



VILLAGE PRESIDENT

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VILLAGE CLERK

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ELLEN LEAHY

PATRICK POWERS

MEMORANDUM

TO: Carie Anne Ergo, Village Administrator
FROM: Michael Subers, Public Works Director
DATE: January 30, 2026
SUBJECT: Accepting the Proposal from Tri-Fin LLC for a Three-Year Light Pole, Park Bench, and Garbage Can Painting Program at an Estimated Project Cost of \$178,825.57

RECOMMENDED MOTION: Move to approve Accepting the Proposal from Tri-Fin LLC for a Three-Year Light Pole, Park Bench, and Garbage Can Painting Program at an Estimated Project Cost of \$178,825.57.

INTRODUCTION

Public Works is recommending acceptance of the proposal from Tri-Fin LLC for a three-year Light Pole, Park Bench, and Garbage Can Painting Program in an estimated amount of \$178,825.57. RFP 2006-01 was advertised on January 8, 2026, in the Daily Herald. There were five (5) plan holders for the project, however Tri-Fin was the only contractor to submit a proposal.

DISCUSSION

The Village currently has a capital improvement plan project PW-18-008, which was designed to repaint the 265 antique poles in town. In FY20, we contracted the painting of 42 light poles in Usher Park, the old Village Hall, and the Welcome to Itasca signs. In FY22, Public Works planned to continue the project but concerns about conflicts with the Roadway and Infrastructure postponed the work. To revitalize the project, 44 poles located on Walnut from Orchard to North Street will be painted in FY26. Then in FY27, 36 poles along Orchard Street from Walnut to Maple Street, the Train station, and the remaining poles at the old Village Hall will be painted. Finally, in FY28, 34 poles by the Village Hall, Police Department, and the Train Depot will be painted.

In April 2024, the Village Board approved a low bid from Muscat Painting and Decorating (see Res 1526-24) at a unit price of \$1,750 per pole. Muscat was unable to meet the insurance requirements set out in the contract documents, so the project never began. At that time, the next lowest bid for the project was from Tecorp Inc., at a unit cost of \$6,800 per pole, which was extremely high.

Public Works reviewed the low bidder participation and the potential for very high project costs and redeveloped it into the Light Pole, Park Bench, and Garbage Can Painting Program. The new program includes the poles previously bid and other park furniture that requires periodic refinishing, such as park benches and

garbage cans. The new program also requires Public Works to remove, install, deliver, and pick up all items to and from Tri-Fin, which is located in Elk Grove Village. The poles will be chemically stripped and powder-coated in a controlled environment to ensure a superior finish, unlike outdoor applications. Public Works has previously worked with Tri-Fin, which has provided powder-coating services for park furniture and an occasional light pole for a few years, with good results.

The proposed cost of repainting a 14-foot-tall pole from Tri-Fin is \$1,400, or 20% less than Muscat's cost of \$1,750 per pole. Public Works currently has seven (7) 14-foot antique poles in our inventory that were removed during the Itasca Station Project. Once approved, staff will deliver the poles to Tri-Fin for refurbishment, and they will replace the next seven poles to be repainted and so on. While the initial repainting program from 2024 was intended to repaint the poles only, the new program will also update the 30+-year-old integrated outlets, wiring, and connections, creating a like-new product.

FISCAL IMPACT

Public Works currently has \$70,000 budgeted in FY 2026 to fund the construction portion of the capital project PW-18-008 Structure Painting Project.

STAFF RECOMMENDATION

Staff recommends the item be forwarded to the Village Board First Reading on February 3, 2026, for consideration and approval.

AFTER ACTION STEPS

1. Sign contract with Tri-Fin
2. Begin project with delivery of poles

ATTACHMENTS

RFP 2026-01
Proposal from Tri-Fin LLC
Light Pole, Park Bench, and Garbage Can Painting Program Bid Tabulation

Contract Documents

RFP 2026-01

Village of Itasca Light Pole, Park Bench, Garbage
Can Painting Program



Village of Itasca

550 W Irving Park Road

Itasca, IL 60143

(630) 773-0835

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REQUEST FOR PROPOSALS
VILLAGE OF ITASCA
DUPAGE COUNTY, ILLINOIS
RFP NO. 2026-01

Village of Itasca Light Pole, Park Bench, Garbage Can Painting Program

The Village of Itasca will receive sealed proposals for the Village of Itasca Light Pole, Park Bench, Garbage Can Painting Program. Specifications are available by request only by calling Itasca Public Works at 630-773-2455.

Sealed proposals must be received at the front desk of the Itasca Village Hall, 550 W Irving Park Rd, Itasca, Illinois, prior to 10:00 am Central Standard Time (CST) on Tuesday, January 23, 2026, immediately thereafter all proposals will be publicly opened and read aloud in the Village Board Room. All proposals must be submitted and returned in a sealed envelope, with the self-addressed label provided with the proposal documents.

All proposals shall be submitted in accordance with the Instructions for Bidders contained within the Bid Documents. The Contractor shall also comply with all applicable Federal, State and local regulations.

The Village of Itasca reserves the right to reject all proposals if it has documented sound business reasons. Unless all bids are rejected, award will be made to the lowest, responsive, responsible bidder.

INFORMATION FOR BIDDERS

Sealed proposals must be received at Itasca Village Hall, 550 W. Irving Park Rd, Itasca, Illinois, prior to 10:00 am Central Standard Time (CST) on Friday, January 23, 2026, immediately thereafter all proposals will be publicly opened and read aloud in the Village Board Room. All bids must be submitted and returned in a sealed envelope, with the self-addressed label provided with the proposal documents.

