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PATRICK POWERS

**MEMORANDUM**

**TO:** Village Administrator  
**FROM:** Administrative Services Manager  
**DATE:** July 14, 2021  
**SUBJECT:** Update to the Liquor License Ordinance, Section 112.20

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**Introduction**

The purpose of this Ordinance is to update the Liquor License Ordinance.

**Discussion**

The Village Board has a long-standing practice of issuing liquor licenses to various establishments to allow for the sale of alcohol. The purpose of this license is to ensure that business owners adhere to the rules established by the Board, regarding those who sell alcohol as well as the style in which it is served. To ensure proper enforcement of the licenses, staff has found it necessary to request an update to the Liquor License Ordinance, section 112.20 – Number of Licenses.

On June 30, 2021, the liquor licenses issued in 2020 expired and business owners were advised to submit for a renewal. After staff repeatedly attempted to make contact with business owners to advise of the deadline – which had been extended once due to COVID restrictions in place earlier this year – two businesses failed to respond to staff and to submit the appropriate paperwork. Therefore, staff requests to lower the Class A licenses from 7 to 6 and to lower the Class C-1 license from 1 to 0.

**Fiscal Impact**

There is no fiscal impact to the Village.

**Staff Recommendation**

Staff recommends the item be forwarded to the Village Board meeting on August 3, 2021 for consideration and approval.



APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this 3<sup>rd</sup> day of August 2021.

APPROVED:

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Village President Jeffery J. Pruyn

ATTEST:

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Village Clerk Jody Conidi