



**Village of Itasca  
Plan Commission Meeting Minutes  
Wednesday, February 17, 2021 - 7:00 P.M.**

---

1. **Call to Order:** The Village of Itasca Plan Commission Meeting was called to order by Chairman Daly at 7:00 P.M.
2. **Roll Call:**  
**Present:** Commissioners Lori Drummond, Jeffrey Holmes, Krista Ray, Anthony Russo, Eric Swets, and Chairman Daly. Commissioner Carello joined at 7:01 P.M.

**Absent:** None.

**Others Present:** Mr. Mo Khan, Village Planner; Ms. Yordana Wysocki, Village Attorney; Ms. Linda Tountas, Recording Secretary; Mr. Steven Kolber, Steven Brooks, and Evelyn Delgadillo, Kolbrook Designs; and Mr. Christopher Kunze.

Please note that the same Commissioners were present throughout the entire meeting and roll call was conducted for each motion and to enter into the meeting.

3. **Case #:** PC 21-001  
**Petitioner:** Kolbrook Design (Representative for the Owner)  
**Owner:** Amin Habib  
**Location:** 351 N. Rohlwing Rd.  
**Request:** Petition for Variances to Number of Permitted Wall Signs, Total Wall Sign Area in order to accommodate additional wall signs and a ground sign with a zero setback.

- a. **Call for a Motion:** Chairman Daly called for a motion to open the public hearing for PC 21-001:  
**Motion:** Commissioner Holmes  
**Second:** Commissioner Ray

**Roll Call Vote:**

**Yes:** Commissioner Drummond, Holmes, Ray, Swets, Russo, and Chairman Daly.

**No:** None.

**Motion:** Passes

- b. **Discussion:**

Mr. Khan provide a summary of the request, Staff's report, and recommended conditions of approval.

(Mr. Kolber sworn in).

Mr. Kolber provided testimony on their application.

No public comments were submitted prior to the meeting or given during the meeting.

Commissioners Drummond asked a question to clarify the request. Mr. Khan provided a response. Commissioner Carello and Swets asked a question and Mr. Kolber provided a response. Chairman Daly asked a question and Mr. Khan provided a response.

c. **Findings of Facts:**

Ms. Wysocki reviewed the Proposed Findings of Facts and polled the Commissioners. The Commissioners agreed with the Proposed Findings of Facts 7-0.

d. **Call for a Motion:** Chairman Daly called for a motion to recommend approval for PC 21-001 for Sign Variances with Staff's Recommended Conditions 1-6:

**Motion:** Commissioner Drummond

**Second:** Commissioner Ray

**Roll Call Vote:**

**Yes:** Commissioner Carello, Drummond, Holmes, Ray, Swets, Russo, and Chairman Daly.

**No:** None.

**Motion:** Passes

4. **Review and Consideration of Regular Meeting Minutes:**

a. **November 4, 2020:**

i. **Discussion:**

Commissioner Drummond stated she prefers the new format of the minutes being presented. Ms. Wysocki stated that she is glad to hear that feedback and Mr. Khan stated that Staff will work to provide future Meeting Minutes in such a format.

ii. **Call for a Motion:** Chairman Daly called for a motion to approve the November 4, 2020 Meeting Minutes:

**Motion:** Commissioner Holmes

**Second:** Commissioner Carello

**Roll Call Vote:**

**Yes:** Commissioner Russo, Carello, Swets, Holmes, Drummond, Ray, and Chairman Daly.

**No:** None.

**Motion:** Passes

b. **January 20, 2021:**

i. **Discussion:**

Commissioner Holmes stated there were a few misspellings in the minutes that should be corrected. Mr. Khan stated these would be corrected.

ii. **Call for a Motion:** Chairman Daly called for a motion to approve January 20, 2021 Meeting Minutes:

**Motion:** Commissioner Holmes

**Second:** Commissioner Carello

**Roll Call Vote:**

**Yes:** Commissioner Russo, Carello, Swets, Holmes, Drummond, Ray, and Chairman Daly.

**No:** None.

**Motion: Passes**

5. **New Business:**

None.

6. **Public Comments:**

None

7. **Project Updates and Announcements:**

Commissioner Carello asked if there were any updates regarding Stan's Donuts occupying the old Starbucks property. Mr. Khan stated they presented their proposal to the Community Development Committee of the Village Board and they are currently in negotiations with the property owner on lease terms. The Village at this point has not received a formal application.

8. **Executive Session:**

None.

9. **Adjournment:**

**Call for a Motion:** Chairman Daly called for a motion to adjourn:

**Motion:** Commissioner Holmes

**Second:** Commissioner Swets

**Roll Call Vote:**

**Yes:** Commissioner Russo, Carello, Swets, Holmes, Drummond, Ray, and Chairman Daly.

**No:** None.

**Motion: Passes**

Meeting adjourned at 8:03 P.M.

Plan Commission Meeting Minutes

February 17, 2021

Page 4

**NEXT SCHEDULED MEETING**

The next regular meeting is scheduled for Wednesday, February 24, 2021 at 7:00 P.M.

Submitted this 17<sup>th</sup> day of February 2021

A handwritten signature in black ink, appearing to read "Mo Khan", with a long horizontal flourish extending to the right.

---

Mo Khan, Village Planner

Approved: March 17<sup>th</sup>, 2021