



Village of Itasca
Village Board of Trustees Regular Meeting Minutes
Tuesday, December 15, 2020
7:00 p.m.
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Village Board of Trustees Meeting at 7:05 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Mike Latoria.

ABSENT: Trustee Kathy Linsner.

VIA ZOOM: Trustee Dino Gavanese.

Others Present: Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

Others Via Zoom: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Village Engineering Consultant Steve Zehner, Public Works Director Ross Hitchcock, Utilities Superintendent Mike Subers.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Village Board of Trustees Meeting Minutes – December 1, 2020

Trustee Latoria moved to approve the minutes of the Village Board of Trustees Meeting Minutes for Tuesday, December 1, 2020. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Madaras.

No – None.

Absent – Trustee Linsner.

MOTION APPROVED.

5. Presentations

No Presentations.

6. President Comments

Mayor Pruyn had no comments.

7. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

a. Zoning Certificate Request – RTS Holdings dba RoadOne Intermodalogistics

Trustee Latoria moved to approve a Zoning Certificate Request for RTS Holdings, dba, RoadOne Intermodalogistics, 1475 East Thorndale Avenue, Unit F, providing warehousing and transportation. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Madaras.

No – None.

Absent – Trustee Linsner.

MOTION APPROVED.

b. Special Use Amendment – Rohlwing Road and Devon Avenue

Trustee Gavanese moved to approve Ordinance 1963-20, “An Ordinance Approving a Planned development by Special use with Exceptions and Class I Site Plan Review (BSTP Midwest, LLC).”

7:10 p.m. Trustee Linsner arrived.

Trustee Madaras, Trustee Gavanese, Trustee Leahy, Trustee Latoria, Trustee Linsner would favor a sign height increase from 40’ to 60’ due to the elevation of I-390 and location of the sign in a below grade location. Trustee Aiani and Mayor Pruyn did not favor an increase in sign height. Village Attorney Hervas stated the current vote is for site plan and a 40’ sign, and an amendment to sign height must be through the Plan Commission. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

c. COVID-19 Outdoor Dining Operations Grant – Approval

Trustee Linsner moved to approve Resolution 1253-20, “A Resolution Establishing a COVID-19 Grant Program for Itasca Restaurants and Breweries” with an amendment to the maximum per restaurant and brewery from \$15,000.00 to \$10,000.00. Staff will draft a loan program to provide additional assistance to restaurants and breweries. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

8. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2020 Lead Service Line Replacement Project – Construction Engineering

Trustee Aiani moved to approve Ordinance 1958-20, “An Ordinance Levying Taxes for the Maintenance Portion of the Village of Itasca Special Service Area Number 3 (Spring Lake)”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

b. Public Water Supply Loan Program – Loan Agreement

Trustee Aiani moved to approve Ordinance 1962-20, “An Ordinance Authorizing Loan Agreement to Borrow Funds from the Public Water Supply Loan Program” through the Illinois Environmental Protection Agency (IEPA) for the replacement of 670 lead service lines to residences with 100% debt forgiveness upon approval. Trustee Gavaness seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

9. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Annual Treasurer’s Report – Fiscal Year 2020

Trustee Madaras moved to approve Resolution 1254-20, “A Resolution Acknowledging Receipt of Annual Treasurer’s Report for Fiscal Year Ending April 30, 2020”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

b. 2021 Business License Fees – Fee Renewal Waiver Program

Trustee Madaras moved to approve Resolution 1255-20, “A Resolution Authorizing a Business License Renewal Fee Waiver Program to Assist Businesses Impacted by COVID-19”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

c. Enterprise Resource Program and Enterprise Asset Management Software – Data Transfer Solutions Contract

Trustee Madaras moved to approve Resolution 1256-20, “A Resolution Authorizing an Agreement with Data Transfer Solutions, Inc. (DTS) for VUEWORKS Software and Related Support and Maintenance Services”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, GAVANES, LATORIA, LEAHY, LINSNER, MADARAS.

No – None.

Absent – None.

MOTION APPROVED.

d. Enterprise Resource Program and Enterprise Asset Management Software – Tyler Technologies Contract

Trustee Madaras moved to approve Resolution 1257-20, “A Resolution Authorizing an Agreement with Tyler Technologies for Tyler Software and related Support and Maintenance Services”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, GAVANES, LATORIA, LEAHY, LINSNER, MADARAS.

No – None.

Absent – None.

MOTION APPROVED.

e. 2021 Tax Levy – Special Service Area Number 3 (Spring Lake)

Trustee Aiani moved to approve Ordinance 1958-20, “An Ordinance Levying Taxes for the Maintenance Portion of the Village of Itasca Special Service Area Number 3 (Spring Lake)”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, GAVANES, LATORIA, LEAHY, LINSNER, MADARAS.

No – None.

Absent – None.

MOTION APPROVED.

f. 2021 Tax Levy – Special Service Area Number 4 (Hamilton Lakes)

Trustee Aiani moved to approve Ordinance 1959-20, “An Ordinance Levying Taxes for the Maintenance Portion of the Village of Itasca Special Service Area Number 4 (Hamilton Lakes)”. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, GAVANES, LATORIA, LEAHY, LINSNER, MADARAS.

No – None.

Absent – None.

MOTION APPROVED.

g. 2021 Tax Levy Abatement – Build America Bonds

Trustee Aiani moved to approve Ordinance 1960-20, “An Ordinance Abating the Tax Levied in 2020 to Repay Bonds Authorized by Ordinance (Build America Bonds Annual Abatement)“. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

h. 2021 Tax Levy – Corporate Purposes

Trustee Aiani moved to approve Ordinance 1961-20, “An Ordinance Levying Taxes for Corporate Purposes for the Current Fiscal Year Commencing May 1, 2020 and Ending April 30, 2021“. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

i. Mid-Year Financial Review – October 31, 2020

Administrative Services Manager Spencer presented the Mid-Year Financial Review for period ending October 31, 2020.

10. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy had no report.

11. Consent Agenda

- a. Ordinance 1964-20 regarding PC 20-018, 1015 – 1155 W. Devon, Variance for Wall & Ground Signs
- b. Ordinance 1965-20 regarding PC 20-019, 760 Greenview, Variance for Lot Coverage
- c. Ordinance 1966-20 regarding PC 20-020, 1055 West Devon, Variance for Wall Sign Height
- d. Ordinance 1967-20 regarding PC 20-021, 321 West Center, Variance for Setback
- e. 2020 Wastewater Treatment Plant Work Payment 6 and Final to J.J. Henderson & Son
- f. Resolution 1259-20 the Renewal of the IPRF Worker’s Compensation Insurance

Trustee Leahy moved to approve the Consent Agenda. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

12. Payment of Bills – December 15, 2020

Trustee Madaras moved to approve the payment of bills through December 15, 2020 in the amount of \$444,085.01. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

13. Department Head Reports

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

14. Village Administrator Report

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

15. Old Business

No Old Business.

16. New Business

No Old Business.

17. Closed Session

No Closed Session.

18. Adjournment

Trustee Leahy moved to adjourn the Village Board of Trustees Meeting at 8:50 p.m. Trustee Linsner seconded.

Submitted this 15th day of December 2020.

Jody A. Conidi, Village Clerk