The Village of Itasca is the only official source for bid packages and supporting materials. Registration with the Village is the only way to ensure bidders receive all Addenda and other Notices concerning this project. The Village cannot ensure that bidders who obtain bid packages from sources other than the Village will receive Addenda and other Notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including compliance with and attachment of all Addenda and other Notices, may, at the Village's discretion, be rejected as non-responsive and/or the bidder disqualified. In such cases, the Village will NOT rebid the project absent extraordinary circumstances.

The proposal forms must be completed in their entirety and submitted in an opaque envelope to the address listed above.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the contract throughout.

BIDDER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract.

Each BIDDER shall supply a list of all subcontractors that submitted proposals and if requested by the OWNER all major material suppliers.

VILLAGE OF ITASCA
INSTRUCTIONS TO BIDDERS

1. Bidding Documents

- a. The Bidding Documents are available in printed format from Public Works at 411 N. Prospect Ave., Itasca, Illinois. For more information, please contact Michelle Bednarz at 630-773-2455 or via email at mbednarz@itasca.com.

2. Submission of Bid

- a. Documents From Other Sources
 - i. The Village of Itasca is the only official source for bid packages and supporting materials. Registration with the Village is the only way to ensure bidders receive all Addenda and other Notices concerning this project. The Village cannot ensure that bidders who obtain bid packages from sources other than the Village will receive Addenda and other Notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including compliance with and attachment of all Addenda and other Notices, may, at the Village's discretion, be rejected as non-responsive and/or the bidder disqualified. In such cases, the Village will NOT rebid the project absent extraordinary circumstances.
- b. The bid shall be submitted on the forms provided in these Bidding Documents (collectively, the "Bid Forms"). These Bid Forms shall be completed properly and signed in ink. Failure to use the Bid Forms included in these Bidding Documents could result in rejection of the bid.
- c. The Bid Forms shall be submitted in a sealed opaque envelope addressed to the Village of Itasca, 550 W. Irving Park Rd, Itasca Illinois 60143, ATTN: JODY CONIDI, and shall be identified with the bid number and project name.
- d. Bid documents shall be delivered or mailed in time for delivery to the foregoing address no later than the date and time provided in the request for proposal. Oral bids or oral modifications to bids will not be considered. It is the sole responsibility of the bidder to see that his bid is received in proper time. **No faxed or e-mail bid or modification of a bid will be considered.** The Village is not responsible for the premature opening of bids not marked as required. Any bid opened prematurely due to the failure of the bidder to mark the envelope in accordance with these Bidding Documents will be considered non-responsive.
- e. Bid prices are to include the delivery of all materials (if any) including: plant, equipment, supplies, tools, scaffolding, transportation, insurance, bonds, warranties and all other items and facilities, and the performance of all labor and service, necessary for the proper completion of the work except as may be otherwise expressly provided in the Contract. Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of the work. An exemption certificate will be furnished by the Village upon request of the bidder.
- f. Erasures, interlineations, corrections, or other changes on the Contractor's Bid Forms shall be explained or noted over the signature of the bidder. No bid submitted with

deviations or reservations from the full contract called for will be considered.

- g. Bidder must acknowledge all Addenda received in the spaces provided on the Bid Form. By submitting a bid, bidder indicates that all considerations issued by Addendum are incorporated in the bid.
- h. Bidders are required to complete certain certifications as part of its bid regarding the bidder's compliance with applicable laws. **Failure of a bidder to complete/submit the required certifications shall be the basis for immediate rejection of that bidder's bid.** The certifications of the successful bidder shall become a part of the Contract with the Village.
- i. Requests to withdraw bids are to be directed to the attention of the Village Clerk and may be sent via certified mail or email:

Attn: Jody Conidi
550 W. Irving Park Rd
Itasca, Illinois 60143
Email:jconidi@itasca.com

3. Examination of Bidding Documents

- a. Each bidder shall carefully examine all Contract Documents and all Addenda thereto and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a bid. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should he be in doubt as to their meaning, he shall at once, and in any event not later than ten (10) calendar days prior to the bid due date, notify the Public Works Director, who will, if necessary, send written Addenda to all bidders of record. The Village will not be responsible for any oral instructions. All inquiries shall be directed to the Public Works Director, Michael Subers, 630-773-2455 or msubers@itasca.com. After bids are received, no allowance will be made for oversight by the bidder.
- b. The failure or omission of any bidder to obtain, receive or examine any form, instrument, or information or to visit the Project site(s), and become knowledgeable with respect to conditions there existing, or to seek needed clarification shall in no way relieve the bidder from any obligation with respect to his bid. By submitting a bid, the bidder agrees, represents and warrants that he has undertaken such investigation as he deemed necessary, has examined the site(s) and the Bidding Documents, has obtained all needed clarifications and where the specifications and drawings require in any part of the work that a given result be produced, that the specifications and drawings are adequate, and the required result can be produced under the specifications and drawings. Once the award has been made, failure to have undertaken and completed the foregoing tasks shall not be cause to alter the original Contract or to request additional compensation.

**VILLAGE OF ITASCA
GENERAL TERMS AND CONDITIONS**

The following conditions apply to all purchases or services and become a definite part of each request for proposal. Failure to comply may disqualify your bid.

