

Itasca School District #10  
Itasca, IL 60143

BOARD OF EDUCATION REGULAR MEETING MINUTES

September 11, 2019

- I. Call to Order, Roll Call- The meeting was called to order at 6:03 p.m. at the Itasca Village Hall, 550 West Irving Park Road, Itasca, by President Lundeen with the following ROLL CALL:

PRESENT

Mrs. Adreani  
Mrs. Amayun  
Mr. Los  
Mr. Lundeen  
Mrs. O'Neill  
Mr. Patel

ABSENT

Mr. Gatbunton

Also in attendance:

Mr. Craig Benes, Superintendent of Schools  
Mr. Brian Weintraub, CSBO/Director of Operations  
Nicki Bazer, Franczek Radelet P.C. Attorney

- II. Closed Session - A motion was made by President Lundeen and seconded by Secretary Amayun to enter into a closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10); Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11);

Mr. Gatbunton arrived at 6:33 p.m.

- III. Return to Open Session - A motion was made by Secretary Amayun and seconded by Vice President Adreani that the Board adjourn the Closed Session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 6:50 p.m. President Lundeen stated that while in Closed Session, no action was taken.

President Lundeen requested a moment of silence to reflect and honor the victims of 9-11.

IV. Call to Order, Roll Call & Pledge of Allegiance– President Lundeen

PRESENT

Mrs. Adreani  
Mrs. Amayun  
Mr. Gatbunton  
Mr. Los  
Mr. Lundeen  
Mrs. O'Neill  
Mr. Patel

ABSENT

Also in attendance: Mr. Craig Benes, Superintendent of Schools  
Mr. Brian Weintraub, Director of Operations/CSBO, Mr. Jason Taylor,  
Benson Primary & Franzen Intermediate School Principal, Mrs. Heidi Weeks,  
Principal, Peacock Middle School, Mrs. Brooke Krey, Assistant Principal, Mr.  
Steve Schmidt, Director of Technology, Mrs. Debora Jakubik, Recorder, Staff &  
Community Members

- V. Public Hearing – A budget hearing was opened at 6:55 p.m. to present the FY20 Budget and allow for public comment. A Legal Notice posting for this evening's public hearing was advertised in the Daily Herald Newspaper on August 17, 2019. Mr. Weintraub provided a PowerPoint presentation and responded to Board member's questions. Hearing no comments from the audience, President Lundeen closed the Public Hearing at 7:10 p.m. For the full presentation, please click on the attached link: **Final Budget Presentation - Budget Hearing**

The Board will reconvene on September 25<sup>th</sup> to conduct a Special Meeting for the purpose of voting on the final budget.

- VI. President Lundeen welcomed visitors.

- VII. Communications – There were no communications to share.

- VIII. Additional Agenda Items – None were added.

- X. Superintendent Reports – Highlights from Mr. Benes' reports included: Itasca Police and Fire Department personnel provided a safety consultation for revised bus pick up and drop off during the Benson playground construction. Thank you to Benson staff for their flexibility and teamwork related to off-site parking during construction. Our Annual Safety Week began September 9<sup>th</sup>. The Inter-Governmental Agreement with the Itasca Park District is close to being completed. New curriculum teams are being formed by Heidi Weeks, Director of Teaching and Learning. Also, a new teacher mentoring program is starting. The new format for the Curriculum Report will be shared soon at an upcoming meeting.

Secretary Amayun inquired about the monthly enrollment class size report for Peacock. The document was reviewed and a correction was made to the number of core sections at Peacock per grade level. The corrected report will be uploaded to Boardbook.

- XII. Board Reports

- A. NDSEC – The Regular Operational Board meeting was conducted on August 12, 2019. Minutes of that meeting are included within this agenda. The next regular meeting of the Operational Board will be September 9, 2019, at 3:00. Minutes of that meeting will be included within the October 9, 2019 Board of Education meeting minutes. Member O'Neill reported on items discussed at the September meeting:

Executive Director, Jim Nelson, evaluation has been completed. District 10 will receive a small abatement. These reimbursements are for FY19 tuition reconciliation and FY19 NDSEC-generated revenue for earned interest, E-Rate, Medicaid, evidence-based funding and transportation reimbursement. 50% percent of the total reimbursement will be issued to member districts in October and remaining 50% percent will be issued in March. Deaf and hard of hearing teachers presented an overview of the Hearing Itinerant Program.

