



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, September 1, 2020  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:32 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – August 18, 2020**

Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of August 18, 2020, 2020. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn had no comments.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanis

**a. Detached Garage and Driveway Variances – 503 East Center Street**

Trustee Latoria introduced variances for a second story on a detached garage and a second curb-cut and driveway for 503 East Center Street by Petitioners Daniel and Diane Flaherty. The Plan Commission conducted a public hearing on Wednesday, August 19, 2020 and recommended approval with conditions (PC 20-012). Mayor Pruyn reported communication was received from Bernie Gandras, 509 East Center Street, not in favor of the variances, and Patrick and Faith Bernardi, 308 North Cherry Street, in favor of the variances. Community Development Director Malik Jarmusz reported the development plans do not require a DuPage County Storm Water Survey or a variance for lot coverage. Petitioners confirmed being okay with Plan Commission conditions. Trustee Latoria moved to recommend approval of PC 20-012 for variances for a second story and second driveway and petitioner can

park an RV on either one driveway or the other but not both. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**b. Fence Variance – 444 South Bonnie Brae Avenue**

Trustee Leahy moved to recommend approval of a variance to allow a four-foot tall privacy fence at 444 South Bonnie Brae Avenue by Petitioners Marco and Jamie Reyes. The Plan Commission conducted a public hearing on Wednesday, August 19, 2020 and recommended approval with conditions (PC 20-013). Trustee Latoria seconded. Motion carried by unanimous voice vote.

**c. Fence Variance – 460 South Princeton Avenue**

Trustee Latoria introduced a variance to allow a five-foot privacy fence at 460 South Princeton Avenue by Petitioners Rosalia Damato and Jacob Hehr. The fence will only be on the Princeton Avenue and George Street sides of the property. The Plan Commission conducted a public hearing on Wednesday, August 19, 2020 and recommended approval with conditions (PC 20-014). Trustee Latoria moved to recommend approval of PC 20-014 as recommended by the Plan Commission with fence height amended to a five-foot solid and one-foot lattice fence for total height of six feet. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**d. Entranceway Landscaping Contract – Ruff Landscaping**

Trustee Latoria moved to recommend approval of a contract with Ruff Landscaping to restore and revitalize landscaping at the nine entranceways at a cost of \$23,975.00 with an increase up to \$40,000.00 with the approval of the Village Administrator Ergo or Public Works General Services Superintendent Dave Sloan. Trustee Aiani seconded. Motion carried by unanimous voice vote.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria  
Trustee Aiani had no report.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner  
Trustee Madaras had no report.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
Trustee Leahy had no report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported the Police Department lobby was opened as a cooling center last week; School District Superintendent Craig Benes wrote a letter thanking the Police Department for attending the opening and closing of the first day of school and assisting with safety measures for outside classrooms; police officers were able to safely intervene with a man under emotional distress threatening to leap from the Eaglewood Resort and Spa; a road rage incident with gun shots hitting a passenger vehicle occurred early Sunday morning at I-290 and I-390; and a resident returned to his home at Medinah Terrace after a week and discovered a gun stolen from Carol Stream, a stash of money, and gym shoes on his terrace.



**Community Development Department**

Community Development Director Malik Jarmusz reported the Itasca Bucks Program has generated \$46,860.00 in reimbursements and \$174,000.00 in total restaurant spending; most Itasca Bucks were spent at Tree Guys Pizzeria Pub and Naxos A Greek Island Restaurant; Market Place in the Westin Hotel opted into the Itasca Bucks Program; department processes are being compiled into standard operating procedures; and complaints of vehicle damage have been received in the area near the Bridge development.

**Administrative Services Department**

Administrative Services Manager Spencer absent; no report.

**Engineering Services**

Village Engineer Wesolowski reported the Street Patching and Lining Project and Sidewalk Trip Hazard Project are scheduled to begin this month.

**Public Works Department**

Public Works Director Hitchcock reported absent; Village Engineer Wesolowski reported Public Works is working on the Rohlwing Road Water Main Lining Projects..

**Village Attorney**

Village Attorney Hervas had no report.

Village Administrator Ergo reported a Freedom of Information Act (FOIA) request was submitted for communication regarding Haymarket DuPage, the FOIA officer will gather the requested records stored on Village equipment, any records on personal devices should be forwarded to the FIOA officer; and staff will investigate if posting FIOAs and FIOA responses is feasible.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported Oktoberfest will be a drive-thru event October 12-13, 2020 at Village Hall with a dinner menu, piped-in German music, service by the Itasca Lions Club, and beer-to-go from Itasca Brewing Company and Church Street Brewing Company.

**12. New Business**

Trustee Latoria requested the Police Department investigate starting a program similar to the dissipated McGruff House Program due to the increased number of individuals moving around outdoors and through the Village.

Trustee Latoria reported the boardwalk in the Springbrook Nature Center needs assistance for trip hazards.

**13. Old Business**

No Old Business.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Leahy moved to adjourn the Committee of the Whole Regular Meeting at 8:37 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 1st day of September 2020.

  
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Jody A. Conidi, Village Clerk