



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, July 21, 2020  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:52 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Steve Zehner, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – July 7, 2020**

Trustee Gavanese moved to approve the Committee of the Whole Meeting Minutes of July 7, 2020. Trustee Linsner seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn reported the Village Board of Trustees Meeting scheduled for Tuesday, August 4, 2020 was published as starting at 7:30 p.m. due to National Night Out which was canceled. Trustee Leahy moved to recommend starting the Village Board of Trustees Meeting on Tuesday, August 4, 2020 at 7:00 p.m. instead of 7:30 p.m. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**a. Class B-1 Liquor Licenses – License Reduction**

Trustee Leahy moved to recommend approval to amend Chapter 112 of Alcoholic Beverages Section 112.20 to reduce the number of Class B-1 Liquor Licenses from six to three per staff recommendation. Class B-1 Liquor Licenses have been issued to WCNW Associates, LLC d/b/a Westin Chicago; Tree Guys Pizza Pub, Inc.; and Benchmark Hospitality of Illinois, Inc. d/b/a Eaglewood Resort and Spa. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanes

**a. Downtown Businesses – Overnight Hours**

The Village Board discussed reducing the number of overnight hours downtown businesses adjacent to residential areas can remain open. The Village Board consented to requiring businesses to close at 12:00 a.m. and allowing businesses to reopen at 5:00 p.m. The reduction of overnight hours is in respond to reduced Police Department staff and will only impact grab and go businesses with restaurants continuing to close at their normal hours.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**a. Wastewater Treatment Plant – Management Assistance**

Trustee Aiani moved to recommend approval Task Order 20-RO582 for Robinson Engineering to provide day-to-day management assistance at the Wastewater Treatment Plant for up to six months and in the amount not-to-exceed \$89,290.00. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**b. 2020 Wastewater Treatment Plant Additional Work – Partial Payment 4 and 5**

Trustee Aiani moved to recommend approval of partial Payment 4 and 5 in the amount of \$56,809.22 to J.J. Henderson for 2020 Wastewater Treatment Plant Additional Work. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**c. 2020 Wastewater Treatment Plant Additional Work – Additional Payment**

Trustee Aiani moved to recommend approval of an Additional Payment in the amount of \$29,822.00 to J.J. Henderson for 2020 Wastewater Treatment Plant Additional Work related to the installation of larger capacity sump pumps in the sludge building. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Trustee Aiani provided an update on progress with properties experiencing flooding issues. Three projects have been completed and 16 are on hold waiting for property owners to complete steps. Some projects will require a capital improvement project to complete while some fall under the Rear Yard Drainage Program.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Water Meter Reading – Services Contract**

Village Administrator Ergo reported the agenda item will be moved to the Committee of the Whole Meeting agenda for Tuesday, August 4, 2020.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy reported the average cost for burying power lines along Irving Park Road from Prospect Avenue to I-290 is \$3.25 per household per month for nine months. Village Administrator Ergo will confirm with ComEd the average residential usage, the average business usage, and the cost businesses could incur.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported meeting with Extended Stay staff to discuss the Village Board's concern about their reputation and plans to development the interior and exterior; on Monday, July 13, 2002 the Ferrara Candy Company experienced a bomb threat when an employee placed explosive-free backpacks around the facility; Subway is open but temporarily boarded up due to a customer accidently driving into the building; investigating a suspicious person report at Clayson Park who ended up being an out-of-state man staying with residents; and a businessman wrote a letter and made a donation to the Willowbrook Wildlife Center in Glen Ellyn in appreciation to a midnight shift police officer helping him open his locked business.

**Community Development Department**

Community Development Director Malik Jarmusz reported people are trying to get work approved and completed while in Phase Four of Restore Illinois; a complaint received of a property owner in the 200 block of Grove Street filling in their flood plan resulted in staff stopping the permitted work to hold a round table discussion and the owner removing the fill and working with engineering to restore the area; and The Lakota Group was selected as the consultants for the Regional Transit Authority (RTA) downtown plan.

**Administrative Services Department**

Administrative Services Manager Spencer reported moving forward with the fiscal year 2020 audit and a survey will be sent to the Village Board.

**Engineering Services**

Village Engineer Zehner had not report.

**Public Works Department**

Public Works Director Hitchcock no report.

Trustee Gavanis inquired about recent tree removals on Orchard and Walnut Streets. Public Works Director Hitchcock reported due to complaints the trees are being replaced with trees more suitable for parkways that do not drop debris on vehicles.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo no report.

**12. New Business**

No New Business.

**13. Old Business**

Trustee Linsner inquired about school opening. Mayor Pruyin reported parents have the option of in-person or virtual classes. Village Administrator Ergo reported School District 10 is hiring additional teachers to reduce classroom sizes to 15 students.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Latoria moved to adjourn the Committee of the Whole Regular Meeting at 9:05 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 21st day of July 2020.

  
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Jody A. Conidi, Village Clerk