



## **PUBLIC WORKS**

411 N Prospect Ave  
Itasca, Illinois 60143-1795  
Tel: 630-773-2455 Fax: 630-773-9856  
www.itasca.com

### **MEMORANDUM**

To: Carie Anne Ergo, Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

Date: February 22, 2019

Subject: 2019 Catalpa Avenue and District Drive Water Main Replacement Construction Engineering Services Task Order #18-RO823.04

#### **Introduction**

We have received the requested construction engineering services task order from Robinson Engineering for the construction oversight of the Catalpa Avenue and District Drive water main replacement project with a not-to-exceed amount of \$98,324.

#### **Discussion**

This project scope consists of replacing 1500 feet of existing 12" and 1700 feet of 8" water main with service line connections. Everything appears to be in order.

#### **Staff Recommendation**

I recommend this item be forwarded to the Committee of the Whole meeting March 5, 2019.

#### **After Action Steps**

#### **Attachment**

Task Order #18-RO823.04 from Robinson Engineering  
Resolution

**TASK ORDER 18-R0823.04**

In accordance with Paragraph 1.01 of the Agreement between the Village of Itasca ("Owner") and Robinson Engineering, Ltd. ("Engineer") for General Professional Services dated January 2013 ("Agreement"), Owner and Engineer agree to as follows:

**1 Specific Project Data**

- A. Title: **Catalpa Avenue and District Drive Water Main Replacement**
- B. Description: **Construction engineering services for the proposed water main replacement along Catalpa Avenue from Division Street to Bryn Mawr Avenue and for the proposed water main replacement along District Drive from Bryn Mawr Avenue to Ardmore Avenue. The project will be constructed in the Spring and Summer of 2019 and will be part of the FY '20 budget.**

**2 Services of Engineer:**

**Construction Engineering Services** - Pre-construction meeting & documentation; field staking and layout of improvements, Provide part-time construction observation; coordination with Village, contractor and utility companies as needed; review of material submittals; documentation of quantities; review of contractor invoices; and contract administration/management..

Principal Engineer 1	4 HR	@	\$196 /HR	=	\$784
Senior Project Manager 1	24 HR	@	\$172 /HR	=	\$4,128
Project Engineer 2	10 HR	@	\$126 /HR	=	\$1,260
Resident Engineer 2	640 HR	@	\$134 /HR	=	\$85,760
Chief Land Surveyor	8 HR	@	\$156 /HR	=	\$1,248
Field Crew Chief	24 HR	@	\$113 /HR	=	\$2,712
CAD Manager	8 HR	@	\$134 /HR	=	\$1,072
Administrative 2	16 HR	@	\$85 /HR	=	\$1,360
<b>Approximate cost:</b>					<b>\$98,324</b>

**VILLAGE OF ITASCA**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**ROBINSON ENGINEERING, LTD.**

By:  \_\_\_\_\_

Title: Aaron E. Fundich, PE, Exec. Vice President

Date Signed: 2-21-19

**RESOLUTION NO. 1060.1-19**

**A RESOLUTION AUTHORIZING ROBINSON ENGINEERING TASK ORDER  
18-RO823.04 FOR CONSTRUCTION ENGINEERING OF THE 2019 CATALPA  
AVENUE AND DISTRICT DRIVE WATER MAIN REPLACEMENT  
IN AN AMOUNT NOT TO EXCEED \$98,324**

WHEREAS, the Village of Itasca previously entered into a general professional services agreement with Robinson Engineering, limited; and,

WHEREAS, the Village desires to approve Robinson Engineering Task Order number 18-RO823.04 for construction engineering services for the 2019 Catalpa Avenue and District Drive water main replacement.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve Robinson Engineering Task Order number 18-RO823.04 for construction engineering services for the 2019 Catalpa Avenue and District Drive water main replacement in an amount not to exceed \$98,324.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute all necessary documents involving Task Order number 18-RO823.04 on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately following its passage, approval, and publication in pamphlet form.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

---

Village President Jeffery J. Pruyn

ATTEST:

---

Village Clerk Jody Conidi