



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, May 7, 2019  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

The regular Committee of the Whole Meeting was called to order at 7:58 p.m. by Mayor Pruyn.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Dino Gavanese, Trustee Mike Latoria, Trustee Ellen Leahy, Trustee Kathy Linsner, Trustee Frank Madaras.

ABSENT: None.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**4A. Committee of the Whole Meeting Minutes – April 16, 2019**

Trustee Gavanese moved to approve the Committee of the Whole meeting minutes of April 16, 2019. Trustee Latoria seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

**5A. Village Board Standing Committees**

Mayor Pruyn proposed restructuring Village Board Standing Committees from six to four committees: Finance and Operations, Community Development, Capital and Infrastructure, and Intergovernmental. Upon agreement by the Village Board, the Standing Committees structure will be approved at the next meeting.

**6. Community Development Committee – Trustee Latoria, Chair**

**6A. Conveyance of Public Improvements – The Residences at Hamilton Lakes**

Trustee Latoria recommended approval of Resolution 1122-19 for The Residences at Hamilton Lakes conveyance of public improvements (PC 14-007). Trustee Aiani seconded. Motion carried by unanimous voice vote.

**6B. Subdivision – 204 George Street and Elm Street**

Trustee Latoria recommended approval of a three lot subdivision for the vacant parcel commonly referred to as 204 East George Street (Ordinance 1913-19). The Plan Commission conducted a public hearing on April 17, 2019 and recommended approval with conditions (PC 19-007). Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7. Administration Committee – Trustee Madaras, Interim Chair**

**7A. Contract – 2019-2020 Cleaning Services**

Trustee Madaras recommended approval of Resolution 1067.1-19, “2019 Agreement Between Village of Itasca and Perfect Cleaning Service, Inc.” for the period of June 1, 2019 to May 31, 2020 with the same terms as the previous contract. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7B. Contract – 2019-2020 Health, Dental, and Life Insurance**

Trustee Madaras recommended approval of Resolution 1120-19 for 2019-2020 Health, Dental, and Life Insurance with Intergovernmental Personnel Benefit Cooperative (IPBC) renewing July 1, 2019. Trustee Latoria seconded. Motion carried by unanimous voice vote.

**7C. Contract – 2019-2020 Information Technology Support Services**

Trustee Madaras recommended approval of Resolution 1121-19 for information technology support services with Enhanced Networks. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7D. Contract – 2019-2020 Financial and Accounting Services**

Trustee Madaras recommended approval of Resolution 980.1-19 for financial and accounting services with Lauterbach & Amen for a cost of \$156,000.00. Trustee Latoria seconded. Motion carried by unanimous voice vote.

**8. Environmental Committee – Trustee Leahy, Chair**

No Environmental Committee report.

**9. Finance Committee – Trustee Madaras, Interim Chair**

**9A. Fiscal Year 2019-2020 Budget**

Trustee Madaras recommended approval of the Fiscal Year 2019-2020 Budget. Trustee Leahy seconded. Motion carried by majority voice vote.

**10. Public Safety Committee – Trustee Madaras, Chair**

Trustee Madaras thanked Safety Director O’Connor for doing a great job and for his support over the years.

**11. Public Works/Infrastructure Committee – Trustee Aiani, Chair**

**11A. Contract – 2019 Pavement Maintenance Program**

Trustee Aiani recommended approval of Resolution 1119-19 for the 2019 Pavement Maintenance Program award to Brothers Asphalt Paving in the amount not to exceed \$467,008.19. Village Engineering Consultant Wesolowski confirmed there will be a separate contract for emergency services. Trustee Madaras seconded. Motion carried by unanimous voice vote.

Trustee Aiani instructed staff to include project start and completion dates in all bid packages to narrow construction timelines.

**11B. Contract – 2019 Wastewater Treatment Plant Sludge Disposal**

Trustee Aiani recommended approval of Resolution 927.1-19 for the 2019 Wastewater Treatment Plant Sludge Disposal to Dahm Enterprises, Inc. in the amount of \$19.80 per cubic yard. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Trustee Latoria requested staff remove temporary fencing in the Village Hall plaza. The fencing is not required by Village code.

**12. Department Head Reports**

**Police Department**

Safety Director O'Connor reported a resident on Tall Oakes Lane drove a vehicle into and through a neighbor's garage but no structural damage was found to the townhome building; meeting with Illinois State Police to discuss a traffic plan for the 2019 BMW Championship at Medinah Country Club on August 13-18, 2019; an officer collected medication at Itasca Green Day on Saturday, May 4, 2019; and meeting with the Park District to discuss the Memorial Day parade.

**Community Development Department**

Community Development Director Malik Jarmusz reported Bridge Development will present at the Plan Commission meeting on Wednesday, May 15, 2019; Gullo International withdrew a special use request for off-site truck parking on their site at Irving Park and Rohlwing Roads; economic redevelopment and TIF discussions are being scheduled; and the Plan Commission agenda for Wednesday, May 15 2019 includes discussion of a potential text amendment for special use permits for gaming facilities.

Trustee Latoria requested staff investigate gaming flags outside Cucina Casale, 216 North Walnut Street, and on the corner of Irving Park and Rohlwing Roads.

**Engineering Services**

Village Engineer Wesolowski reported the interior of the water tower on Prospect Avenue is nearing completion and the exterior will be repainted next.

**Public Works Department**

No Public Works report; Public Works Director Hitchcock absent.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**13. Village Administrator Report**

Village Administrator Ergo had no report.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Gavanis moved to adjourn the Committee of the Whole Meeting at 8:58 p.m.  
Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 7th day of May 2019.

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Jody A. Conidi, Village Clerk