- B. Finance Committee – Did not meet.
- C. Policy Committee – Policies are being presented for a 1<sup>st</sup> & 2<sup>nd</sup> reading later within the agenda. In accordance with ISBE's requirement for bullying policy submission, Itasca School District 10 has filed its bullying policy 7:180 (*Prevention of and Response to Bullying, Intimidation, and Harassment*) with ISBE. The policy was last revised February 2018.
- D. Intergovernmental Committee Meeting – Met on September 9<sup>th</sup>. The park district is still working on plans to redo the Waterpark bath house and taking bids for repairs for Springbrook Nature Center. Library Director, Tuki Sathaye, will be resigning as of November. The Village will be scheduling a meeting regarding Tax Increment Financing (TIF). The Village will also be scheduling a meeting about revisioning for down-town development. Both meetings will need Itasca School District 10 Board representation. Dates/times will be forthcoming.
- E. Friends of the Nature Center – Their Annual Springbrook Celebration & Duck Race fundraiser will be Saturday, September 21<sup>st</sup> from 3-5:30 p.m.
- F. Community Advisory Team – Will reconvene sometime this fall.
- G. Transportation Committee – Did not meet.
- H. Capital & Operations Committee – Did not meet.
- I. Staff Recognition Committee – Did not meet.
- J. Key Performance Indicators Committee – Committee members met on August 28<sup>th</sup>. The committee is currently working on language for a philosophy for Key Performance Indicators similar to the philosophy created for budget thresholds. The committee is also partnering with Mrs. Weeks to create a Dashboard for the district. A dashboard provides an at-a-glance view of key performance indicators relevant to a particular objective. A "dashboard" is another name for "progress report" or "report."
- K. Finance, Buildings & Grounds, and Technology – Mr. Weintraub provided a brief update on his report. As of the beginning of September the district has received approximately 75.40% of anticipated real estate tax revenues. We expect a majority of the remaining balance to be received in mid-September. The auditors will be visiting the district office the week of September 16<sup>th</sup>. They will complete all of their field work for the fiscal-year 2019 audit. The Bond Refund is progressing nicely. Our Annual Regional Office of Education (ROE) and Itasca Fire Department joint inspection will be on September 17<sup>th</sup>. Benson playground construction is well under way. The majority of the pipe insulation work is complete. There are still some punch list items to address. The Technology Department is currently working with the Benson staff and administration on implementation of iPads for the 1:1 program.

J. School Reports –

Items of interest included in the Primary School Report: Benson's Curriculum night occurred on September 5<sup>th</sup>. The Child Assault Prevention (CAP) program presentations are scheduled for September. The program addresses student safety, bullying and abuse in an age-appropriate, interactive manner. Plans to support playground progression over the next few months have been established with St. Luke's Church and Itasca Park District.

Items of interest included in the Intermediate School Report: Mr. Taylor reported that students in 4<sup>th</sup> grade will be participating in the CAP program throughout September. The 5<sup>th</sup> Grade Outdoor Education Program went well and the group experienced exceptionally great weather this year. Curriculum Night occurred on August 29<sup>th</sup> with 85% parent participation.

Items of interest included in the Middle School Report: Mrs. Weeks reported that Peacock conducted a lock-down drill this afternoon. Mrs. Krey assisted and shared that the halls were completely silent within 20 seconds of announcing the all school lock down. Cross Country has 85 students participating. Their first practice meet happened today, and the group won all four races. Students and staff are wrapping up fall iReady assessments.

XIII. Discussions/Presentations –

- A. District 10 Education Foundation – Mrs. Kimberley Jacques, D10 Ed. Foundation President, provided a PowerPoint presentation. A brief history and mission of the foundation was shared. Since 2013, the foundation has awarded over \$130,000 in education grants and enrichment opportunities. Their future fundraising focus will be targeted fundraising for special initiatives, supporting the Teacher Recognition and Celebration Event and reimagining the grant process to award innovation and excellent in teaching. One of their first targeted fundraising for special initiatives will be for outdoor classrooms. They plans to raise approximately \$30,000-50,000 per school. The foundation is currently working to formalize the 10DEF and administration partnership and will drafting a Board, District and Foundation adoption of agreement. Please save the date: Trivia Night will be on Friday, November 1, 2019 from 7-10p.m. at Belvedere Banquets. Buy tickets & register teams at [www.D10EF.org](http://www.D10EF.org). For the full presentation, please click on the attached link:  
**District 10 Education Foundation Presentation**
- B. Final Budget Update – Mr. Weintraub recapped his earlier discussion with his PowerPoint presentation.
- C. Capital Updates – Shortly, Mr. Taylor will begin providing weekly community updates regarding the Benson playground project. The anticipated timeline for playground completion is mid to late October. During construction last week, an unmarked underground pipe was stuck and water supply had to be shut off. The shut off lasted approximately an hour. Following playground completion, the blacktopped surface (where buses load and unload) will be patched. Quotes will be forthcoming for a resurface of the blacktop area for next year.
- D. Intergovernmental Agreement between Itasca Park District & Itasca School District 10 – The district and park district attorneys formally met to review

the Intergovernmental Land Sharing Agreement between the park district and the school district regarding the properties commonly known as Washington Park and Benson Primary School. The agreement is included within extras within your Boardbook packet. Please review and contact Mr. Benes if you wish to provide feedback.

