



Village of Itasca
Finance and Operations Meeting Minutes
Tuesday, May 26, 2020
7:00 p.m.
Via Zoom Video Communication

1. Call to Order

The Finance and Operations Committee Meeting was called to order at 7:06 p.m. by Mayor Pruyn.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras (Chair), Trustee Kathy Linsner (Co-Chair), Trustee Mike Latoria.

ABSENT: None.

Others Present: Safety Director Bob O'Connor, Deputy Chief John Matuga, Deputy Chief Barry Kauther, Administrative Services Manager Jessica Spencer, Community Development Director Shannon Malik Jarmusz, Information Technology Manager Dan Corcoran, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Utilities Superintendent Mike Subers, Deputy Clerk Deanne Curelo, Village Administrator Carie Anne Ergo, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Finance and Operations Committee Meeting Minutes – May 12, 2020

Trustee Madaras moved to approve the Finance and Operations Committee Meeting Minutes for May 12, 2020. Trustee Latoria seconded. Motion carried by unanimous voice vote.

5. Budget Workshop Review

Administrative Services Manager Spencer reviewed 2021 Water and Sewer Operations fund with highlights of a 12% decrease for water revenue, 3.8% decrease in water expense, 9.25% decrease in sewer revenue, 10.8% increase in sewer expense, and 4.5% increase to overall budget. DuPage County did not increase the cost of water in January 2020; the Village Board approved decreasing annual rate increases from 5.0% to 2.5%; equipment rental increased for bypass pump testing, support and maintenance costs increased for existing software; and building security improvement funding moved to capital. Residential usage spiked but there is a significant decrease in water usage by five hotels being closed.

Village Administrator Ergo reviewed the ongoing 5-Year Capital Improvement Plan by project to discuss projects scheduled for fiscal year 2021. Technology projects are

Enterprise software replacement and server hardware/software. Police projects are police locker room, mobile data computers, and firearms. Public Works projects are safe routes of school/pedestrian improvements, bike trails/sidewalks Elgin O'Hare Western Access corridor, Arlington Height road reconstruction, Bloomingdale Road reconstruction, Park/Pierce/Devon intersection, annual street resurfacing, annual sidewalk program, roadway urbanization program, Pierce Road sidewalk extension, Center Street property improvements, roadway and storm sewer improvements (aka Elm Street storm sewer), rear yard drainage program, rain barrel reimbursement program, home flooding issues supplemental work, Ardmore tank painting, water main replacements, risk and resiliency assessment, sanitary sewer rehabilitation, sludge building sump pump replacement, SBR drain valve replacement, SBR chemical main feed line replacement, SBR/WAS blower VFD replacement, and backflow prevention program.

Other projects not funded for fiscal year 2021 are lead water service replacement, Industrial Drive storage tank repairs, south side drainage improvements, Spring Brook Creek bank stabilization, and Peacock Middle School sidewalk (North Street).

Trustee Leahy is researching the cost of burying ComEd's overhead power lines.

6. Old Business

No Old Business.

7. New Business

Trustee Latoria thanked Information Technology Manager Corcoran for posting the Peacock Middle School Marching Band's virtual Memorial Day parade video.

The next Finance and Operations Committee Meeting will be Tuesday, June 9, 2020 at 7:00 p.m.

8. Closed Session

No Closed Session.

9. Adjournment

Trustee Madaras moved to adjourn the Finance and Operations Committee Meeting at 9:13 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 26th day of May 2020:



Jody A. Conidi, Village Clerk