ELIGIBILITY TO BID

1. **Non-Discrimination in Employment** - The Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex, or national origin, or otherwise commit an unfair employment practice. The bidder, his sub-contractors, or labor organizations furnishing skilled or unskilled workers, craft union skilled labor, or anyone who may perform any labor or service, shall not commit within the State of Illinois, under this contract, any unfair employment practices as defined in the act of the 72nd General Assembly entitled "Fair Employment Practices Act". The Contractor is referred to 11. Rev. Stat. (1961) ch. 48, paragraph 851 et seq. The Contractor further agrees that this article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services, contracts and subcontractors, and all labor organizations furnishing skilled, unskilled, and craft union skilled labor, or who may perform any such labor or services in connection with this contract.
2. **Removal or Suspension of Bidders** - The Village of Itasca may remove or suspend any bidder from the bidder's list for a specified period not to exceed two (2) years. The vendor will be given notice of such removal or suspension if:
 - a. Services performed do not comply with specifications of contract with the vendor;
 - b. Work is not done within the contract's specified time;
 - c. An offer is not kept firm for the length of time specified in the contract;
 - d. Contractor fails to provide performance bond when required by request for proposal;
 - e. Contractor is found guilty of collusion;
 - f. Bankruptcy or other evidence of insolvency is found;
 - g. An employee currently serves as a Board member or employee of Village of Itasca and is financially involved in the proposed work.
3. **To Rescind a Removal or Suspension** - The bidder may submit a written explanation of the circumstances which caused the removal or suspension or may prove that circumstances have been corrected. On the basis of such an explanation, the Village of Itasca may modify or rescind the removal or suspension.
4. **Compliance to Law**
 - a. The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of federal, state, county, and village governments and/or any other local

governing agencies which may in any manner affect the preparation of proposals or in the performance of this contract.

- b. All merchandise or commodities must conform to all standards and regulations as set forth under the Occupation Safety Hazards Act (O.S.H.A.).

CONDITIONS FOR BIDDING

1. Bid Definitions

- a. Bidding documents include the advertisement of the request for proposal, the instructions to bidders, the bid form, and the proposed contract documents including addenda issued prior to receipt of the bids.
 - b. Addenda are written or graphic instruments issued prior to the execution of the contract which modify or interpret the bidding documents, including drawings and specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the contract documents when the contract is executed.
2. **Bid Form** - The bid shall be submitted on the bid form that has been provided. This form shall be completed properly and signed in ink. The bid form shall be submitted in the enclosed, self-addressed envelope and shall be identified with the bid name.
 3. **Late Bids** - Formal bids that are received after the specified bid opening time will not be considered and will be returned unopened.
 4. **Withdrawal of Bids** - A written request for withdrawal is required to withdraw a bid. It must be received prior to the bid opening. After the bid opening, a bid becomes a legal document and an integral part of the bid and may not be withdrawn. Requests to withdraw bids are to be directed to the attention of the Village Clerk, Jody Conidi, and Phone: (630)773-0835.
 5. **Examination of Bidding Documents** - Each bidder shall carefully examine all contract documents and all addenda thereto and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a bid. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should be in doubt as to their meaning, they shall at once, and in any event not later than ten (10) days prior to the bid due date, notify the Public Works Director, who will, if necessary, send written addenda to all potential bidders. The Village of Itasca will not be responsible for any oral instructions. All inquiries shall be directed to the Public Works Director. After bids are received, no allowance will be made for oversight by the bidder.
 6. **Mistake in Bid and Bid Changes** - No bid may be modified after submittal. However, if an error is made in extending a total price, the unit price will govern. Erasures on the bid form must be initialed by the bidder.
 7. **Bid Binding** - Unless otherwise specified, all bids shall be binding for thirty (30) working days following the bid opening date.
 8. **Changes in Contract Documents** • Changes or corrections may be made by the Village of Itasca in

the contract documents after they have been issued and before bids are received. In such case, a written Addendum describing the change or correction will be issued by the Village Clerk to all bidders of record. Such addendum or addenda shall take precedence over that portion of the documents concerned and shall become part of the contract documents. Except in unusual cases, addenda will be issued to reach the bidders at least four (4) days prior to date established for receipt of bids.

9. **Response to Invitations** - Contractors who are unable to bid will provide a letter or explanation and return the bid form. Contractors who fails to respond on two (2) successive bids will be removed from the qualified bidder's list.
10. **Bid Attachments** - Bidders may attach to the bid form any descriptive material necessary to fully describe the work he proposes to furnish.
11. **Bidder's Competence** - All bidders shall attach a list of current references to their bid form. In addition, the Village of Itasca may require proof of facilities or equipment, insurance coverage and financial resources to perform the work. If required, the bidder shall submit to the Public Works Director a properly executed Contractor's Qualification statement, IAA Document A305.
12. **Bid Opening** - At the precise time set for bid opening, bids will legally be made public Bidders or their representatives are encouraged to attend the bid opening.
13. **Bid Award** - The bidder acknowledges the right of the Village of Itasca to reject any or all bids and to waive informality or irregularity in any bid received and to award each item to different bidders or all items to a single bidder (to accept, split, and or reject part(s) of any or all bids). In addition, the bidder recognizes the right of the Village of Itasca to reject a bid if the bidder failed to furnish any required bid security or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular.
14. **Hold Harmless Agreement** - All bidders must sign and notarize the attached agreement.

AWARD OR REJECTION OF BIDS

1. **Award or Rejection** - Contracts are awarded to the lowest, most responsible bidder. In determining the responsibility of a bidder, the following are taken into consideration:
 - a. The ability and skill of the bidder's personnel who will perform the services;
 - b. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - c. The current, uncompleted work in which a contractor is involved, which might hinder or prevent prompt completion of the Village of Itasca's work;
 - d. The financial resources of the bidder;
 - e. Cash discounts offered;
 - f. Quality, utility, suitability of work or material; the quality of the commodity to be

furnished, as well as the price therefore, is to be taken into consideration, and a bid which is low in point of price may be rejected if the material to be furnished is not the best;

g. Direct, indirect and incidental costs to the Village of Itasca;

h. Prior work completed by the contractor for the Village of Itasca.

