

VILLAGE OF ITASCA

VILLAGE BOARD MEETING AGENDA

August 6, 2019

***** 7:30 p.m. *****

(Board Room, 2nd Floor)

President: Jeffery J. Pruyn

Phone: 630.773.0835

Trustees: Jeff Aiani

Dino Gavanos

Michael J. Latoria Kathleen Linsner

Ellen Leahy

Frank J. Madaras

Clerk: Jody A. Conidi

Administrator: Carie Anne Ergo

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Meeting Minutes
 - a. Village Board Meeting – July 16, 2019

Documents:

[20190716 VB MTG MINUTES.PDF](#)

5. President's Comments
6. Community Development Committee
 - Chair Trustee Latoria; Co-Chair Trustee Gavanos
 - a. Discussion and possible action on Zoning Certificate Request, Vonberg Valve Inc., 1380 Norwood Avenue

Documents:

[COMDEV A - ZONING CERT REQUEST - VONBERG.PDF](#)

7. Capital & Infrastructure Committee
 - Chair Trustee Aiani; Co-Chair Trustee Latoria
8. Finance & Operations Committee

Chair Trustee Madaras; Co-Chair Trustee Linsner

9. Intergovernmental Committee

Chair Trustee Leahy; Co-Chair Trustee Aiani

10. Consent Agenda

11. Voucher dated August 6, 2019

12. Department Head Reports

13. Village Administrator Report

14. Closed Session

15. Adjournment



Village of Itasca
Village Board of Trustees Regular Meeting Minutes
Tuesday, July 16, 2019
7:00 p.m.
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:09 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Ellen Leahy.

Others Present: Safety Director Bob O'Connor, Village Engineering Consultant Aaron Fundich, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Proclamation – Girl Scout Troup 55191

Mayor Pruyn presented a proclamation recognizing Girl Scout Troop 55191 and their accomplishments of an inspirational quotes wall at Elmer Franzen Immediate School, blanket donations for every child under the age of 12 on the School District 10's Holiday Drive list, tending the Itasca Public Action to Deliver Shelter (PADS) garden, and a no-sew fleece blanket project and supplies collection for the Almost Home Shelter; and setting a goal to achieve the Girl Scout Junior Bronze Award.

4. Audience Participation

No Audience Participation.

5. Meeting Minutes

a. Village Board of Trustees Meeting Minutes – July 2, 2019

Trustee Gavanese moved to approve the Village Board of Trustees Meeting Minutes of July 2, 2019. Trustee Aiani seconded. Motion carried by unanimous voice vote.

6. President Comments

a. Appointment – Police Pension Fund

Trustee Aiani moved to approve Resolution 1132-19, "A Resolution Approving the Appointment of Eric Pan to the Police Pension Fund" with a term expiration of July 15, 2021; Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Linsner, Madaras.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

b. Appointment – Village Treasurer

Trustee Latoria moved to approve Resolution 1133-19, “A Resolution Approving the Appointment of Marty Hower as Acting Treasurer for the Village of Itasca” with a term expiration of July 15, 2020 to serve continuing until such time as a respective replacement is approved by the Village Board; Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Linsner, Madaras.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

c. Oath of Office – Police Pension Fund and Village Treasurer

- i. Mayor Pruyn administered the Oath of Office for the appointment of Eric Pan to the Police Pension Fund.
- ii. Mayor Pruyn administered the Oath of Office for the appointment of Marty Hower as Village Treasurer.

Mayor Pruyn called for a recess at 7:18 p.m.

Mayor Pruyn reconvened the meeting at 7:39 p.m.

7. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavaness
Trustee Latoria reported no report

8. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria
Trustee Aiani reported no report.

9. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner
Trustee Madaras reported no report.

10. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Aiani reported no report.

11. Consent Agenda

- a. Approving Ordinance 1918-19 - PC #19-009, Kiddie Academy Child Care, 1119 North Prospect Avenue, Planned Development Amendment.
- b. Approving 2019 Manhole Rehabilitation Program Payment #2 and Final to National Power Rodding Corp.
- c. Approving the 2018 Holiday Inn Lift Station Replacement Payment Estimate #4 to Martam Construction Corporation.

- d. Approving Resolution 1131-19 – A Proposal to Engage Strategia Consulting LLC to Assist the Village with Media Relations and Communications.

Trustee Latoria objected to Consent Agenda Item “c” stating work on the Holiday Inn Lift Station was not completed in a timely fashion and wanting assurance the lift station was in working order before payment #4 is made to Martam Construction Corporation.

Trustee Gavanos moved to approve Consent Agenda items “a”, “b”, and “d”. Trustee Aiani seconded.

Roll Call:

Aye – Trustees Aiani, Gavanos, Latoria, Linsner, Madaras.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

Trustee Aiani moved to approve Consent Agenda item “c”. Trustee Madaras seconded.

Roll Call:

Aye – Trustees Aiani, Gavanos, Linsner, Madaras.

No – Trustee Latoria.

Absent – Trustee Leahy.

MOTION APPROVED.

12. Voucher – July 16, 2019

Trustee Madaras moved to approve the voucher dated July 16, 2019 in the amount of \$625,563.11. Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavanos, Latoria, Linsner, Madaras.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

13. Department Head Reports

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

14. Village Administrator Report

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

15. Closed Session

No Closed Session.

16. Adjournment

Trustee Aiani moved to adjourn the Village Board of Trustees Regular Meeting at 7:45 p.m. Trustee Latoria seconded. Motion carried by unanimous voice vote.

