



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, June 4, 2019  
Immediately following the Village Board of Trustee Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Meeting at 7:28 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanis, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

**Others Present:**

Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**A. Committee of the Whole Meeting Minutes – June 4, 2019**

Trustee Linsner moved to approve the Committee of the Whole meeting minutes of June 4, 2019. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn reported receiving notice the Village may be receiving funding for storm sewers and water mains as part of Illinois' 2019 Capital Bill.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanis

**A. Zoning Code – Video Gaming Text Amendment**

Chair Trustee Latoria recommended approval of text amendments to the Zoning Code to formally require Video Gaming Cafes be classified as a special use in the Village. Trustee Leahy seconded. Motion carried by majority voice vote.

**B. Bridge Point Itasca – Development Agreement**

Chair Trustee Latoria recommended approval of the Final Plans for Development by Special Use, Plat of Subdivision, and Class I Site Plan (Ordinance 1889-18) for the Bridge Development Partners, LLC project at Route 53 and Devon Avenue. Mark

Houser, Bridge Itasca, LLC, reported the middle building was downsized to allow better traffic flow at Devon Avenue, the WBBM radio antenna will be removed after the last transmitter is moved off-site, the WBBM building was documented by the Illinois Historical Society, Bridge has received inquiries about the property, ground breaking for the industrial buildings will be in a few months with occupancy by June 2020, retail is on hold until the industrial buildings are up, a light on Rohlwing Road needs Illinois Department of Transportation (IDOT) approval, and a right in, right out on Rohlwing Road on the north end of the property is being negotiated with IDOT. The Plan Commission held a public hearing on May 15, 2019 and recommended approval with 15 conditions; Mr. Houser confirmed Bridge is in agreement with the conditions. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

Village Administrator Ergo reported the Downtown Strategic Action Plan is on hold until award funds are received from the Regional Transportation Authority's (RTA) Community Planning program.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**A. Bid Award – 2019 Street Light Repainting Program**

Chair Trustee Aiani recommended approval of the 2019 Street Light Repainting Program bid by Muscat Painting and Decorating for an amount not to exceed \$39,143.00 for 43 decorative light poles and three bollards. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**B. Task Order 18-R0983.04 – 2019 Street Light Repainting Program**

Chair Trustee Aiani recommended approval of Robinson Engineering Task Order 18-R0983.04 for the 2019 Street Light Repainting Program for \$9,888.00. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Trustee Latoria inquired about monument signage at Village entry points. Administrator Ergo reported the monument signs have been a low priority and staff met with DuPage County about adding the Village to DuPage County directional signs.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner  
No Finance and Operations Committee Report.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
No Intergovernmental Committee Report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported receiving an award at the DuPage Chief's meeting for the prescription collection program; a plaque was presented to retiring Raymond Benson

Primary School Principal Dr. Dawn Turner for her support; school evacuation drills were held at Raymond Benson Primary and Elmer H. Franzen Intermediate Schools; active shooter training is offered to businesses; D.A.R.E. graduation was attended by Mayor Pruyn; a meeting is scheduled with Illinois State Police for a traffic plan for the 2019 BMW Championship at Medinah Country Club; and the person who broke into Raymond Benson Primary School last night was identified.

#### **Community Development Department**

Community Development Director Malik Jarmusz reported the Kiddie Academy public hearing is continued to the June 19, 2019 Plan Commission Meeting; and items on the July 17, 2019 agenda are Raging Wire to present a concept change for an overall reduction in footprint and building height, and two buildings instead of one large building; and Hamilton Partners to present a zoning petition for a dynamic sign at Hamilton Lakes.

#### **Engineering Services**

Village Engineer Wesolowski reported a final logo design was selected for the water tower; blasting and painting of the water tower continues as weather permits, letters notifying residents the Catalpa Street Water Main project begins June 17, 2019 are being mailed this week; and a preconstruction meeting is scheduled for the resurfacing program.

#### **Public Works Department**

Public Works Director Hitchcock reported a sink hole opened up on Walnut Street when a section of the ancient drain collapsed; the amount of rainfall in May 2019 beat the amount from May 2018; and mosquito spraying will be taking place within the next few weeks.

Village Administrator Ergo called for a joint Community Development Committee and Capital and Infrastructure Committee meeting for Tuesday, June 18, 2019 at 5:30 p.m.

#### **Village Attorney**

Village Attorney Hervas had no report.

#### **Village Clerk**

Village Clerk Conidi had no report.

#### **11. Village Administrator Report**

Village Administrator Ergo reported staff are discussing options to fill the Finance Department positions including sharing a finance director with another municipality and having one person fill a combination finance/human resources position; staff met with Pulte Homes for discussions on the property at Irving Park Road and Catalpa Street; Pulte Homes can resubmit plans after July 6, 2019; staff met with Hamilton Partners about a proposed industrial building in Hamilton Lakes; and Itasca Cares is hosting the Itasca Family Day – Food Trucks 2019 on Saturday, August 17, 2019.

#### **12. Closed Session**

No Closed Session.

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**13. Adjournment**

Trustee Gavanes moved to adjourn the Committee of the Whole Meeting at 8:38 p.m.  
Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 4th day of June 2019.

  
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Jody A. Condi, Village Clerk