1. **Call to Order**
   Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:48 p.m.

   **Roll Call**
   **PRESENT:** Mayor Jeff Pruyn, Trustee Dino Gavanes, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.
   **ABSENT:** None.

   Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

   Others Present via ZOOM: Village Engineering Consultant Mark Wesolowski.

2. **Pledge of Allegiance**
   Recited at the preceding Village Board Meeting.

3. **Audience Participation**
   No Audience Participation.

4. **Meeting Minutes**
   a. **Committee of the Whole Meeting Minutes – June 16, 2020**
      Trustee Gavanes moved to approve the Committee of the Whole Meeting Minutes of June 16, 2020. Trustee Linsner seconded.

      **Roll Call:**
      Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
      No – None.
      Absent – None.
      **MOTION APPROVED.**

5. **President’s Comments**
   Mayor Pruyn had no comments.

6. **Community Development Committee Report**
   Chair: Trustee Latoria, Co-Chair: Trustee Gavanes
   a. **500 Park Boulevard – Wall Sign Variances**
      Trustee Latoria moved to recommend approval of wall sign variances for a second duplicate wall sign on the east side of the building at Keyence Corporation, 500 Park Boulevard, by petitioner Mike Schatz, Doyle Signs, Inc. The Plan Commission conducted a public hearing on Wednesday, June 17, 2020 and recommended
approval with conditions (PC 20-002). Trustee Gavanes seconded.

Roll Call:
Aye - Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
No - None.
Absent - None.
MOTION APPROVED.

b. 1431 Harmony Court – Outdoor Storage Special Use
Trustee Latoria moved to recommend approval of an outdoor storage special use for Platinum Auto Exchange, 1431 Harmony Court, by petitioner Michael Gasior. Petitioner Gasior reported no sale signs will be on vehicles, vehicles will be brought into the building at closing, there are less than 13 outdoor parking stalls for day parking, vehicles are picked up and sometimes sold at the location, and being good with operating under the conditions set forth at the Plan Commission public hearing on Wednesday, June 17, 2020 (PC 20-003). Trustee Leahy seconded.

Roll Call:
Aye - Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
No - None.
Absent - None.
MOTION APPROVED.

c. 308 West Irving Park Road – Dynamic Signs Variance
Trustee Latoria moved to recommend approval of dynamic sign variances for Itasca Bank & Trust Co., 308 West Irving Park Road, by petitioner Jim Mensching with the removal of Plan Commission condition #2 to allow Itasca Bank & Trust Co. to leave dynamic signs on daily for 24 hours. The Plan Commission conducted a public hearing on Wednesday, June 17, 2020 and recommended approval with conditions (PC 20-004). Trustee Madaras seconded.

Roll Call:
Aye - Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
No - None.
Absent - None.
MOTION APPROVED.

7. Capital and Infrastructure Committee Report
Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2020 Rohlwing Road Watermain Lining Project – Bid Award
Trustee Aiani moved to recommend approval of awarding the bid for the Rohlwing Road Watermain Lining Project to Fer-Pal Construction in the amount of $129,966.00 as the lowest bid complying with all aspects of the project. Trustee Leahy seconded.

Roll Call:
Aye - Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
No - None.
Absent - None.
MOTION APPROVED.
b. **2019 Ardmore and Prospect Avenue Elevated Tanks Painting – Payment 12 and Final**

   Trustee Aiani moved to recommend approval of payment 12 and final in the amount of $136,130.58 to Jetco, Ltd. for the 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program. Trustee Leahy seconded.

   **Roll Call:**
   Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
   No – None.
   Absent – None.
   **MOTION APPROVED.**

   Trustee Aiani reported the Itasca Bank & Trust Co. made substantial donations to the Itasca Food Pantry and other support services within the Village. Mayor Pruyn will recognize Itasca Bank & Trust Co. with a letter or in the newsletter.

8. **Finance and Operations Committee Report**
   Chair: Trustee Madaras, Co-Chair: Trustee Linsner

   a. **Personnel Manual – 2020 Updates**

   Trustee Madaras moved to recommend approval of updates to the Personnel Manual as recommended by staff to meet compliance with the Workplace Transparency Act. Trustee Leahy seconded.

   **Roll Call:**
   Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
   No – None.
   Absent – None.
   **MOTION APPROVED.**

   b. **Human Resources Support Services Contract Renewal – GovTemps USA, LLC**

   Trustee Madaras moved to recommend approval to renew the Human Resources Support Services Contract with GovTemps USA, LLC for 22 hours per week for six months. Trustee Linsner seconded. Motion carried by unanimous voice vote.

