



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, August 18, 2020
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:28 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – August 4, 2020

Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of August 4, 2020. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

5. President's Comments

Mayor Pruyn had no comments.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanis

Trustee Latoria reported Itasca is still listed as one of the top five municipalities with the loudest airplane noise levels from O'Hare International Airport and with the majority of flights using the runways directly impacting Itasca.

Mayor Pruyn reported attending a Suburban O'Hare Commission meeting and plans to reduce contributions by \$10,000.00.

Trustee Madaras arrived at 7:31 p.m.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2020 Risk and Resiliency Assessment – Engineering Proposal

Trustee Aiani moved to recommend approval of a proposal from Robinson

Engineering to perform a Risk and Resiliency Assessment for the potable water system in the amount not to exceed \$37,300.00. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Trustee Aiani reported the Itasca Lions Club incurred a total loss of \$2,525.00 related to the cancellation of Itasca Fest 2020. The Village has an understanding with the Lions Club to reimburse the club any losses incurred in the planning and hosting of Itasca Fest. KCM Productions agreed to apply their \$10,000.00 fee received for Itasca Fest 2020 to Itasca Fest 2021. Under attorney advisement, no vendor or entertainment contracts were executed for Itasca Fest 2020. Village Board consensus was to reimburse the Itasca Lions Club a total of \$2,525.00 for Itasca Fest 2020.

Trustee Aiani reported one of the four SBR pumps at the Wastewater Treatment Plant broke down and the replacement cost is \$35,000-50,000 with a delivery timeline of three to four months. Trustee Aiani recommended ordering two SBR pumps based on delivery time and the first end-of-life replacement for the SBR pumps is scheduled for next year. Staff will investigate warranty limits if the second SBR pump is maintained in storage.

Mayor Pruyn reported meeting with a resident about flooding on Catalpa Street and being unable to solve the issue. The remaining flooding issues are big ticket projects which will be discussed at the next Capital and Infrastructure Committee Meeting. Village Administrator Ergo suggested warning sensors may be useful to alert staff when road blocks need to be setup before flooding occurs. Trustee Aiani stated the Village Board needs consensus on specific parameters and direction to provide staff for the next level of flooding projects. Trustee Latoria congratulated the progress being made to reduce flooding and stated the Village is now 94-97% flood-free with 3% of the remaining total attributed to street flooding.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner
Trustee Madaras had no report.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy had no report.

10. Department Head Reports

Police Department

Safety Director O'Connor reported the Police Department performed a walk-through of the Itasca Bank and Trust Company to become familiar with the new layout; three businesses were non-compliant with liquor licenses; the Police Department is participating in the start of school on Thursday, August 20, 2020; and meeting with a resident who recently lost a son to an overdose and thanked the Police Department for their care on the scene and with follow ups.

Community Development Department

Community Development Director Malik Jarmusz reported the Itasca Bucks Program has generated \$39,780.00 in reimbursements and \$149,132.16 in total restaurant spending; and intern Daisy Dose recently graduated and accepted a first position in planning.

Administrative Services Department

Administrative Services Manager Spencer was absent; no report.

Engineering Services

Village Engineer Wesolowski reported paving at Pierce Road and Ketter Drive related to Raging Wire will be completed this weekend.

Public Works Department

Public Works Director Hitchcock was absent, no report.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi reported serving on the board of the Municipal Clerks of DuPage County (MCDC) as treasurer beginning in September 2020.

11. Village Administrator Report

Village Administrator Ergo reported the Enterprise Planning System (EPS) consultant evaluated staff procedures and two systems will be selected for staff demonstrations; the Administration and Community Development reception windows and staff are being reconfigured and personnel cross-trained to improve how visitors enter Village Hall and interact with personnel; the closing of Bank of America increased interest in the vacant parcel across from Village Hall but Bank of America removed the property from the market until the market increases; the former Starbucks property has four interested parties negotiating with the property owner; and planning for long-term visioning will be scheduled for an upcoming committee meeting to ensure strategies are in place now to ensure long-term visions are met in the future.

12. New Business

No New Business.

13. Old Business

No Old Business.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:20 p.m. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

Submitted this 18th day of August 2020.



Jody A. Condi, Village Clerk