



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, June 18, 2019  
Immediately Following the Village Board of Trustees Regular Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:33 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanos, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board of Trustees Meeting.

**3. Audience Participation**

No Audience Participation.

Resident voiced concern about

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – June 4, 2019**

Trustee Gavanos moved to approve the Committee of the Whole Meeting Minutes of June 4, 2019. Trustee Latoria seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn had no President's Comments.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanos

**a. Amendment – DuPage County Stormwater and Flood Plain Ordinance**

Chair Trustee Latoria recommended approval of Ordinance 1905.1-19, "An Ordinance Adopting by Reference, the DuPage County Countywide Stormwater and Flood Plain Ordinance". Trustee Leahy seconded. Motion carried by unanimous voice vote.

Trustee Latoria moved for a Community Development Meeting on Tuesday, July 9, 2019 at 6:00 p.m. to discuss a potential TIF district and other economic tools. Trustee Gavanos seconded. Motion carried by unanimous voice vote.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**a. Engineering Services – 2019 Pierce Road Sidewalk Extension**

Chair Trustee Aiani recommended approval of Resolution 1129-19, “A Resolution Authorizing Robinson Engineering Task Order 19-R0648 for Design Engineering Services Related to the Pierce Road Sidewalk Extension” not to exceed \$39,848.00. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**b. Engineering Services – 2019 Sidewalk Trip Hazard Replacement Program**

Chair Trustee Aiani recommended approval of Resolution 1128-19, “A Resolution Authorizing Robinson Engineering Task Order 19-R0127 for Design and Construction Engineering Services Related to the 2019 Sidewalk Trip Hazard Replacement Program” not to exceed \$17,672.00. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**c. Contract – Village Hall Front Entrance Concrete**

Chair Trustee Aiani recapped issues with the Village Hall front entrance concrete slab repair. Robinson Engineering sent Strata a letter with issues identified by a third-party investigation report as needing repaired before the Village accepts the project and issues the project retainer to Strata. The repairs deadline is Friday, July 19, 2019.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Annual Appropriation Ordinance**

Trustee Linsner reported per Illinois Municipal Code (65 ILCS 5/8-2-9) a notice will be published in the Daily Herald no later than June 21, 2019 stating the Appropriations Ordinance draft for Fiscal Year (FY) 2019-2020 is available for public review and a public hearing will be held July 2, 2019. Village Administrator Ergo reported a 5% contingency was added to the budget for unforeseen items. Mayor Pruyn requested the budget funds for the Elm Street Storm Sewer Project be reviewed and confirmed.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no Intergovernmental Committee report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported the police department conducted inspections last week for tobacco shops selling to minors and there were no violations; Daisy's Café was broken into Sunday, June 16, 2019 through a shared wall with Nails Today Salon and similar break-ins occurred in other communities; a four year old was found in the street on South Cherry and DCSF was notified; a snapchat photo was posted online of a teen putting a vape in a baby's mouth; and there is a death investigation of a 35 year old female found deceased in her residence.

**Community Development Department**

Community Development Director Malik Jarmusz reported the Plan Commission agenda for Wednesday, June 19, 2019 has a continued hearing for Kiddie Academy; the Historical Commission meeting on Thursday, June 20, 2019 was canceled for lack of agenda items; and Bridges Development permits were issued for two buildings.

**Engineering Services**

Village Engineer Wesolowski reported the Holiday Inn lift station generator has been replaced and is fully operational; and the top half of the Prospect Avenue water tower has been blasted and primed and logo options were reviewed by the Village Board.

Trustee Linsner departed at 8:45 p.m.

**Public Works Department**

Public Works Director Hitchcock reported the Catalpa Street Water Main Project is scheduled to begin Monday, June 24, 2019.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported meeting with the Illinois Tollway on closing the I-390 project with a final intergovernmental agreement and to discuss traffic access to the parcel at Devon Avenue and Rohlwing Road.

**12. Closed Session**

No Closed Session.

**13. Adjournment**

Trustee Gavanes moved to adjourn the Committee of the Whole Regular Meeting at 8:51 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 18th day of June 2019.

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Jody A. Conidi, Village Clerk