2. **Notice of Award** - A signed contract mailed to the successful bidder within the time specified for acceptance shall be the binding contract.

IMPORTANT

The attached label must be affixed to the front of the envelope the completed bid is submitted in. This attached label may be printed on an 8.5 X 11 label stock or printed on paper and securely fastened to the front of envelope you are submitting the bid in.

Bids without the attached label on the envelope may be delayed and not arrive in time for the bid opening.

If you have questions pertaining to this bid you may contact:

**Michael Subers 630-773-2455
msubers@itasca.com**

Bidder Contact Information

**PLEASE LET US KNOW WHO WE SHOULD CONTACT
REGARDING THIS BID**



IF YOU DO NOT HAVE A BUSINESS CARD, PLEASE TYPE YOUR INFORMATION BELOW:

Company Name: Tri - fin LLC

Company Address: 79 Bond St

City: Elk Grove Village State: IL Zip Code: 60007

Name of Contact Person: Fernando Cabrera

Title: Sales

Phone Number: [REDACTED]

E-mail: Fcabrera@tri-fin.com

Village of Itasca- Streetlight, Park Benches and Refuse Container Painting Project
Special Provisions

The Village of Itasca is seeking proposals for the repainting of streetlights, park benches, and refuse containers. Village will remove and deliver streetlights, park benches and refuse containers to the selected paint contractor to blast, clean, and repaint in accordance with the specifications below if within a 10 miles radius of the Village of Itasca. If Vendors would like to make a proposal and are not inside the 10 miles radius, shipping costs to and from Itasca Public Works must be included.

Streetlights (Liquid Coating)

1. Receiving
 - a. All Streetlights will be delivered or shipped to the painting contractor
 - i. Village of Itasca will deliver all parts if within a 20-mile radius of the Village
 - b. All materials will be staged in a manner to prevent damage
 - c. Each part received will receive a parts tag which will include the date dropped off
2. Surface Preparation
 - a. All parts will receive an initial sandblasting using Blastite 54 or approved other
 - b. After sandblasting, all parts shall be washed using Aero Green paint preparation cleaner or approved other
3. Surface Primer
 - a. All parts shall receive a primer coat using Sherwin-Williams DTM-Epoxy Sealer
 - b. Primer shall be installed at a dry film thickness of 2.0-2.5 mils in accordance to the manufacturer's recommendations.
4. Inspection
 - a. Once the primer has cured properly per the manufacture's specifications, all parts will be inspected for cleanliness prior to applying the surface application
5. Topcoat
 - a. All parts will receive a topcoat using Sherwin-Williams Polane T Polyurethane Enamel
 - b. Topcoat shall be installed at a wet film of 4.5 mils and retain a dry film of 1.0-1.25 mils in accordance with the manufacturer's recommendations.

Light Pole Example

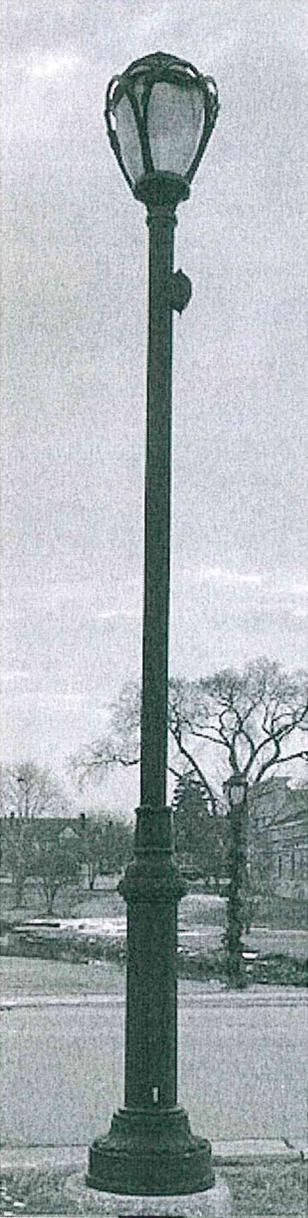
Park Benches and Refuse Cans (Powder Coating)

Process will include removal of old painting system and reapplication of new coatings following the specifications below.

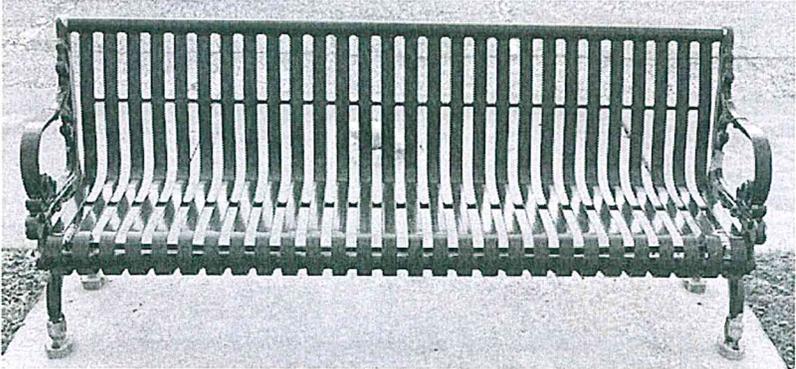
1. Receiving
 - a. All benches and garbage cans will be delivered or shipped to the paint provider
 - i. Village of Itasca will deliver all parts if within a 20-mile radius of the Village
 - b. All materials will be staged in a manner to prevent damage
 - c. Each part received will receive a parts tag which will include the date dropped off
2. Surface Preparation
 - a. All parts will receive an initial sandblasting using Blastite 54 or approved other
 - b. After sandblasting, all parts shall be washed using Aero Green paint preparation cleaner or approved other

