



Village of Itasca
Committee of the Whole Regular Meeting
Tuesday, March 7, 2023
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:22 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Brendan Daly, Trustee Dino Gavanese.

REMOTE: Trustee Ellen Leahy, Trustee Frank Madaras, Trustee Patrick Powers.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Public Works Director Mike Subers, Village Engineering Consultant Mark Wesolowski, Deputy Clerk Deanne Curelo, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Meeting Minutes

a. Committee of the Whole Meeting Minutes – February 21, 2023

Trustee Daly moved to approve the Committee of the Whole Meeting Minutes for Tuesday, February 21, 2023. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

Trustee Leahy departed at 7:23 p.m.

4. President's Comments

Mayor Pruyn thanked staff for supporting the family of Bennett Taft, a student at Peacock Middle School who passed away unexpectedly.

5. Community Development Committee Report

Chair: Trustee Gavanese, Co-Chair: Trustee Leahy

a. 532 West North Street – Pool Variances

Trustee Gavanese moved to recommend approval of Side-Yard Setback and Lot Coverage Variances requested by petitioner and owner Joseph and Francamaria

Tomaselli for the construction of a pool at 532 West North Street (PC 23-001). The Village Board consented to engineering review of the plans, and approved the petitioner to install a 2' or 3' walkway. Staff did not find a hardship existed based on the size or shape of the property. Trustee Aiani seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

b. 1100 North Prospect Avenue – Fence Variance

Trustee Gavanese moved to recommend approval of a Fence Height Variance requested by Village of Itasca for the construction of a fence at 1100 North Prospect Avenue (PC 23-003). Trustee Daly seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

6. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Madaras

a. Water Tower Fencing Project – Low Bid Acceptance

Trustee Aiani moved to recommend approval of accepting the low bid from Action Fence Contractors, Inc. for the Water Tower Fencing Project, Bid #2023-02, for \$113,850.00. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

b. Food Pantry Roofing Project – Low Bid Acceptance

Trustee Aiani moved to recommend approval of accepting the low bid from Tecta America Illinois Roofing, LLC for the Food Pantry Roofing Project, Bid #2023-03, for \$39,995.00. Trustee Daly seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

7. Finance and Operations Committee Report

Chair: Trustee Powers, Co-Chair: Vacant

a. Village Municipal Code – Video Gaming License

Trustee Powers moved to recommend approval of amending Section 119.03 and 119.05 of the Village Municipal Code regarding Video Gaming License Fees and General Provisions. Trustee Aiani seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

8. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

No Intergovernmental Committee Report.

9. Department Head Reports

Police Department

Safety Director O'Connor reported Public Works staff demoed the Police Department's locker rooms to save construction costs; an officer will be representing the department at the memorial for fallen Chicago Police Officer Andres Mauricio Vasquez Lasso; and a conference call with DuPage County has been scheduled to discuss how departments can further protect municipalities from hazards, as well as how to respond to one.

Public Works Department

Public Works Director Subers reported summer intern positions are posted; and a new rain barrel program is being advertised for residents who purchase up to three rain barrels and receive a cost reimbursement of 50%.

Engineering Services

Village Engineer Wesolowski reported a preconstruction meeting is scheduled with Illinois Department of Transportation (IDOT) for the Pierce/Park/Devon Intersection Project; an open house for the Roadway and Infrastructure Improvement Project Phase 2 is Saturday, March 18, 2023 at 9:00 a.m. until 11:00 a.m.; and a preliminary environmental impact hearing for the Roadway and Infrastructure Improvement Project Phases 3 and 4 is Friday, March 17, 2023.

Clerk's Office

No Clerk's Office Report.

Community Development Department

Community Development Director Gadde reported a variance request for 208 North Elm Street was withdrawn and the permit was closed; and meeting with NTT Global Data Centers and Holladay Properties on their current and proposed projects.

Finance Department

Finance Director Ramsay reported property and liability insurance is up for renewal in May 2023; budget discussions will be held in the next few weeks; and Police Records Clerk Heidi Zambrano accepted the position of Police Administrative Assistant.

Village Attorney

No Village Attorney Report.

10. Village Administrator Report

Village Administrator Ergo reported flock camera rates are increasing April 1, 2023 and the quote for installing cameras was based on 2022 rates; and the National Transportation Safety Board (NTSB) is indicating a ruling will be made soon regarding the Canadian Pacific and Kansas City Southern Railroad merger.

11. Old Business

No Old Business.

12. New Business

No New Business.

13. Audience Participation

No Audience Participation.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Daly moved to adjourn the Committee of the Whole Meeting at 8:01 p.m. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

Submitted this 7th day of March 2023.



Jody A. Conidi, Village Clerk