



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, April 21, 2020
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:26 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanos, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Deputy Clerk Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – April 7, 2020

Trustee Gavanos moved to approve the Committee of the Whole Meeting Minutes of April 7, 2020. Trustee Linsner seconded. Motion carried by unanimous voice vote.

5. President's Comments

Mayor Pruyn reported the restaurant incentive program Itasca Bucks is being mailed to residents this week, each household is receiving \$50.00 in Itasca Bucks, a current list of participating restaurants is being posted online, and the vouchers are good through July 31, 2020. Village Administrator Ergo reported the Village Board had verbally approved the program, cost has not exceeded staff's internal expense limit, and costs will be presented at the next Village Board meeting.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanos

a. Consulting Planning Services Contract – Savoy Consulting Group, LLC

Trustee Latoria reported consulting planner Kon Savoy of Savoy Consulting Group, LLC is available to work special projects on an as needed basis with a focus on the Haymarket petition and exploration of economic development tools at the hourly rate of \$110.00.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2020-2021 Bulk Rock Salt – Bid Award

Trustee Aiani moved to recommend approval of participating with the DuPage County's Annual Bulk Rock Salt bidding process and purchasing rock salt from low bidder Compass Materials America Inc. with the amount of \$81.13 per ton.

b. 2020 Wastewater Treatment Plant Addition Work – Partial Payment 3

Trustee Aiani moved to recommend approval of partial payment 3 in the amount of \$285,471.91 to J.J. Henderson & Son, Inc. for work performed on the 2020 Wastewater Treatment Plant Additional Work. Trustee Latoria seconded. Motion carried by unanimous voice vote.

c. 2020 Elm Street Storm Sewer Project – Bid Award

Trustee Aiani moved to reject all bids for the 2020 Elm Street Storm Sewer Project at this time. Trustee Leahy seconded. Motion carried by unanimous voice vote.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Accounting Services Contract – Accountant

Trustee Madaras reported staff are recommending hiring an accounting service to perform an estimated 48-52 hours of accountant services per month.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

10. Department Head Reports

Police Department

Safety Director O'Connor reported hosting a Zoom meeting on Monday, April 20, 2020 with Itasca Fire Chief Jim Burke and Itasca Community Library Director Frank Murray to discuss how the police and fire departments are handling the COVID-19 pandemic; police responded to Forest View Rehabilitation and Nursing Center for violations of used gowns and gloves laying on the ground outside; there are 15 confirmed cases of COVID-19 in the Village including unincorporated areas and two at the nursing home; the attorney general ruled county health departments disclose the addresses of COVID-19 outbreaks to dispatch centers and police offers responding to the addresses; DuPage County supplied the department with N-95 masks, gowns, and gloves; and Public Works General Service Superintendent David Sloan is doing a good job coordinating groups of employees with appropriate personal protection equipment.

Community Development Department

Community Development Director Malik Jarmusz reported staff are busy accepting permits and scheduling inspections.

Engineering Services

Village Engineer Wesolowski reported the Arlington Heights Road reconstruction is making good progress, the sidewalk project is completing with the underpasses and bike paths

being worked on now, and the logo is going on the Ardmore Avenue elevated water tank as soon as weather is good for a few days.

Public Works Department

Public Works Director Hitchcock reported sneeze guards are being installed for Administrative and Community Development front counters, instructions are posted online for how vacant buildings can flush their water lines, and staff are flushing water lines for health safety.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi had no report.

11. Village Administrator Report

Village Administrator Ergo reviewed how many weeks the Village can operate based on a series of revenue shortfall percentages.

Administrative Services Department

Services Manager Jessica Spencer reported working with Deputy Chief John Matuga to apply for grants to offset budget deficits.

12. Old Business

Community Development Director Malik Jarmusz reported the Itasca Country Club submitted an initial filing for rezoning and a public hearing will be scheduled once direction allowing public events and hearings is received from the State of Illinois.

13. New Business

Trustee Latoria reported attending the O'Hare Noise Compatibility Commission (ONCC) technical meeting on Tuesday, April 14, 2020 and O'Hare is closing the diagonal runway before the new build out.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:45 p.m. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

Submitted this 21st day of April 2020.



Jody A. Conidi, Village Clerk