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## **MEMORANDUM**

**TO:** Mayor Pruyn and Village Trustees  
**FROM:** Carie Anne Ergo, Village Administrator  
**DATE:** March 22, 2022  
**SUBJECT:** ACDC Contract Renewal

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### **INTRODUCTION**

The current contract for dispatching services with ACDC expires on April 30, 2022. The new three-year contract begins on May 1, 2022.

### **DISCUSSION**

In 2015, the General Assembly passed Public Act PA99-006, which mandated municipalities under 25,000 people to combine their public safety answering point (emergency dispatch center) and Emergency Telephone System Board with other PSAPs until the combined resource served at least 25,000 people.

There were only two choices for local dispatching services in our immediate area, ACDC and DuCOMM. In 2016, the Village opted to enter into a three-year IGA with Addison Consolidated Dispatch Center, also known as ACDC. In addition to providing police dispatching services, ACDC also answers all non-emergency calls during hours when Itasca's offices are closed to the public, including Public Works, utility calls, and dispatching.

Overall, the Police Department has been satisfied with ACDC services and recommends extending the contract.

### **FISCAL IMPACT**

The total amount of the contract for the next three years is \$789,707.00 and has been budgeted under budget code 01-06-72905. As with the last contract, there will be a 5.5% increase each year. Below are the rates from the previous contract and the expenses for the next three fiscal years.

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
\$212,286	\$223,961	\$236,279	\$249,274.00	\$262,984.00	\$277,449.00

### **STAFF RECOMMENDATION**

Staff recommends this item be forwarded to the Committee of the Whole on April 5, 2022, for consideration and approval.

### **ATTACHMENTS**

ACDC Contract

## **EXHIBIT E – ITASCA**

### **E-1. Itasca Customer Services**

(a) Beginning January 1, 2016, Addison provided personalized customer services to Itasca including answering in person all non-emergency calls during hours when Itasca's offices are closed to the public, including Public Works, utility calls, and dispatching. Addison shall contact Itasca of any emergency by phone, alpha numeric paging, or other agreed upon methods. Addison will not provide services to Itasca for non-emergency calls during emergency events (i.e., storm, flood, etc.). Itasca shall provide thirty (30) days' notice of any change in their evening and weekend office hours. Any change of three (3) or more hours from the original office hours above must be mutually agreed upon. Itasca's schedule of office hours is as follows: Itasca answers non-emergency telephones Monday – Friday 0830 – 1700 hours. Addison will answer non-emergency telephone calls after Itasca's office hours, on Saturdays and Sundays, and on holidays. All 911 and 7 digit direct calls will be answered by Addison 24 hours a day, 7 days a week.

(b) Subject to Section E-1(a) Addison shall also answer in person all non-emergency calls during regular business hours for Itasca in the event that Itasca for some unforeseen reason is unable to have available its staff to answer its non-emergency calls. Addison can unilaterally decide to cease providing services under this part (b) upon giving Itasca thirty (30) days' notice.

### **E-2. Itasca Equipment**

Itasca shall be responsible for procuring and maintaining, at its own cost, its mobile and portable radio equipment and repeaters for use by its personnel using the system, and any required enhancements shall be at Itasca's cost.

**E-3. Itasca Services Fee**

For the period of May 1, 2022 through April 30, 2023, Itasca shall pay an Annual Service Fee to Addison in the amount of \$249,274.00. From May 1, 2023 through April 30, 2024, Itasca shall pay an Annual Service Fee to Addison in the amount of \$262,984.00. For the period of May 1, 2024 to April 30, 2025, Itasca shall pay an Annual Service Fee to Addison in the amount of \$277,449.00. All payments are to be scheduled according to the provisions of Paragraph 11 of the existing IGA.

**E-4. Termination**

In addition to what is provided in Paragraph 15 herein, Itasca may terminate its membership upon default of this Agreement by Addison. Any such termination for default shall be effective only after notice is provided with a time to cure as set forth in Paragraph 24 of the existing IGA.

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Village Administrator/Designee  
Richard Veenstra

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Village Administrator/Designee

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