



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, October 1, 2019
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 8:09 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Dino Gavanes, Trustee Frank Madaras.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – September 17, 2019

Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of September 17, 2019. Trustee Leahy seconded. Motion carried by unanimous voice vote.

5. President's Comments

Mayor Pruyn had no comments.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanes

Trustee Latoria had no report.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. 2018 Holiday Inn Lift Station – Payment 5

Trustee Aiani recommended approval of Payment 5 in the amount of \$85,975.88 to Martam Construction Corporation for work performed on the 2018 Holiday Inn Lift Station. Trustee Leahy seconded. Motion carried by unanimous voice vote.

- b. 2020 Pavement Maintenance Program – Engineering Service Agreement**
Trustee Aiani recommended approval of the Engineering Service Agreement for the 2020 Pavement Maintenance Program allowing 5% for design and 6% for construction engineering. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- c. 2019 Ardmore and Prospect Avenue Elevated Tank Painting Program – Payment 5**
Trustee Aiani recommended approval of Payment 5 in the amount of \$51,135.70 to Jetco Ltd. for work performed on the 2019 Ardmore and Prospect Avenues Elevated Tank Painting Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- d. Global Positioning Equipment – Purchase**
Trustee Aiani recommended approval of a new Trimble R2 single unit Geographical Information System (GIS) in the total amount of \$7,775.00 for the device, training, and unlimited support for one year. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- e. Centrifuge Dewatering Equipment – Payment 3 and Final**
Trustee Aiani recommended approval of Payment 3 and Final in the amount of \$137,040.00 to Andritz Separation Inc. for two Dewatering Centrifuge Presses at the Wastewater Treatment Plant. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- f. Sequencing Batch Reactor (SBR) Decanter Equipment – Payment 1 and Final**
Trustee Aiani recommended approval of Payment 1 and Final in the amount of \$37,650.00 to Aqua Aerobic System, Inc. for four Sequencing Batch Reactor (SBR) Decanters at the Wastewater Treatment Plant. Attorney Hervas reported the cost of the equipment is valued at approximately \$250,000.00. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- 8. Finance and Operations Committee Report**
Chair: Trustee Madaras, Co-Chair: Trustee Linsner
Trustee Linsner had no report.
- 9. Intergovernmental Committee Report**
Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy had no report.
- 10. Department Head Reports**

Police Department

Safety Director O'Connor reported 5-7 manhole covers were stolen in the industrial park over the weekend along with ones stolen in Elgin and Addison and extra patrols will be covering the industrial park areas; a lot of skunk and raccoon calls have been received including a call for a skunk inside a house; the week of October 14, 2019 will see a gathering of law enforcement at the Westin Chicago Northwest for the Illinois Homicide Investigators Association's Tenth Annual Training Conference; and police officers are wearing a breast cancer pin on lapels to honor a police officer's wife battling the disease.

Community Development Department

Community Development Director Malik Jarmusz reported staff are planning the Haymarket public hearing scheduled at Lake Park High School - West Campus on Wednesday, October 16, 2019. Village Administrator Ergo reported Lake Park has committed to hosting one public hearing but are concerned about other meeting dates due to the need to relocate student activities. Lake Park does not have student activities on Sundays and staff are discussing Sunday meeting dates with Plan Commissioners and petitioner. The cost of a private venue would be approximately \$10,000.00 which could potentially be shared with petitioner. F.E. Peacock Middle School is submitting their hard costs for the first public meeting and Lake Park has agreed to only pass on their hard costs. Administration staff is investing 75% of their time on Haymarket research, consultants, and management; the deputy clerk is spending 50% of her time completing FOIA requests from Haymarket personnel, attorneys, and residents, and planning time is at 50%. Work has been shifted to police officers and records staff, front line personnel, and IT staff. Approximately three full-time employees per week have been dedicated to Haymarket and current demand is more in the four or five full-time employee range. Staff is doing the best to meet Haymarket needs while keeping up with regular needs.

Community Development Director Malik Jarmusz reported DuPage County is moving into the permit planning phase for the expansion of their Nordic Treatment Plant. Village Administrator Ergo added an Intergovernmental Agreement between the Village and DuPage County would have the Village having oversight of the project to ensure Village and County water ordinances are met with inspections conducted by DuPage County. The facilities are not adjacent to a residential area and the project is low risk,

Trustee Latoria expressed staff are unable to perform work on the Village's economy, TIF study, or regular duties because of the amount of time spent addressing the Haymarket issue, the Village has no options for relief. and concern staff may quit due to the stressful overload. Village Administrator Ergo confirmed staff are feeling the stress, the SAFEbuilt building supervisor recently requested a transfer scheduled in two weeks, staff has already shifted to performing tasks based on a must-do status, the team is doing all they can do, and the Police Department is temporarily doing some Community Development and Administration duties. Staff's focus is to provide as much information and transparency to the community as possible. Current state statute does not account for the equivalent of 18% of a community's population showing up at a public meeting. Trustee Latoria stated there should be assistance available to a small town with a situation like this because the situation is demanding 100% of the resources available. Attorney Hervas recapped everything that happens at a hearing may be reviewed by a court and the Village cannot limit petitioner to anything that can lead to undue process so the process must be fair to what a judge would conclude. Village Administrator Ergo added the public cannot be limited either; both petitioner and residents will have full opportunities at the public hearing. Mayor Pruyne concurred the meeting will go on as long as someone has the opportunity to speak.

Community Development Director Malik Jarmusz Shannon reported RagingWire Data Centers, Itasca Bank and Trust Co. and Bridge Development have been into the Community Development Department and are activity proceeding with their projects; and new Village Planner Mo Kahn has been a great hire for staff.

Engineering Services

Village Engineer Wesolowski had no report.

Public Works Department

Public Works Director Hitchcock reported a main break around Hamilton took all day to find and staff is investigating lining the mains to avoid breaks during winter months.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi reported attending the upcoming Municipal Clerks of Illinois' 2019 MCI Academy in Springfield, Illinois the week of October 14, 2019.

11. Village Administrator Report

Village Administrator Ergo reported Jessica Spencer, Administrative Services Management, is running water billing for the short-term; the accounts receivable and payable functions will be temporarily outsourced; the finance area will be significantly restructured; and electronic billing and online payment options are being investigated.

12. Closed Session

No Closed Session.

13. Adjournment

Trustee Latoria moved to adjourn the Committee of the Whole Regular Meeting at 9:11 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 1st day of October 2019.

p.p. Deanne Curcio, Deputy Village Clerk
Jody A. Conidi, Village Clerk