



## PUBLIC WORKS

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### MEMORANDUM

To: Carie Anne Ergo, Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

Date: June 13, 2019

Subject: 2019 Pierce Road Sidewalk Extension Design Engineering Services Task Order #19-RO648

#### **Introduction**

We have received the requested Engineering Service Agreement from Robinson Engineering for design of the 2019 Pierce Road Sidewalk Extension with a not-to-exceed amount of \$39,848.00.

#### **Discussion**

This project will complete the sidewalk connection along the north side Pierce Road from Hamilton Lakes Drive to Park Boulevard. The cost for the project will be funded through the Hamilton Lake SSA.

#### **Staff Recommendation**

I recommend this item be forwarded to the Committee of the Whole meeting on June 18, 2019 for consideration and approval.

#### **After Action Steps**

#### **Attachment**

Task Order #RO648 Engineers Service Agreement from Robinson Engineering

**TASK ORDER 19-R0648**

In accordance with Paragraph 1.01 of the Agreement between the Village of Itasca ("Owner") and Robinson Engineering, Ltd. ("Engineer") for General Professional Services dated January 2013 ("Agreement"), Owner and Engineer agree to as follows:

1 Specific Project Data

- A. Title: **Pierce Road Sidewalk Extension**
- B. Description: **Design Engineering services for the proposed sidewalk extension along Pierce Road from Hamilton Lakes Drive to Park Boulevard. The costs for the project will be funded by Hamilton Lakes SSA with construction taking place in 2020.**

2 Services of Engineer:

**Design Engineering Services** - Robinson Engineering will perform physical site inspection and field investigations, site topography of the north right-of-way of Pierce Road from Park Blvd. to Hamilton Lakes Dr.; REL will prepare the design plans, specifications, appropriate bidding documents, and itemized opinion of probable cost of construction. REL will also prepare an advertisement for bids for construction contract (cost for publication to be reimbursed by Owner); provide administration of bidding process including response to bidder questions; conduct pre-bid meeting if required; assist Owner with bid openings; review all bids received, prepare bid tabulations and recommend construction contract award to the Owner, and all related contract administration.

**Construction Engineering and Preparation of Easements (if required) are not included in this task order.**

Principal Engineer 1	4 HR	@	\$196 /HR =	\$784
Senior Project Manager 2	16 HR	@	\$186 /HR =	\$2,976
Senior Project Manager 1	40 HR	@	\$172 /HR =	\$6,880
Project Engineer 2	100 HR	@	\$126 /HR =	\$12,600
Resident Engineer 2	8 HR	@	\$134 /HR =	\$1,072
Chief Land Surveyor	8 HR	@	\$156 /HR =	\$1,248
Field Crew Chief	24 HR	@	\$113 /HR =	\$2,712
CAD Manager	4 HR	@	\$134 /HR =	\$536
CAD Technician	80 HR	@	\$121 /HR =	\$9,680
Administrative 2	16 HR	@	\$85 /HR =	\$1,360
<b>Approximate cost:</b>				<b>\$39,848</b>

**VILLAGE OF ITASCA**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**ROBINSON ENGINEERING, LTD.**

By: *Aaron E. Fundich*

Title: Aaron E. Fundich, PE, Exec. Vice President

Date Signed: 6/12/19

**RESOLUTION NO. 1129-19**

**A RESOLUTION AUTHORIZING ROBINSON ENGINEERING  
TASK ORDER 19-R0648 FOR DESIGN ENGINEERING SERVICES RELATED  
TO THE PIERCE ROAD SIDEWALK EXTENSION**

WHEREAS, the Village of Itasca has previously entered into a General Professional Services Agreement with Robinson Engineering, Ltd.; and

WHEREAS, the Village now desires to approve Task Order 19-R0648, attached hereto as Exhibit A and incorporated herein by reference, so as to allow for Robinson Engineering to perform design engineering services related to the Pierce Road Sidewalk Extension Project, not to exceed \$39,848.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve Task Order 19-R0648, Exhibit A, between Robinson Engineering, Ltd. and the Village of Itasca.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute Task Order 19-R0648, Exhibit A, on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this 18<sup>th</sup> day of June, 2019.

APPROVED:

\_\_\_\_\_  
Village President Jeffery J. Pruy

ATTEST:

\_\_\_\_\_  
Village Clerk Jody Conidi