



Village of Itasca
Village Board of Trustees Regular Meeting Minutes
Tuesday, September 17, 2019
7:00 p.m.
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:02 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Mike Latoria.

ABSENT: Trustee Kathy Linsner.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Audience Participation

Resident Lisa Cola, 396 East Tall Oakes Lane, voiced concerns over inadequate visibility and signage on Nicole Way being further impacted by a new development increasing traffic on Nicole Way, the size of a fence between the townhomes on Nicole Way and the new development, and a drainage ditch that backs up.

Trustee Linsner arrived at 7:05 p.m.

Tim Sweeney of Quadrangle Development Company responded the development agreed to install a higher fence, workers removed debris unclogging a structure in the drainage ditch, an additional storm line on townhome property may be clogged which could be looked at with townhome association approval, and traffic inflow will be employee vehicles, 2-4 local delivery trucks per day, and a 53 foot truck once in a while. Public Works Director Hitchcock stated Public Works would check out the drain in Village easement. Ms. Cola confirmed concerns with the new development were traffic and not zoning related. Trustee Latoria recapped there will be a higher fence, the new development will reduce water flow into the ditch, and Public Works and Safety Director O'Connor will work together to improve entrance signage.

4. Meeting Minutes

a. Village Board of Trustees Meeting Minutes – September 3, 2019

Trustee Leahy moved to approve the Village Board of Trustees Meeting Minutes of September 3, 2019. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

5. President Comments

a. Proclamation – Arts DuPage Month

Mayor Prugn presented a proclamation proclaiming the month of October as Arts DuPage Month.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanes

a. Zoning Certificate Request – Creative Sounds Entertainment, LLC

Trustee Latoria moved to approve a Zoning Certificate Request for Creative Sounds Entertainment, LLC, 1515 Industrial Drive, providing music and entertainment for special events. Trustee Aiani seconded. Motion carried by unanimous voice vote.

b. Zoning Certificate Request – Integrated Packaging & Fastener, Inc.

Trustee Latoria moved to approve a Zoning Certificate Request for Integrated Packaging & Fastener, Inc., 1211 Norwood Avenue, providing the sorting and packaging of individuals sealed bags of fasteners, screws, and other products. Trustee Leahy seconded. Motion carried by unanimous voice vote. Unanimous

c. Letter of Credit – Highland Gate Townhomes

Trustee Latoria moved to approve a Resolution 1147-19, "A Resolution for a Partial Release of Subdivision Improvements Performance Bond No. 1148744 (Highland Gate)". Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

Trustee Aiani had no report.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Clerk's Report – August 2019

Trustee Madaras presented and Clerk Conidi reported the Clerk's Report for August 2019: General Fund \$961,668.16, Water and Sewer Fund \$877,000.51, Motor Fuel Tax \$19,991.73, Hotel Tax Fund \$13,929.20, GO 2008 Bond \$33,962.98, SSA #3 Capital \$1,989.22, SSA #3 Debt Service \$3,409.52, SSA #4 Capital \$16,137.58, SSA #4 Debt Service \$9,532.75, and Grand Total All Funds \$1,937,621.65.

b. Appointment – Administrative Service Manager Jessica Spencer

Trustee Madaras moved to approve the appointment of Administrative Service Manager Jessica Spencer. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

c. Banking Signatories

Trustee Madaras moved to approve Resolution 1143-19, "A Resolution Authorizing the Designation of Signatories with Respect to Banking Transactions". Trustee Leahy seconded. Motion carried by unanimous voice vote.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

d. Collective Bargaining Agreement – Patrol Officer

Trustee Madaras moved to approve Resolution 1148-19, "A Resolution Authorizing the Execution of a Collective Bargaining Agreement Between the Village of Itasca and the Illinois Fraternal Order of Police (Patrol Officer)". Mayor Pruyn thanked Village Administrator Ergo and Safety Director O'Connor in completing the negotiations. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

10. Consent Agenda

- a. Approving Ord. 1920-19 -PC #19-013, Quadrangle Development Company, Planned Development Special Use Amendment and Class I Site Plan
- b. Approving Resolution 1141-19, a Letter of Agreement with Elk Grove Village regarding the reconstruction of Nerge Road and payment in the amount of \$210,00
- c. Approving Resolution 1149-19 regarding Approving the Zoning Administrator's Actions and Denying Haymarket DuPage, LLC's Appeal of the Zoning Administrator's Decisions
- d. Approving Resolution 1140-19 regarding a Sanitary Sewer Backflow Prevention Program
- e. Approving Resolution 1141-19 regarding the Rear Yard Drainage Assistance Program

- f. Approving Resolution 1142-19 regarding the 2019 Three-Year Maintenance Proposal for the WWTP Emergency Electrical System with Altorfer Power Systems
- g. Approving 2019 Ardmore and Prospect Avenue Elevated Tank Painting Payment #4 to Jetco
- h. Approving Resolution 1138-19 regarding 2019 Sidewalk Trip Hazard and Concrete Program
- i. Approving Resolution 1145-19 regarding Canon OCE PlotWave Lease Proposal Update

Trustee Gavanes moved to approve the Consent Agenda. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

11. Voucher – September 17, 2019

Trustee Madaras moved to approve the voucher dated September 17, 2019 in the amount of \$971,422.35. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanes, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

12. Department Head Reports

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

13. Village Administrator Report

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Madaras moved to adjourn the Village Board of Trustees Regular Meeting at 7:32 p.m. Trustee Aiani seconded. Motion carried by unanimous voice vote.

Submitted this 17th day of September 2019.



Jody A. Conidi, Village Clerk