

Itasca Board of Fire and Police Commissioners
Meeting Minutes
March 19, 2019

Call to Order: The meeting was called to order at 5:35 pm.

Roll Call: Chairman Ken Machynia, Commissioner Bob Williams,
Recording Secretary Cindy Sliwinski

Unable to attend: Commissioner Mike Blackburn

I. Approval of minutes

- Minutes from the February 19, 2019 meeting were reviewed. Mr. Machynia motioned to approve the minutes. Mr. Williams seconded the motion. All were in favor. Motion approved.

II. Review of meeting with Police Consultants Inc.

- Mr. Williams reviewed a memo from the meeting. (attached)
- Decision was made that for purposes of the upcoming application process, PCI will remain the vendor used for testing services.

III. Review of new application

- Part 1 of proposed new application to be included in application packet reviewed. Part 2 to be used by Detectives for background investigations and to be reviewed at a later date.
- Mr. Williams motioned to accept the proposed changes to the application. Mr. Machynia seconded the motion. All were in favor. Motion approved.

IV. New officer hiring

- Mr. Machynia motioned that applications be accepted until 11am on Friday May 31 and a tentative test date set of June 15. Mr. Williams seconded the motion. All were in favor. Motion approved.
- Mr. Machynia motioned to have the application posted by Deputy Chief Kauther on The Blue Line as soon as the test date and time are confirmed by Mr. Machynia and packets are assembled and available for pickup. Mr. Williams seconded the motion. All were in favor. Motion approved.

V. Invoices presented for Commission review

- No invoices were presented for review

- VI.** Amendment to educational requirements
- Reviewed amendment to Illinois Municipal Code 65 ILCS 5/10-2.1-6 (attached)
 - Mr. Machynia motioned to amend the educational requirements on The Blue Line and application that the candidate must possess an associate's degree in criminal justice or law enforcement from an accredited Illinois college, or have successfully received credit for a minimum of 60 credit hours toward a bachelor's degree from an accredited college or university at the time of application. Mr. Williams seconded the motion. All were in favor. Motion approved.
- VII.** Next Meeting – Tuesday, May 14, 2019 at 5:30 pm.
- VIII.** Adjournment – Mr. Machynia motioned to adjourn at 6:38pm. Mr. Williams seconded. All were in favor. Motion Approved.