Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, May 5, 2020
Immediately Following the Village Board of Trustees Meeting
Via Zoom Video Communications

1. Call to Order
Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:20 p.m.

Roll Call
PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanes, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner.
ABSENT: Trustee Mike Latoria.


2. Pledge of Allegiance
Recited at the preceding Village Board Meeting.

3. Audience Participation
Deputy Clerk Curelo read comments submitted by DuPage County Public Works Director Nicholas Kottmeyer thanking the Village Board for the opportunity to comment on the proposed Intergovernmental Agreement for the Nordic Wastewater Treatment Plant, fully supporting the agreement, and appreciation for staff’s professionalism through the process.

4. Meeting Minutes
a. Committee of the Whole Meeting Minutes – April 21, 2020
Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of April 21, 2020. Trustee Leahy seconded. Motion carried by unanimous voice vote.

5. President’s Comments
Mayor Pruyn had no comments.

6. Community Development Committee Report
Chair: Trustee Latoria, Co-Chair: Trustee Gavanes

a. Nordic Wastewater Treatment Plant – Intergovernmental Agreement
Trustee Madaras moved to recommend approval of Resolution 1205-20, "A Resolution Approving an Intergovernmental Agreement with DuPage County Concerning the Nordic Wastewater Treatment Plant". Community Development Director Malik Jarmusz reported site plans were approved in June 2019, and DuPage County will review perform inspections based on Village codes and the Village will provide final approvals resulting in cost savings for DuPage County and reduced Village staff time and expenses. Trustee Linsner seconded. Motion carried by unanimous voice vote.
7. Capital and Infrastructure Committee Report
Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2019-2020 Cured in Place Pipelining Program – Payment 1 and Final
Trustee Aiani moved to recommend approval of Payment 1 and Final in the amount of $54,680.20 to Insituform Technologies, LLC for the 2019-2020 Cured in Place Pipelining Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.

b. 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program – Payment 11
Trustee Aiani moved to recommend approval of Payment 11 in the amount of $95,830.02 to Jetco, Ltd. for the 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.

8. Finance and Operations Committee Report
Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. 2020-2021 Health, Dental, and Life Insurance – Contract Renewal
Trustee Madaras moved to recommend approval for the renewal of the Village’s health, dental, and life insurance policies for 2020-2021 as members of the Intergovernmental Personnel Benefit Cooperative (IPBC) with the addition of VSP vision care and voluntary life and AD&D coverage for employees and family members. The policies are renewable July 1, 2020 with a Blue Cross and Blue Shield of Illinois (BCBSIL) PPO plan rate increase of 4.3% and HMO plan rate increase of 5.1%. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Mayor Pruyn reported a Finance and Operations Meeting is scheduled for Tuesday, May 12, 2020 at 7:00 p.m. to discuss the 2020-2021 Budget.

9. Intergovernmental Committee Report
Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy reported the taxing bodies continue to hold weekly phone meetings and requested the annual electronics recycling event be rescheduled for later in the year and residents be provided information about other community recycling events.

10. Department Head Reports

Police Department
Safety Director O’Connor reported Friday, May 1, 2020 police officers responded to a domestic stabbing at the Extended Stay America Hotel and complaint of a large party in the parking lot at Hamilton Lakes Apartments; when responding to complaints of customers refusing to wear protective masks in a business, the manager on duty will first address the customer to comply or vacate, next a police officer will be dispatched to require the customer to comply or vacate, and finally the police officer may follow up with a citation later; there are 80 COVID-19 cases in incorporated and unincorporated Itasca including 27 at Forest View Rehabilitation and Nursing Center; police officers stay outside when responding to an illness but are required to enter when responding to a death; and the Itasca Park District is posting COVID-19 guidelines at tennis courts. Director O’Connor thanked Trustee Linsner for providing a supply of goggles, masks, and cleaner for staff.

Community Development Department
Community Development Director Malik Jarmusz reported W.S. Darley, 325 Spring Lake Drive, provided N95 masks for staff.
Administrative Services Department
Services Manager Jessica Spencer reported any donations to the Itasca Food Pantry received with utility payments are being forwarded to the Food Pantry; Jake Sheldon was hired for the Utility Billing/Accounts Receivable position; making changes to Village Hall for when it reopens; the Illinois Municipal League (IML) recommends municipalities reduce budgets by 30%; and the 2020-2021 budget can absorb a 30% reduction.

Engineering Services
Village Engineer Wesolowski reported pedestrian improvements along the I-390 corridor are continuing; the Arlington Heights Road construction is waiting of Illinois Department of Transportation (IDOT) approvals; and the Ardmore Avenue elevated water tank is nearing completion in one or two weeks.

Public Works Department
Public Works Director Hitchcock reported an Arlington Heights Road construction notice with weekly engineering updates is posted online; and Metra is redoing the train platform.

Village Attorney
Village Attorney Hervas had no report.

Village Clerk
Village Clerk Conidi had no report.

11. Village Administrator Report
Village Administrator Ergo reported IML released budget reduction predictions of zero to 30% and the reductions were applied to the 2020-2021 budget based on budget item.

Trustee Latoria joined the meeting at 8:15 p.m.

12. Old Business
No Old Business.

13. New Business
Mayor Pruyn reported DuPage County passed an ordinance waiving penalties for delayed real estate tax payments if residents affected by COVID-19 complete a waiver application and the waiver is approved.

14. Closed Session
No Closed Session.

15. Adjournment
Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:18 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 5th day of May 2020.

Judy A. Conidi, Village Clerk