



Village of Itasca  
Committee of the Whole Regular Meeting  
Tuesday, October 3, 2023  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:13 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Brendan Daly, Trustee Dino Gavanese, Trustee Frank Madaras, Trustee Patrick Powers.

REMOTE: Trustee Ellen Leahy.

Others Present: Director of Police Bob O'Connor, Public Works Director Mike Subers, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Assistant to the Village Administrator Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – September 19, 2023**

Trustee Powers moved to approve the Committee of the Whole Meeting Minutes for Tuesday, September 19, 2023. Trustee Aiani seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**4. President's Comments**

Mayor Pruyn reported Coffee with the Mayor was held on Saturday, September 30, 2023 at CueSmart Billiards with 10 in attendance and additional Coffee with the Mayor events are scheduled for the next three months.

**5. Community Development Committee Report**

Chair: Trustee Gavanese, Co-Chair: Trustee Leahy

No Community Development Committee Report.

**6. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Madaras

**a. Central Manufacturing District – Special Service Area Assistance**

Trustee Aiani moved to recommend approval of Task Order 23-R0640 from Robinson Engineering for the Central Manufacturing District's Special Service

Area Assistance in the amount not-to-exceed \$19,810.00. Trustee Madaras seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**b. Capacity, Management, Operations, and Maintenance Program – Update**

Trustee Aiani moved to recommend approval of Task Order 23-R0650 from Robinson Engineering to update the Village's Capacity, Management, Operations, and Maintenance (CMOM) Program in the not-to-exceed amount of \$6,874.00. Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**c. Streetlight Repainting Program – Design, Bidding and Construction**

Trustee Aiani moved to recommend approval of Task Order 23-R0638 from Robinson Engineering for the design engineering, bidding services, and construction engineering for the Streetlight Repainting Program in the not-to-exceed amount of \$16,785.00. Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

Trustee Aiani moved for a Closed Session following Old Business pursuant to the requirements of the Illinois Open Meetings Act under Exemption 5 ILCS 120/2 (c) to discuss:

(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body;

(21) discussion of minutes of meetings lawfully closed.

Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**7. Finance and Operations Committee Report**  
Chair: Trustee Powers, Co-Chair: Trustee Daly.

- a. **Public Library Building and Maintenance Fund – Additional Tax Levy**  
Trustee Powers moved to recommend approval of a resolution to determine an additional tax levy for the Public Library Building and Maintenance Fund in the amount of \$123,470.00. Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**8. Intergovernmental Committee Report**  
Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
No Intergovernmental Committee Report.

**9. Department Head Reports**

**Police Department**

Safety Director O'Connor reported Detective Anders Langlo has served on the Police Department for eight years and was recently hired by the U.S. Drug Enforcement Administration (DEA) after successfully passing a two-year hiring process; receiving written thanks from a family Detective Langlo assisted by locating stolen property; last weekend criminal activity involving parked cars along Bay Drive was flagged by the new Flock cameras; and the School District 10 superintendent sent a message to parents regarding safety planning and the strong partnership between School District 10, the Police Department, and Fire Protection District 1.

**Public Works Department**

Public Works Director Subers reported new meter installations are starting next week in the area west of I-290; the northbound lane of Catalpa Avenue north of the train tracks will be closed temporarily on Wednesday, October 4, 2023; and South Walnut Street will be closed temporarily on Thursday, October 5, 2023.

**Engineering Services**

No Engineering Services Report.

**Administration**

Assistant to Village Administrator Curelo reported Halloween Trick or Treat hours on Tuesday, October 31, 2023 are 3:00 – 7:00 p.m.; the annual Pumpkin Smash at Public Works is Saturday, November 4, 2023; and Fulla Beans celebrated a grand opening on Monday, October 2, 2023.

**Community Development Department**

Community Development Director Gadde reported the Marino Court development and an automotive business will be on discussed at the Plan Commission Meeting on Wednesday, October 18, 2023.

**Finance Department**

Finance Director Ramsay reported discussions regarding Itasca Station are going well; and the three firms interviewed for the water rates and fees survey will be presented at the next Village Board meeting on Tuesday, October 17, 2023.

10. **Village Administrator Report**  
No Village Administrator Report.

**Village Attorney**  
No Village Attorney Report.

**Village Clerk**  
No Village Clerk Report.

11. **Old Business**  
No Old Business.

12. **New Business**  
Trustee Powers requested a summary of concerns reported by resident Karen Rugg including actions taken or expressed.

13. **Audience Participation**  
No Audience Participation.

Mayor Pruyn called for a recess at 7:54 p.m.

14. **Closed Session**  
Mayor Pruyn called to order the Closed Session at 8:01 p.m.  
Mayor Pruyn adjourned the Closed Session at 8:15 p.m.

Mayor Pruyn reconvened the Committee of the Whole Meeting at 8:16 p.m. without Trustee Leahy in attendance.

15. **Adjournment**  
Trustee Aiani moved to adjourn the Committee of the Whole Meeting at 8:16 p.m.  
Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

Submitted this 3rd day of October 2023.

  
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Jody A. Conidi, Village Clerk