   **Roll Call:**
   Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
   No – None.
   Absent – None.
   **MOTION APPROVED.**

   c. **Fiscal Year 2020-2021 Budget – Board Approval**

   Trustee Madaras moved to recommend approval of the Fiscal Year 2021 Budget. Administrative Services Manager Spencer reported 24% of reserves were used to meet the $6.8 million shortfall. Trustee Leahy seconded.

   **Roll Call:**
   Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
   No – None.
   Absent – None.
   **MOTION APPROVED.**
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**d. Fiscal Year 2020-2021 Appropriation Ordinance – Board Approval**  
Trustee Madaras moved to recommend approval of Ordinance 1939-20, "Annual Appropriation Ordinance, Village of Itasca, DuPage County, Illinois". A draft of the Appropriation Ordinance will be available for public review 10 days prior to the Tuesday, July 21, 2020 public hearing at the Village Board of Trustees Meeting. Trustee Gavanes seconded.

**Roll Call:**  
Aye - Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.  
No - None.  
Absent - None.  

**MOTION APPROVED.**

9. **Intergovernmental Committee Report**  
Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
Trustee Leahy reported the first face-to-face Intergovernmental Meeting is scheduled for Monday, July 13, 2020 at 5:00 p.m.

10. **Department Head Reports**

**Police Department**  
Director of Police O'Connor reported the Police Department assisted the Roselle Police Department with an Airbnb shooting on Saturday, June 27, 2020; 10-15 fireworks complaints were received and an overdose death occurred on the Fourth of July; reviewing social distancing rules for the Park District concerts; Police Department staff review the Village and department's harassment policies annually; and meeting with Extended Stay representatives last week and staff next week to reduce the 122 responses made to the facilities last month for drugs, theft, missing adults, felony arrest assistances, etc.; and continuing to receive calls and emails from residents and businesses related to information about COVID-19 and offering their support to the department.

Mayor Pruyn inquired about restricting Airbnbs. Director of Police O'Connor reported may be able to require a one- or two-week stay minimum.

Trustee Latoria inquired about placing limits on the number of response calls to one location. Village Administrator Ergo reported a cost recovery ordinance can be implemented for home rule municipalities if the number of calls is more than a set amount, and the Fire Department currently has cost recovery for high false alarm and ambulance responses at one location.

**Community Development Department**  
Community Development Director Malik Jarmusz reported the Plan Commission meets Wednesday, July 15, 2020 with a full agenda; the Historical Commission will not meet Thursday, July 16, 2020 due to lack of an agenda; the consultant selected for the Regional Transit Authority (RTA) grant will be announced soon; and Keyence Corporation is close to occupancy in the center building of the Bridge Development.

**Administrative Services**  
Administrative Services Manager Spencer reported the Itasca Bucks program has reimbursed participating restaurants $16,580.00 and generated $53,383.30 in total sales to date; and a new sexual harassment training program will be implemented in August 2020.
Engineering Services
Public Works Director Hitchcock reported ComEd is setting lines for the Raging Wire building and the Hamilton Lakes road improvements project started.

Public Works Department
Public Works Director Hitchcock reported the Arlington Heights Road project is complete; the State of Illinois is mandating contractors for Public Works projects must employ a 90% Illinois workforce until unemployment is reduced from 11% to 5%; positive feedback was received for the American flags placed in Usher Park; and Village Engineering Consultant Steve Zehner will temporarily work at the Wastewater Treatment Plant to fill a vacancy. Village Administrator Ergo reported due to upcoming retirements, the vacancy is not being advertised and the department is being reviewed for restructuring.

Village Attorney
Village Attorney Hervas had no report.

Village Clerk
Village Clerk Conidi had no report.

11. Village Administrator Report
Village Administrator Ergo reported negotiating with DuPage County for $51.84 per capita of the Cares Act funds the State of Illinois sent to the county instead of municipalities, and the intergovernmental agreement will be presented on the next board agenda.

12. New Business
No New Business.

13. Old Business
Trustee Gavanes requested contacting ComEd about recurring power outages in the area of Orchard and Walnut Streets. Village Administrator Ergo will contact ComEd.

Trustee Latoria reported light poles on South Maple Street are out.

14. Closed Session
No Closed Session.

15. Adjournment
Trustee Gavanes moved to adjourn the Committee of the Whole Regular Meeting at 9:10 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Roll Call:
Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.
No – None.
Absent – None.
MOTION APPROVED.

Submitted this 7th day of July 2020.

Jody A. Conidi, Village Clerk