390 and all of the sidewalks are complete for the Sidewalk and Multi-path Project with the multi-path on the south side being installed next week; and the two logos are complete on the Ardmore Avenue water tank and Public Works is refilling the tank.

**Public Works Department**

Public Works Director Hitchcock reported the Village received eight inches of rain in a few days and the Wastewater Treatment Plant went from processing 1.6 million gallons per day to 17 million gallons over the last few days.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported Village Hall remained open during the Illinois Stay-at-Home order with visitors allowed in by appointment only, some employees were permitted to work from home while employees at work maintained distances of six feet; and starting Monday, June 1, 2020 Village Hall will open for walk-ins, masks and hand sanitizer will be available in the lobby, and a barrier will be in place for the Administrative and Community Development counters.

**12. New Business**

No New Business.

**13. Old Business**

No Old Business.

**14. Closed Session**

Trustee Latoria reported attending today's O'Hare Noise Compatibility Commission (ONCC) meeting, air travel is at 1975 levels, only three runways are being used, and the new runway will be online in five to six months.

Mayor Pruyn reported a Finance and Operations Committee meeting is scheduled for Tuesday, May 26, 2020 at 7:00 p.m. to continue 2020-2021 budget discussions.

**15. Adjournment**

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:25 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 19th day of May 2020.