- c. All parts will be heated in a 400-degree Fahrenheit oven to remove residual surface contaminants
3. Surface Primer
 - a. All parts shall receive one coat of epoxy gray primer using Cardinal Paint E305-GR533 per the manufacturer's application specification
 - b. Primer shall be applied to a thickness of 4-6 mils in accordance with the manufacturer's recommendations.
4. Inspection
 - a. Once the primer has cured properly per the manufacture's specifications, all parts will be inspected for cleanliness prior to applying the surface application
5. Topcoat
 - a. All final surface applications shall be made using PPG Envirocron Powder Coat PCTA90146
 - b. Three color chips shall be painted prior to painting the parts to check for proper Gloss, Cure, Finish and Color
 - c. Surface coating shall be applied to a thickness of 4-6 mils in accordance with the manufacturer's recommendations.
6. Paint Curing
 - a. After the surface coating is applied, all parts shall be placed in an oven in accordance with the paint manufacturers specifications
 - b. The temperature and time of the curing process shall be recoded and provided to the Village
7. Final Inspection
 - a. All parts shall be inspected for incomplete painting or damage prior to packaging
8. Packaging
 - a. All parts shall be packaged in a manner to avoid damage during transit.
 - b. All parts shall be packaged on pallets or skids supplied by the Village
 - c. Packaging shall include the Item code and quantity
 - d. All parts shall be shrink wrapped and banded as necessary to secure for shipping
9. Shipping
 - a. All parts shall be shipped to the Village of Itasca Public Works
 - b. If parts are available for pick up and within a 10 mile radius of the Village Public Works will pick up.
10. Warranty
 - a. The work performed will include a warranty of 5 years and only apply to Typically covers manufacturing defects in the powder coating application, such as cracking, peeling, and excessive fading under normal conditions.

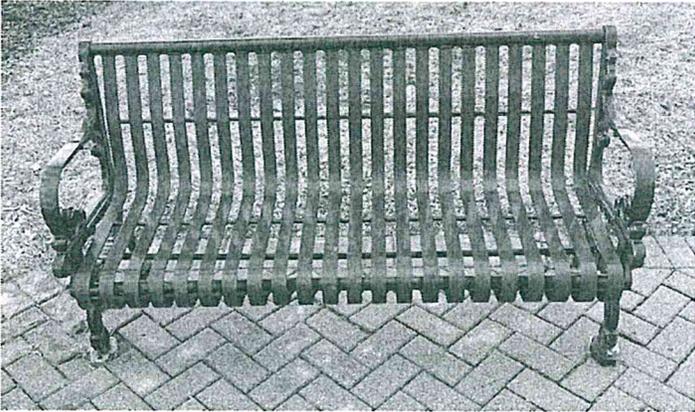
(Below) Light Pole Example
Height Varies 12 -14 Feet



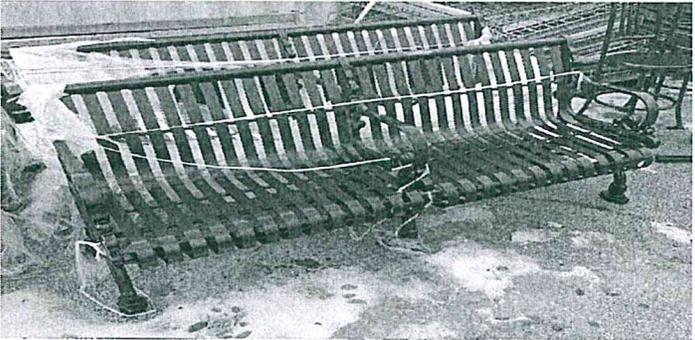
(Below) Park Bench Example (Standard) 74" Wide x 31" Tall x 25" Depth



(Below) Park Bench Example (Short) 59" Wide x 31" Tall x 25" Depth



(Below) Park Bench Example (Divider) 71" Width x 31" Tall x 25" Depth



(Left) Garbage Can 24" wide x 32" tall

BIDDERS PROPOSAL

- (I) By submission of the bid, each bidder certifies, and in the case of a joint bid each party to the joint bid certifies, as to his or her own organization, that in connection with the bid:
 - (i) The prices in the bid have been arrived at independently, without consultation, communication, or agreement with any other bidder or with any competitor, for the purpose of restricting competition, as to any matter relating to the prices;
 - (ii) Unless otherwise required by law, the prices quoted in the bid have not knowingly been directly or indirectly disclosed to any other bidder or to any competitor prior to opening; and
 - (iii) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or withhold a bid for the purpose of restricting competition;

- (II) Each person signing the bid shall certify that:
 - (i) He or she is the person in the bidder's organization responsible for the decision as to the prices being bid and that he or she has not participated, and will not participate, in any action contrary to (I)(i) through (I)(iii) above; or

 - (ii) He or she is not the person in the bidder's organization responsible for the decision as to the prices being bid, but that he or she has been authorized to act as agent certifying that the persons determining the prices have not participated, and will not participate, in any action contrary to (I)(i) through (I)(iii) above, and as their bidder's agent shall so certify. He or she shall also certify that he or she has not participated, and will not participate, in any action contrary to (I)(i) through (I)(iii) above.

