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**VILLAGE PRESIDENT**

JEFFERY J. PRUYN

**VILLAGE CLERK**

JODY A. CONIDI

**VILLAGE ADMINISTRATOR**

CARIE ANNE ERGO

**VILLAGE TRUSTEES**

JEFF AIANI

BRENDAN DALY

DINO GAVANES

ELLEN LEAHY

FRANK J. MADARAS

PATRICK POWERS

## MEMORANDUM

**TO:** Carie Anne Ergo, Village Administrator  
**FROM:** Michel Subers, Public Works Director  
**DATE:** March 2, 2023  
**SUBJECT:** Accepting the Low Bid from Tecta America Illinois Roofing LLC for the Food Pantry Roofing Project # 2023-03 in the amount of \$39,995.00

**RECOMMENDED MOTION: Move to approve the Acceptance of the Low Bid from Tecta America Illinois Roofing LLC for the Food Pantry Roofing Project # 2023-03 in the amount of \$39,995.00.**

### INTRODUCTION

Public Works held a public bid opening on February 21, 2023, for the Food Pantry Roofing Project. Tecta America Illinois Roofing LLC provided the lowest bid in the amount of \$39,995.00.

### DISCUSSION

Over the past few years, the Itasca Food Pantry has reported roofing leaks. While Public works has addressed a significant roof drain issue that exacerbated the issue, puddling on the bitumen surface still has still been penetrating through the current roofing system. Roofing professionals have indicated that flat roof bitumen product have the tendency to leak in 7-10 years if pooling is evident. The was installed in 2012 making it 11 years old.

Public Works worked with Sika Corporation-Roofing to draft the bid specifications which was advertised on 2/13/23 in the Daily Herald. The Village received two sealed bids for the roofing project and Tecta America Illinois Roofing LLC. provided the low bid of \$39,995.00. The roofing project consists of overlaying the existing flat roof with a new fully adhered 60 mil Polyvinyl Chloride Sheet Roofing system with a 20-year factory warranty.

The Village has worked with Tecta in the past on the Public Works garage roof replacement and they currently perform our annual roofing inspections as well.

### FISCAL IMPACT

In FY23, a budget allocation of \$47,500 was entered in 30-00-72000 to fund the CIP project PW-21-002. Depending on scheduling with Tecta, the project may not be able to be completed this FY and funds may have to be reallocated in FY24.

## **RECOMMENDATION**

Staff recommends the item be forwarded to the Committee of the Whole on March 7, 2023, for consideration and approval.

## **ATTACHMENTS**

Bid Tabulation

# Village of Itasca

## Bid Tabulation



Bid Number: 2023-03

Project Name: Food Pantry Roofing Project

Bid Openng Date: 2/21/23

	Tecta America	L. Marshall Inc.
	Illinois Roofing LLC	
Base Bid- Contract Price	\$ 39,995.00	\$ 48,000.00

**RESOLUTION NO. 1429-23**

**A RESOLUTION ACCEPTING THE LOW BID FROM TECTA AMERICA ILLINOIS ROOFING, LLC FOR THE FOOD PANTRY ROOFING PROJECT**

WHEREAS, the Village of Itasca (“Village”) advertised for bids for the food pantry roofing project, Bid No. 2023-03; and

WHEREAS, the Village wishes to accept the lowest qualified bid from Tecta America Illinois Roofing, LLC in the amount of \$39,995.00.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the bid from Tecta America Illinois Roofing, LLC in the amount of \$39,995.00.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the bid from Tecta America Illinois Roofing, LLC for food pantry roofing project, Bid No. 2023-03.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

	Trustee Aiani	Trustee Daly	Trustee Gavanes	Trustee Leahy	Trustee Madaras	Trustee Powers	Mayor Pruyn
Aye	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abstain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this 21<sup>st</sup> day of March, 2023.

APPROVED:

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Village President Jeffery J. Pruyn

ATTEST:

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Village Clerk Jody Conidi