



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, December 15, 2020
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 8:50 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

VIA ZOOM: Trustee Dino Gavanese.

Others Present: Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

Others Via Zoom: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Village Engineering Consultant Steve Zehner, Public Works Director Ross Hitchcock, Utilities Superintendent Mike Subers.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – December 1, 2020

Trustee Leahy moved to approve the Committee of the Whole Meeting Minutes for Tuesday, December 1, 2020. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

5. President's Comments

Mayor Pruyn had no comments.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

Trustee Latoria had no report.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. Wastewater Treatment Plant Additional Work – Engineering Redesign

Trustee Aiani moved to recommend approval of Task Order 19-R9721.01 from Robinson Engineering for redesign work performed at the Wastewater Treatment Plant in the amount of \$12,000.00. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

b. 2020 Non-Residential/Industrial User Survey – Engineering

Trustee Aiani moved to recommend approval of Task Order R0201.04 IT from Robinson Engineering with a not-to-exceed amount of \$45,000.00 for assistance with an industrial user survey as part of the industrial pretreatment program. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

c. 2020 Public Works and West Pump Station Roof Rehabilitation – Payment 1

Trustee Aiani moved to recommend approval of payment 1 to L. Marshal Roofing and Sheet Metal, Inc. in the amount of \$41,000.00 for work performed on the West Pump Station Roof. Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavaness, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Water and Sewer Annual Rate – Fiscal Year 2021

The Village Board all consented to maintain the automatic annual Water and Sewer rate increase of 5% for 2021.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

10. Department Head Reports

Police Department

Safety Director O'Connor reported attending a seminar with ComEd on setting up a joint operation exercise and the PGA Tour is hosting the 2026 Presidents Cup at Medinah Country Club.

Community Development Department

Community Development Director Malik Jarmusz reported the Plan Commission Meeting on Wednesday, December 16, 2020 will continue the Power Solutions International (PSI) outdoor storage public hearing; Tony's Fresh Market filed for sign variances; the Historical Commission will meet Thursday, December 17, 2020; the Haymarket DuPage public hearing on Wednesday, December 9, 2020 was continued to Wednesday, January 6, 2021; the Steering Committee for the Downtown Redevelopment Plan is filled; and the Itasca Bucks Program generated \$85,675.00 in reimbursements and \$336,112.00 in total restaurant spending.

Administrative Services Department

Administrative Services Manager Spencer reported staff had 26 reports of COVID-19 contact tracing or illness in 2020 with no co-worker to co-worker spread due to social distancing and wearing masks. Village Administrator Ergo reported being the only municipality in the area without an outbreak and facilities have remained open.

Engineering Services

Village Engineer Wesolowski had no report.

Public Works Department

Public Works Director Hitchcock reported Brian Yarbrough was promoted to Public Works General Services Superintendent and Kevin Farley was promoted to Forester: and the Public Works roof will be completed this week.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi had no report.

11. Village Administrator Report

Village Administrator Ergo reported 380 cars attended the Itasca Holiday Drive-Thru Tree Lighting Celebration on Friday, December 4, 2020; the Village of Roselle contacted staff to update the boundary agreement at Irving Park Road and Medinah Road for a collaborative redevelopment; the part-time Human Resources position is being advertised; and there is a new grant at DuPage County to fund boardroom upgrades.

12. New Business

No New Business.

13. Old Business

No Old Business.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Latoria moved to adjourn the Committee of the Whole Regular Meeting at 9:19 p.m. Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavanis, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

Submitted this 15th day of December 2020.

Jody A. Conidi, Village Clerk