Submitted this 16th day of July 2019.



Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143
PHONE: 630/773-5568 FAX: 630/773-0852
e-mail: cstrom@itasca.com
www.itasca.com

MEMORANDUM

TO: President Jeff Pruyn
Village Board of Trustees

RE: Zoning Certificate Request
Vonberg Valve, Inc.
1380 Norwood Avenue

FROM: Kon Savoy, AICP
Senior Planning Consultant
Community Development

VB DATE: August 1, 2019

CC: Jodi Conidi, Village Clerk
Shannon Malik Jarmusz, Comm.
Dev. Director

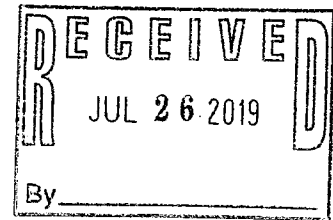
ENCL: Business License Application

I recommend approval of the Zoning Certificate Request from Vonberg Value, Inc. to operate a business in the M-Manufacturing District for a property on Norwood Ave, east of Rt. 53. Vonberg Valve, established in 1971, designs, manufactures, assembles, and tests hydraulic valves and manifold systems. The currently operate out of a facility at 3800 Industrial Avenue, Rolling Meadows, IL.

The building is 51,270 square feet with 9,900 square feet as office space and 41,370 square feet of manufacturing/industrial space. The facility will operate with one shift and will contain 33 employees. Parking is adequate for the site as there are 70 parking spaces available for employees and visitors. In addition, 2 company vehicles will be stored on-site within the interior loading dock.



Village of Itasca New Business Application



Return completed form with applicable fees to:
Village of Itasca, Community Development Department
550 W. Irving Park Road
Itasca, Illinois 60143
Phone: 630-773-0835 Fax: 630-773-2505

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

General Information

Application Date: 7-18-2019 Move-In Date: TBD Date you assume(d) control of property through lease or purchase: 9-30-2019

Business Name: Vonberg Valve, inc.

Proposed Itasca Address: 1380 Norwood Avenue

Current Address: 3800 Industrial Avenue, Rolling Meadows, IL 60008

Mailing Address (if different from Proposed Itasca Address): _____

Parent Company and Address (if applicable): _____

Phone: (847)259-3800 Fax: (847)259-3997 Illinois Business Tax Number: 2738-9464

Email: info@vonberg.com Website: www.vonberg.com

Does your business collect retail sales tax? Yes No

Complete Description of Business Activities: Design, manufacture, assemble, and test hydraulic valves and manifold systems

Owner/Principal/Site Manager Information

Name: Michael D. Levon

Title: President & CEO

Phone: (847)259-3800

E-mail: mlevon@vonberg.com

Contact Information (if different from owner/principal/site manager)

Name: _____

Title: _____

Phone: _____

E-mail: _____

Site Information

Sq. Ft. of Retail Space: _____

Sq. Ft. of Office Space: 9,900

Sq. Ft. of Warehousing / Industrial Space: 41,370

Sq. Ft. of Other Space: _____

Total Sq. Ft. of Facility: 51,270

Zoning: Industrial ✓ M

Co-tenant Names and Uses (if any): _____

Number of Company Vehicles Parked On-Site: 2 - interior dock

Number of Vending Machines On-Site: _____

Total # of Parking Spaces Assigned to Your Business: 70

Total # of Employees at Location: 33

Number of Shifts: 1

Number of Employees On-Site During Peak Shift: 33

Tenant Information

Do or will you sub-lease a portion of your space to another company at the proposed Itasca location? Yes _____ No X

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

<u>Tenant Name</u>	<u>Use</u>	<u>Phone Number</u>
1. _____	_____	_____
2. _____	_____	_____

Other Itasca Sites (if applicable)

Do you occupy more than one location in Itasca? Yes _____ No X

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

<u>Address</u>	<u>Square Feet</u>
1. _____	_____
2. _____	_____

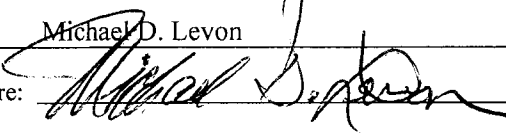
Fee Calculator

Please use the table below to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

New Tenant Inspection Fee	1. Using the Fee Table, enter the New Tenant Inspection Fee amount. This fee is payable to the Village of Itasca.	1. \$380
Business License Fee	2. <u>Business License</u> : Using the Fee Table, enter Business License Fee amount.	2. \$200
	3. <u>Live Entertainment License</u> : If the business will have live entertainment, enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license.	3.
	4. <u>Tobacco Seller's License</u> : If the business will sell tobacco, enter \$100. Additionally, complete and submit a Tobacco's Seller's License Application form.	4.
	5. <u>Vending Machine License</u> : If the facility will have vending machines onsite, enter \$25 per machine.	5.
	6. <u>Add lines 2 through 5</u> . This is your Total Business License Fee . This fee is payable to the Village of Itasca.	6. \$200

Certification

Under the penalties as provided by law, I declare that to the best of my knowledge and belief, the information on this form is true, correct, and complete, and the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance, a copy of which is available online at www.itasca.com/comdev.

Name: Michael D. Levon Title: President & CEO
 Signature:  Date: 7/18/19

OFFICE USE ONLY

Fee	Amount Paid	Date	Received By
New Tenant Inspection			
Total Business License			