

Itasca Board of Fire and Police Commissioners
Meeting Minutes
May 11, 2021

Call to Order: The meeting was called to order at 5:30 pm.

Roll Call: Chairman Ken Machynia, Commissioner Mike Blackburn,
Commissioner Jeff Craven, Recording Secretary Cindy Sliwinski

I. Approval of minutes

- Minutes from the 4/12/21 meeting were reviewed. Mr. Craven motioned to approve the minutes. Mr. Blackburn seconded the motion. All were in favor. Motion approved.

II. Rules and Regulations Review

- Rules and Regulations document was emailed to Chuck Hervas for review on 4/29/21.

III. Sergeants Test

- Oral interviews will be held in the Police Department roll call room on May 19, 2021 at 6pm and 7pm.
- Test results from the written tests were received from Police Consultants.
- Police Chief and Sergeant evaluation letters to be sent out on May 17, 2021 and due back June 1, 2021.

IV. Invoices presented for Commission Review

- Police Consultants Inc - \$5685.00 for Written Promotional Examination Fee Sergeant; 11 Written Promotional Examinations; Expert Panel Validation; and Oral Interview Training & Certification for Commissioner Craven. Mr. Craven motioned to approve payment. Mr. Blackburn seconded. All were in favor. Motion Approved.

V. New Officer Hiring

- Police Officer Exam scheduled for 6/5/21. Deputy Chief Matuga will be present.

VI. Next Regular Meeting – Tuesday, June 8, 2021 at 5:30 pm.

VII. Adjournment – Mr. Craven motioned to adjourn at 6:30pm. Mr. Blackburn seconded. All were in favor. Motion Approved.