



Village of Itasca  
Village Board of Trustees Regular Meeting Minutes  
Tuesday, May 5, 2020  
7:00 p.m.  
Via Zoom Video Communications

**1. Call to Order**

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:03 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner.

ABSENT: Trustee Mike Latoria.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Deputy Clerk Deane Curelo, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Mayor Pruyn led the Pledge of Allegiance.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Village Board of Trustees Meeting Minutes – April 21, 2020**

Trustee Linsner moved to approve the Village Board of Trustees Meeting Minutes of April 21, 2020. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**5. Presentations**

No Presentations.

**6. President Comments**

**a. Declaration of a State of Emergency – COVID-19**

Trustee Aiani moved to approve Resolution 1203-20, "A Resolution Declaring a Continuing State of Emergency (COVID-19)". The resolution extends the State of Emergency and the Mayor's extraordinary power granted by Ordinance 1936-20 and 65 ILCS 5/11-1-6 and Executive Orders 001-20 through 009-20 until the next regular meeting of the Village Board scheduled for Tuesday, May 19, 2020. Trustee Madaras seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras.

No – None.

Absent – Latoria.

**MOTION APPROVED.**

**b. 2020 Special Events**

Mayor Pruyn reported staff are working on small events to be held once public gathering restrictions are lifted and the Village Board concurred to extend the cancellation of 2020 Special Events from June 30, 2020 to July 31, 2020.

**7. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanes

**a. Itasca Bucks Program**

Trustee Gavanes moved to approve Resolution 1206-20, "A Resolution Authorizing Itasca Bucks Program to Support Local Restaurants and Residents" to provide each residence with \$50.00 in Itasca Bucks. Mayor Pruyn reported residents donated \$4,500.00 in Itasca Bucks to the Itasca Food Pantry, a donor through the Itasca Food Pantry is providing additional funds to extend meal costs from partial to full coverage, and restaurants and residents have expressed gratitude for the program. Trustee Madaras seconded. Motion carried by unanimous voice vote.

**Roll Call:**

Aye – Trustees Aiani, Gavanes, Leahy, Linsner, Madaras.

No – None.

Absent – Latoria.

**MOTION APPROVED.**

**8. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

Trustee Aiani had no report.

**9. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Financial Services**

Trustee Leahy moved to approve Resolution 1202-20, "A Resolution Authorizing a Contract with Selden Fox for Finance and Accounting Services" to provide general accounting functions not to exceed \$9,000.00 per month and an additional one-time annual charge of \$2,500.00 for the annual audit. Trustee Gavanes seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanes, Leahy, Linsner, Madaras.

No – None.

Absent – Latoria.

**MOTION APPROVED.**

**10. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

Mayor Pruyn thanked the Itasca Community Library for hosting the first Virtual Coffee with the Mayor on Saturday, May 2, 2020, the event was an example of good intergovernmental relations within the Village, and Library Director Frank Murray and Itasca Park District Executive Director Maryfran Leno both attended and provided updates during the virtual meeting.

**11. Consent Agenda**

- a. Resolution 1204-20 Authorizing the Village's Participation in the DuPage County Bulk Rock Salt Procurement Process for 2020-2021
- b. 2020 Wastewater Treatment Plant Additional Work – Partial Payment 3 to J.J. Henderson and Sons
- c. Resolution 1201-20 regarding Rejecting all Bids for the 2020 Roadway and Storm Sewer Improvements Bid – Elm Street, Walnut Street, North Street, Division Street, Center Street, and Orchard Street

Trustee Leahy moved to approve the Consent Agenda. Trustee Linsner seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras.

No – None.

Absent – Latoria.

**MOTION APPROVED.**

**12. Payment of Bills – May 5, 2020**

Trustee Madaras moved to approve the payment of bills through May 5, 2020 in the amount of \$641,640.12. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras.

No – None.

Absent – Latoria.

**MOTION APPROVED.**

**13. Department Head Reports**

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

**14. Village Administrator Report**

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

**15. Old Business**

No Old Business.

**16. New Business**

No New Business.

**17. Closed Session**

No Closed Session.

**18. Adjournment**

Trustee Madaras moved to adjourn the Village Board of Trustees Regular Meeting at 7:20 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 5th day of May 2020.

  
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Jody A. Conidi, Village Clerk