BIDDER acknowledges receipt of the following ADDENDUM (Where applicable):

Addendum #

Addendum #

Addendum #

In strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below. BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within _____ consecutive calendar days thereafter.

Village of Itasca Proposal Worksheet



Bid Number: 2026-01
 Project Name: Lightpole, Park Bench Garbage Can Painting Program
 Bid Opening Date: January 23, 2026

Item	Quantity	2026		2027		2028	
		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Antique Pole (12 ft)	20	\$ 1,200.00	\$ 24,000	\$ 1,210	\$ 25,200	\$ 1,323	\$ 26,460
Antique Pole (14 ft)	20	\$ 1,400.00	\$ 28,000	\$ 1,470	\$ 29,400	\$ 1,543.5	\$ 30,870
Park Bench (Standard)	1	\$ 800.00	\$ 800	\$ 840	\$ 840	\$ 882	\$ 882
Park Bench (Short)	1	\$ 750.00	\$ 750	\$ 787.5	\$ 787.5	\$ 820.87	\$ 820.87
Park Bench (Divider)	1	\$ 800.00	\$ 800	\$ 840	\$ 840	\$ 882.00	\$ 882.00
Garbage Can	5	\$ 475.00	\$ 2,375	\$ 498.75	\$ 2,493.75	\$ 523.69	\$ 2,618.45
	Total 2026		\$ 56,725	Total 2027	\$ 59,561.25	Total 2028	\$ 62,539.32

Contract Sum	(sum of 3 years)	\$ 178,825.57
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COMPANY NAME: Tri-Fin LLC
ADDRESS: 79 Bond St
TELEPHONE NUMBER: 
BIDDER'S SIGNATURE: 
PRIMARY CONTACT/TITLE: Fernando Cabrera (Sales)

-Acceptance-

Date of Board of Trustee Approval: _____

VILLAGE OF ITASCA, a
Municipal Corporation

By: _____

Jeffery Pruyn, Mayor

ATTEST:

Jody Conidi, Village Clerk

Acceptance of a bid is not a binding contract. This bid becomes a contract binding upon the person, partnership or corporation, to provide services or equipment as specified, and the Village of Itasca to accept these services or equipment, only when the Village approves a written contract by ordinance or motion.

CONTRACT PROVISIONS (Purchasing)

1. **Subletting of Contract** - If any portion of the work is to be sublet, the bidder shall submit in writing to the Village of Itasca for their approval the name of the subcontractor, the portion of the work to be done, and the value of the subcontract. Any and all subcontractors shall be bound by the contract to the same terms as the general contractor.
 - a. Except as set forth hereinabove, no contract shall be assigned or any part of the same subcontracted without the written consent of the Public Works Director, but in no case shall such consent relieve the contractor from his obligations or change the terms of the contract. The contractor shall not transfer or assign any contract funds or claims due or become due without the written approval of the Public Works Director having first been obtained.
 - b. The transfer or assignment to any contract fund, either in whole or in part or any interest therein, which shall be due or to become due the contractor, shall cause the annulment of said transfer or assignment.
2. **General Independent Contractor Clause** - This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the contractor will be an independent contractor and not the Village's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments. Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, (the state revenue and taxation law), (the state workers' compensation law) and (the state unemployment insurance law). The contractor will retain sole and absolute discretion in the judgment of the manner and means of carrying out the contractor's activities and responsibilities hereunder. The contractor agrees that it is a separate and independent enterprise from the public employer, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This agreement shall not be construed as creating any joint employment relationship between the contractor and the Village of Itasca, and the Village of Itasca will not be liable for any obligation incurred by the contractor, including but not limited to unpaid minimum wages and/or overtime premiums.
3. **F.O.B.** - All prices must be quoted F.O.B. Itasca, Illinois. Shipments shall become the property of the Village of Itasca after delivery and acceptance.
4. **Delivery** - Bid price shall include delivery as indicated herein.
5. **Default** - The Village of Itasca may, subject to the provisions specified herein, by written notice of default to the contractor, terminate the whole or any part of this contract in any one of the following circumstances:
 - a. It the contractor fails to make delivery or to perform the services within the time specified herein or any extension hereof; or
 - b. If the contractor fails to perform any of the other provisions of this contract, or so fails to

make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not correct such failure within a period of ten (10) calendar days (or such other period as the Village may authorize in writing) after receipt of notice from the Village specifying such failure.

In the event the Village Board terminates this contract in whole or in part as provided above, the Village may procure, upon such terms and in such manner as the Village may deem appropriate, supplies or services similar to those terminated, and the contractor shall be liable to the Village for any excess costs for such similar supplies for services; provided that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

6. **Alternate Materials or Equipment** - Where specifications read "or approved equal", contractor shall direct a written description to the Public Works Director, or his designee, for approval, as set forth herein below. Generally, where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that specification or equal, or item that will perform a comparable function and be equal thereto to fill the needs of the Village, unless "No Substitutes" is specified. When offering alternatives, they must be identified by brand name and catalog number. In addition, the manufacturer's literature shall be included with the bid. However, bidders will be required to furnish samples upon request and without charge to the Village.
7. **Bidder's Access to Procurement Information** - All procurement information concerning this bid shall be a public record to the extent provided in the Illinois Freedom of Information Act and Public Act #85-1295 and shall be available to all bidders as provided by such acts.
8. **Acceptance** - Contracted work will be accepted by our Board of Trustees when the appropriate Village department certifies that all work was completed in accordance with the specification
9. **Payment** -
 - a. For merchandise ordered by purchase order, payment will be made to a vendor provided the service or merchandise has been properly tendered to and accepted by the Village. Payment by check to a vendor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.
10. **Guarantees and Warranties** -
 - a. All material, workmanship, services, and purchased commodities will be guaranteed from defects per the manufacturer and based on the date of installation. Upon notice or defect, bidder shall make necessary repairs, without delay, at no extra charge to the Village.
 - b. All warranties for materials or equipment must be received with title before payment for same is recommended.
11. **Changes/Additional Services/Deletions** - Any requests for changes or modifications to this contract must be submitted in writing and approved by the Public Works Director, or his designee, prior to such changes or modifications being made. Any additional service desired from the

