



Village of Itasca
Village Board of Trustees Regular Meeting Minutes
Tuesday, August 18, 2020
7:00 p.m.
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:02 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras, Trustee Kathy Linsner.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Village Board of Trustees Meeting Minutes – August 4, 2020

Trustee Gavanese moved to approve the Village Board of Trustees Meeting Minutes of August 4, 2020. Trustee Latoria seconded. Motion carried by unanimous voice vote.

5. Presentations

No Presentations.

6. President Comments

Mayor Pruyn reported Illinois Governor J. B. Pritzker ordered masks be worn in public buildings except in workspace where six-foot social distancing can be maintained.

Trustee Linsner arrived at 7:04 p.m.

7. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

a. Zoning Certificate Request – The Beauty Lounge Salon and Boutique

Trustee Latoria moved to approve a Zoning Certificate Request for The Beauty Lounge Salon and Boutique, 320 West Irving Park Road, Suite 2, providing various salon services, products, and accessories. Trustee Leahy seconded. Motion carried by unanimous voice vote.

b. Zoning Ordinance – Dynamic Signs Text Amendment

Trustee Latoria moved to approve Ordinance 1945-20, “An Ordinance Amending the Zoning Ordinance Regarding Dynamic Sign Regulations” to reduce the time a message must remain static from 60 seconds to 15 seconds and require dynamic signs in or adjacent to residential uses or districts be dimmed between the hours of 10:00 p.m. and 7:00 a.m. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

c. Special Use – Southeast Corner of Rohlwing Road and Devon Avenue

Trustee Latoria reported Ordinance 1946-20, “An Ordinance Approving a Planned Development by Special Use with Exceptions, Class I Site Plan Review, and Approval of Final Plat (BSTP Midwest, LLC)” will be moved to the Community Development Committee Meeting on Tuesday, September 8, 2020.

8. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. Lead Service Line Replacement Project – Design Engineering Services

Trustee Aiani moved to approve Resolution 1226-20, “A Resolution Authorizing Robinson Engineering Task Order 20-RO354 for 2020 Design Engineering Services for the Lead Service Line Replacement Project” at a cost not to exceed \$247,000.00. Village Engineer Wesolowski reported project plans will be submitted to the Illinois Environmental Protection Agency (IEPA) by September 2020 and the IEPA loan approval is expected in March 2021. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

9. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

Trustee Linsner had no report.

10. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

a. DuPage County COVID-19 Reimbursement – Intergovernmental Agreement

Trustee Leahy moved to approve Resolution 1224-20, “A Resolution Approving an Intergovernmental Agreement with DuPage County Concerning Local Government COVID-19 Reimbursement Program”. Village Administrator Ergo reported total eligible reimbursement amount is \$508,291.20. Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

- b. **Regional Transportation Authority (RTA) Grant – Intergovernmental Agreement**
Trustee Leahy moved to approve Resolution 1225-20, "A Resolution Approving an Intergovernmental Agreement with the Regional Transportation Authority Concerning the Downtown Strategic Action Plan". Community Development Director Malik Jarmusz reported the planning process will have a public process to engage residents and business and a steering committee representing a cross section. Staff want to ensure the plan is practical with clear parameters for recommendations. Trustee Latoria seconded.

Roll Call:
Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner.
No – None.
Absent – Trustee Madaras.
MOTION APPROVED.

11. Consent Agenda

- a. Ordinance 1947-20 regarding PC 20-007, 870 and 900 North Arlington Heights Road, Preliminary and Final Plat of Subdivision
- b. Ordinance 1948-20 regarding PC 20-009, 1133 North Prospect Avenue, Wall Sign Variances
- c. Ordinance 1949-20 regarding PC 20-010, 340 Home Avenue, Lot Coverage Variance
- d. Resolution 1227-20 regarding Awarding the 2020 Pavement Maintenance Program to Schroeder Asphalt Services
- e. Resolution 1228-20 regarding Awarding the 2020 Sidewalk Trip Hazard and Concrete Program to Schroeder and Schroeder, Inc.
- f. Resolution 1229-20 regarding Approving a Contract for the Purpose of Outsourcing the Reading of Water Meters in the Village of Itasca

Trustee Linsner moved to approve the Consent Agenda. Trustee Gavanes seconded.

Roll Call:
Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner.
No – None.
Absent – Trustee Madaras.
MOTION APPROVED.

12. Payment of Bills – August 18, 2020

Trustee Linsner moved to approve the payment of bills through August 18, 2020 in the amount of \$451,848.10. Trustee Aiani seconded.

Roll Call:
Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner.
No – None.
Absent – Trustee Madaras.
MOTION APPROVED.

13. Department Head Reports

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

14. Village Administrator Report

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

15. Old Business

Trustee Leahy inquired as to next steps for ComEd to bury power lines along Irving Park Road. Village Administrator Ergo will invite ComEd to make a presentation on how the underground services program works then the Village Board can vote to approve the project and engineering costs as a capital improvement or individual project.

16. New Business

No Old Business.

17. Closed Session

No Closed Session.

18. Adjournment

Trustee Leahy moved to adjourn the Village Board of Trustees Regular Meeting at 7:28 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Roll Call:


Aye – Trustees Aiani, Gavanis, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

Submitted this 18th day of August 2020.



Jody A. Conidi, Village Clerk