



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, April 7, 2020
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:25 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanos, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

Others Present: Safety Director Bob O'Connor, Administrative Services Manager Jessica Spencer, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Deputy Clerk Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – March 17, 2020

Trustee Gavanos moved to approve the Committee of the Whole Meeting Minutes of March 17, 2020. Trustee Linsner seconded. Motion carried by unanimous voice vote.

5. President's Comments

Mayor Pruyn thanked Trustee Aiani and Village Administrator Ergo for making arrangements for a special yard waste collection on Wednesday, April 8, 2020 and confirming regular yard waste collection begins Monday, April 13, 2020.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanos
Trustee Latoria had no report.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2019 Ardmore & Prospect Avenue Elevated Tanks Painting Program – Payment 10

Trustee Aiani moved to recommend approval of Payment 10 in the amount of \$31,223.70 to Jetco, Inc. for the 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program. Trustee Madaras seconded. Motion carried by unanimous voice vote.

b. Village Hall Front Entrance Renovation – Retention Release

Trustee Aiani moved to recommend approval of the release of \$15,586.07 to Strada Construction Co. for work performed on the Village Hall Front Entrance. Trustee Latoria seconded. Ayes: Trustees Gavanas, Leahy, Linsner; Nos: Mayor Pruyn, Trustees Aiani, Latoria, Madaras. Motion failed by majority voice vote.

Trustee Aiani moved for a Closed Session after Department Head and Village Administrator Reports to discuss pending litigation. Trustee Madaras seconded.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner
Trustee Madaras had no report.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy had no report.

10. Department Head Reports

Police Department

Safety Director O'Connor reported two reports of people gathering; domestic cases have increased with one arrest; mental health calls have increased with one attempted suicide; police officers are doing well and adhering to new health protection rules; and April vacations were canceled.

Community Development Department

Community Development Director Malik Jarmusz was absent; no report.

Administrative Services Department

Administrative Services Manager Spencer reported implementing new daily human resources policies over the last three weeks; staff are quizzed daily on their health; continuing to work with Lauterbach and Amen on financial position vacancies; closed restaurants and hotels will impact the Village budget; and a new cleaning service is prioritizing daily disinfection.

Engineering Services

Village Engineer Wesolowski was absent; no report.

Public Works Department

Public Works Director Hitchcock reported Arlington Heights Road sewers and curbs are in and road surface will be stripped next week; the Hamilton Partners sidewalk improvement program starts next week; and work on the inside of the Ardmore Avenue Watertower is complete and painting will be scheduled once weather is good for a few days.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi had no report.

11. Village Administrator Report

Village Administrator Ergo reported three employees showing flu-like symptoms have been at home for seven or more days but none have tested positive for COVID-19; staff are busy

keeping essential work moving forward; the draft of the 2020-2021 budget needs to be relooked at; the financial summary as of May 1, 2020 is 79% of revenue has been received, 72% of expenditures have been paid, and revenue is expected to be down \$750,000 based on no additional revenue being received during April 2020; and a part-time administrative clerk, part-time maintenance worker, full-time Public Works maintenance worker, and sergeant position are on hold.

Village Administrator Ergo reported a decision to continue or cancel Special Events needs to be determined, including Fourth of July and ItascaFest. The 2020 Scottish Festival and Highland Games schedule for June 19-20, 2020 were canceled. Safety Director O'Connor reported local state police will no longer be available to provide traffic management. The Village Board discussed potentially refocusing Special Events funds for a local restaurant stimulus package.

Mayor Pruyn called for a recess at 8:04 p.m. for the Closed Session Meeting.

12. Closed Session

Mayor Pruyn called to order the Closed Session at 8:13 p.m.
Mayor Pruyn adjourned the Closed Session at 9:10 p.m.

Mayor Pruyn reconvened the Committee of the Whole Meeting at 9:13.

13. Adjournment

Trustee Leahy moved to adjourn the Committee of the Whole Regular Meeting at 9:13 p.m. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

Submitted this 7th day of April 2020.



Jody A. Condi, Village Clerk