contractor under this contract will be requested in writing and the additional charges for these services will be in accordance with the rate submitted on the proposal page and will be agreed to with the contractor prior to additional work commencing. In the event that charges for additional services cannot be agreed upon, bids will be requested. The Village of Itasca reserves the right to negotiate additional services based upon the contractor's price and performance, within all legal constraints.

12. **Contract Termination** - The contract may be terminated, by mutual agreement of both parties, upon written request. Said termination will take effect no more than thirty (30) days after acceptance of request.

**VILLAGE OF ITASCA
CONTRACTOR'S CERTIFICATION**

Pursuant to P.A. 85-1295 (111. Rev. Stat. ch. 38 paragraph 33 E-1 eq seq.). the undersigned contractor hereby certifies to the Village of Itasca that the contractor is not barred from bidding on the contract as a result of a violation of either Section 33 E-3 or 33 E-4 of that Act.

Date: 1-16-2020

Tri-Fin LLC

(Contractor)

79 Bond Street

Elk Grove Village IL 60007

(Mailing Address)

630-467-0991

(Phone Number)

Fernando Cabrera (Sales)

(Primary Contact/Title)

**VILLAGE OF ITASCA
FAIR EMPLOYMENT PRACTICES
AFFIDAVIT OF COMPLIANCE**

NOTE: THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED BID FORM. NO BIDS WILL BE ACCEPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ITASCA UNLESS SAID AFFIDAVIT IS SUBMITTED CONCURRENTLY WITH THE BID.

Fernando Cabrera

(Name)

being first duly sworn, deposes and says they are the Sales manager

(Title or Office)

of Tri-Fin LLC and that, they have authority to make the following

(Name of Company)

affidavit that they have knowledge of the Village of Itasca ordinance relating to Fair Employment Practices and knows and understands the contents thereof; that they certify hereby that it is the policy of

Tri-Fin LLC to recruit, hire, train, upgrade, promote and

(Name of Company)

discipline its employees without regard to race, creed, color, religion, age, sex or physical or mental handicap; and that the company has and enforces policies which prohibit sexual harassment in the workplace.

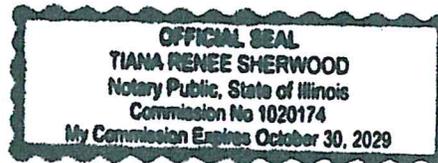
[Redacted Signature]

(Signature)

SUBSCRIBED and sworn to before me this 16 day of January 2026

[Redacted Notary Name]

(Notary Public)



**VILLAGE OF ITASCA
INDEMNITY HOLD HARMLESS PROVISION**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Itasca, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may accrue against the Village of Itasca, its officials, agents, and employees, arising in whole or in part from the performance of this work by the Contractor, its employees, or subcontractors, except to the extent arising out of the acts or omissions of the Village of Itasca, its agents or employees. The Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all cost and other expenses arising therefrom or incurred in connections therewith.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep, and save harmless and defend the Village of Itasca, its officials, agents and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor by virtue of this contract as shall be considered necessary in the judgment of the Village of Itasca amounts may be retained by the Village of Itasca to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village of Itasca.

CONTRACTOR: *[Handwritten initials]*

By: *[Handwritten signature]*



(Signature)

ATTEST:

[Handwritten signature]


(Signature)

CORPORATE SEAL

VILLAGE OF ITASCA
ANTI-COLLUSION AFFIDAVIT OF COMPLIANCE

Fernando Cabrera, being first duly sworn,
(Bidder's Name)

deposes and says:

That they are Sales manager of Tri-Fin LLC
(Partner, Officer, Owner, etc.) (Company name)

(Contractor)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or a sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.



(Signature of Bidder if Bidder is an Individual)
(Signature of Partner if Bidder is a Partnership)
(Signature of Officer if Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this 16 day of JANUARY, 20 26

By. 



**VILLAGE OF ITASCA
CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION**

Pursuant to 111. Rev. Stat. ch. 127, par. 132.311 et seq. ("Drug Free Workplace Act"), the undersigned contractor hereby certifies to the Village of Itasca that it will provide a drug-free workplace by

- A. Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the contractor's workplace.
 - b. Specifying the actions that will be taken against employees for violations of such prohibition.
 - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will abide by the terms of the statement; and
- B. Notify the Village of Itasca of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - a. Establishing a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the contractor's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance program; and
 - iv. the penalties that may be imposed upon employees for drug violations.
 - b. Making it a requirement to give a copy of the statement required by subsection (A-3) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.
 - c. Notifying the Village of Itasca within 10 days after receiving notice under paragraph B from an employee or otherwise receiving actual notice of such conviction.
 - d. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 111. Rev. Stat. ch. 127 par. 132.315.
 - e. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this Section.

Failure to abide by this certification shall subject the contractor to the penalties provided in 111. Rev. Stat. ch. 127, par. 132.316.



