



Village of Itasca

550 W. Irving Park Rd. Itasca, IL 60143
630.773-0835 • Fax 630.773.2505 • www.itasca.com

MEMORANDUM

TO: President Jeff Pruyn
Board of Trustees

FROM: Ioana Ardelean, HR Manager

DATE: May 16, 2019

SUBJECT: Appointment of IMRF Authorized Agent

Given the transition of the HR function upon the HR Manager's departure, the Village must appoint a new IMRF Authorized Agent.

IMRF requires the appointment of a new authorized agent be processed via a Board resolution.

It is recommended that Village Administrator Carie Anne Ergo be appointed as the authorized agent.



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

| | | | |
|---|--|---|-----------------------------------|
| EMPLOYER NAME | | EMPLOYER IMRF I.D. NUMBER | |
| AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. | LAST NAME | FIRST NAME | MIDDLE INITIAL JR., SR., II, ETC. |
| TYPE OF GOVERNING BODY | | | |
| DATE APPOINTMENT MADE (MM/DD/YYYY) | EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) | POSITION TITLE | |
| <p>Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):</p> <p>To file Petition for Nominations of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>To cast a Ballot for Election of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | |
| X SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE | | DATE (MM/DD/YYYY) | |
| CERTIFICATION | | | |
| I, _____, do hereby certify that I am _____ <small>NAME</small> <small>CLERK OR SECRETARY</small> | | | |
| of the _____ <small>NAME OF EMPLOYER</small> | | | |
| and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated. | | | |
| SEAL | | SIGNATURE OF CLERK OR SECRETARY | |
| BUSINESS ADDRESS | | | |
| All correspondence and communications with the Authorized Agent are to be addressed as follows: | | | |
| NAME (IF DIFFERENT FROM ABOVE) | | | |
| <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. | | | |
| BUSINESS ADDRESS | | | |
| CITY STATE AND ZIP + 4 | | | |
| DAYTIME TELEPHONE NO. (with Area Code) | | ALTERNATE TELEPHONE NUMBER (with Area Code) | |
| FAX NO. (with Area Code) | | EMAIL ADDRESS | |

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

RESOLUTION NO. 1123-19

**A RESOLUTION APPOINTING AN AUTHORIZED AGENT WITH
RESPECT TO THE ILLINOIS MUNICIPAL RETIRMENT FUND**

WHEREAS, the Village of Itasca participates in the Illinois Municipal Retirement Fund (“IMRF”) pursuant to the Illinois Pension Code § 7-132; and,

WHEREAS, the Illinois Pension Code requires that each municipality participating in the IMRF appoint an Authorized Agent vested with the powers and duties set forth in Illinois Pension Code § 7-135; and,

WHEREAS, the corporate authorities of the Village of Itasca wish to appoint Carie Anne Wittenberg (Ergo) as the Village’s Authorized Agent with respect to the IMRF.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby appoint Carie Anne Wittenberg (Ergo) as the Village’s Authorized Agent with all of the powers and duties set forth in Illinois Pension Code § 7-135, including but not limited to the authority to file petitions for nominations of an executive trustee of the IMRF and the authority to cast a ballot for election of an executive trustee of the IMRF.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this 21st day of May, 2019.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Jody Conidi