(Contractor)

ATTEST 

DATE: 1-16-2024

VILLAGE OF ITASCA

CONTRACTORS REFERENCES

1. Name: Walker midwest
Address: 1345 Norwood Ave Itasca IL 60143
Phone No.: 1888-992-1580
Contact: Timothy Kutil

2. Name: M.j. Celco
Address: 3900 Wesley Terrace Schiller park IL
Phone No.: 847-671-1900
Contact: Denice Aponte.

3. Name: Chicago White Metal
Address: 649 IL Route 83 Bensenville IL 60006
Phone No.: 630-595-4424
Contact: Dan O'Connor

4. Name: Village of melrose Park
Address: 1000 N 25th Ave melrose park, IL 60160
Phone No.: 708-343-4000 EXT: 4470
Contact: Ralph Sorce.

CONTRACT BETWEEN THE VILLAGE OF ITASCA
AND THE CONTRACTOR

This contract is made and entered into this _____ day of _____, _____, by and between the Village of Itasca, DuPage County, Illinois (the "Village") and _____ (hereinafter "Contractor"). For and in consideration of the Contract Sum, and other goods and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by and between the parties as follows:

1. CONTRACT DOCUMENTS

The "Contract Documents" shall consist of the following documents which are either attached hereto as exhibits or are incorporated into this Contract by this reference, with the same force and effects as if set forth at length herein:

- A. This Contract, including all Exhibits and attachments.
- B. Project Plans and Technical Specifications, including General Conditions and any Special Conditions;
- C. Bidder's Proposal;
- D. Bidding Form; and
- E. Bidding Addenda Nos. _____ (if any)
- F. General Terms and Conditions

2. SCOPE OF WORK

Within the time for completion set forth in the Contract Documents and for the stated Contract Price, the Contractor shall perform and provide all necessary labor, services, supervision, materials, tools, equipment, apparatus, facilities supplies, permits, utilities and transportation necessary to complete the Work in strict conformity with the contract Documents.

3. CONTRACT SUM

In consideration of the Contractor's full, complete, timely, faithful performance of the Work required by the Contract Documents, the Village shall pay Contractor in accordance with the unit prices payable as set forth in the Contract Documents ("Contract Price")

4. COMPLETION DATE

THE Contract Work shall be completed on or before _____, 20_____.

IN WHITNESS WHEREOF, the parties have caused this contract to be executed the date and year first above written.

[Contractor]

By: _____
An Authorized Signatory

Date: _____

VILLAGE OF ITASCA

By: _____
Mayor

Date: _____

Village of Itasca

Bid Tabulation



Bid Number: 2026-01

Project Name: Lightpole, Park Bench, Garbage Can Painting Program

Bid Opening Date: January 23, 2026

Tri-Fin Item		2026		2027		2028		
		Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	Antique Pole (12 ft)	20	\$ 1,200.00	\$ 24,000.00	\$ 1,260.00	\$ 25,200.00	\$ 1,323.00	\$ 26,460.00
	Antique Pole (14 ft)	20	\$ 1,400.00	\$ 28,000.00	\$ 1,470.00	\$ 29,400.00	\$ 1,543.50	\$ 30,870.00
	Park Bench (Standard)	1	\$ 800.00	\$ 800.00	\$ 840.00	\$ 840.00	\$ 882.00	\$ 882.00
	Park Bench (Short)	1	\$ 750.00	\$ 750.00	\$ 787.50	\$ 787.50	\$ 826.87	\$ 826.87
	Park Bench (Divider)	1	\$ 800.00	\$ 800.00	\$ 840.00	\$ 840.00	\$ 882.00	\$ 882.00
	Garbage Can	5	\$ 475.00	\$ 2,375.00	\$ 498.75	\$ 2,493.75	\$ 523.69	\$ 2,618.45
			Total 2026	\$ 56,725.00	Total 2027	\$ 59,561.25	Total 2028	\$ 62,539.32
Contract Sum (Sum of 3 years)								\$ 178,825.57

RESOLUTION NO. 1689-26

A RESOLUTION ACCEPTING THE PROPOSAL FROM TRI-FIN LLC FOR THE THREE-YEAR LIGHT POLE, PARK BENCH, GARBAGE CAN PAINTING PROGRAM

WHEREAS, the Village of Itasca advertised RFP 2006-01 on January 8, 2026, for the Light Pole, Park Bench, Garbage Can Painting Program; and

WHEREAS, a proposal was received and evaluated in accordance with the criteria set forth in RFP 2006-01; and

WHEREAS, although only one proposal was received in response to RFP 2006-01, the proposal by Tri-Fin LLC was determined to be reasonable and in the best interest of the Village; and

WHEREAS funds have been budgeted in FY 2026 as part of the Capital Improvement Plan for capital project PW-18-008; and

WHEREAS, the Village now wishes to accept the proposal from Tri-Fin LLC in the estimated project cost of \$178,825.57; and

WHEREAS, the annual cost of the contract will vary and is based on unit pricing and actual quantities refinished over the three-year contract term.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the proposal from Tri-Fin in the estimated amount of \$178,825.57 for the three-year Light Pole, Park Bench, Garbage Can Painting Program, capital project PW-18-008, for the Village of Itasca.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the proposal from Tri-Fin LLC.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

	Trustee Aiani	Trustee Christensen	Trustee Daly	Trustee Gavanes	Trustee Leahy	Trustee Powers	Mayor Pruyn
Aye	<input type="checkbox"/>						
Nay	<input type="checkbox"/>						
Absent	<input type="checkbox"/>						
Abstain	<input type="checkbox"/>						

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this 17th day of February 2026.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Jody Conidi