- E. Haymarket Discussion – Following the August Board meeting, Mr. Benes was directed to continue to monitor and gather information about Haymarket. To recap what we already know:

The Haymarket DuPage is proposing a 200 bed facility for a behavioral health clinic that will offer the full continuum of substance use and mental health treatment for adults 18 and over. Haymarket DuPage seeks to purchase the Holiday Inn on the west side of Interstate 290 at Irving Park Road. It will undergo a \$1.5 million interior renovation.

On or about September 3<sup>rd</sup>, during a phone conversation with Haymarket CEO, Mr. Benes asked for verification (in writing) of the financial impact to District 10. To date, nothing has been received. The CEO shared that there will be no school age children at the facility however there will be Pre K 3 and 4 year olds who will be able to reside at the facility with their mothers who are in treatment. The cost of developmental screenings, Individualized Education Plan (IEP), development and IEP services is significant and would be bared by the school district. In general, costs could range from \$9,000 to \$30,000 per child. We have no sense of the volume of children to be serviced.

There will be Plan Commission Meeting on September 18, 2019 at 6:00 p.m. being held at F.E. Peacock Middle School. Taxing bodies will be provided an opportunity to speak at the public forum. Mr. Benes asked for and received the Board's consensus to testify at the Plan Commission Meeting. Mr. Benes' testimony will be reviewed by our district attorneys. Our attorneys will also be present at the Plan Commission Meeting.

- F. Bond Updates – Mr. Weintraub reported that the district was notified by Moody's on September 10<sup>th</sup> that our Bond Rating was upgraded from Aa2 to Aa1. This is a measure of several factors including a reflection of the Board's commitment to manage taxpayer funds for our students in a very responsible way. The budget philosophy was a key piece in demonstrating that. The outcome is that the bond restructure will set with a lower interest rate and there will be more savings for taxpayers.
- G. Transportation Review – Mr. Benes & Mr. Weintraub – This year we did better by reaffirming Board policies, updating forms, and communicated to parents via website and hand-outs. Bus route information was uploaded within TeacherEase for parental access. All concerns were tracked and kept logged. In coordination with our bus company, Westway, we worked together for route designs. We utilized added staff for follow-up concerns.

Volume of calls and concerns were substantially less than last year. There are approximately 560 student riders and there are approximately 466 stops. Within the first two weeks of school, about 46 calls were to request a Transportation Change. Those parents filled out the forms and needs were resolved. In general, routs are running quicker and will continue to do so with time.

We will continue to work on verifying and checking length of route time for all routes. Communicate procedures routinely. The Notification application being offered by Westway is not yet ready for roll out. Lastly, the Transportation Committee will review practices and fees.

- H. Special Board Meeting Date – September 25<sup>th</sup> at 7:p.m. at the District Office for the purpose of approval of the FY20 Final Budget.
- I. Freedom of Information – No requests were received during the month of August.
- J. Opportunity for community input
  - ✓ A resident parent – shared concerns regarding the teacher's contract negotiations.
  - ✓ A resident parent – shared concerns regarding The Haymarket.

#### XIV. Action Items -

A. Consent Items – A motion was made by President Lundeen and seconded by Vice President Adreani that the Board of Education approve Action Memorandum FY20-#09; the Consent Agenda.

- 1. Approval of Minutes:
  - a. August 14, 2019 Closed Session Minutes
  - b. August 14, 2019 Regular Meeting Minutes

2. Approval of Expenditure Reports – August, 2019

3. Personnel:

Approval of the Hiring of the following for the 2019-2020 School Year:

- a. Patricia R. Hansen: Special Education Teacher (1.0 FTE)-Benson;
- b. Cynthia E. Saunders: Special Education Teacher (1.0 FTE)-Franzen;
- c. Carol M. Hightower: G 1 Classroom Teacher (1.0 FTE)-Benson;
- d. Ashley Youmans: Gr 3 Classroom Teacher (1.0 FTE)-Franzen;
- e. Carrie Vassar-Bell: Building Custodian (1.0 FTE)-Peacock;
- f. Dallas Shelton: School Wide Aide (1.0 FTE)-Peacock;
- g. Linda Bach-Sprengell: Teacher Aide (1.0 FTE)-Benson;
- h. Margaret Gattuso: Lunch/Recess Aide – Benson; year

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, Gatbunton, Los, Amayun, O'Neill, Adreani, Lundeen

NAY:

ABSTAIN:

B. Board of Education Policies – 2<sup>nd</sup> Reading – A Motion was made by Member Gatbunton and seconded by Member O'Neill that the Board of Education approve Action Memorandum FY20-#10; Board of Education Policies – 2<sup>nd</sup> Reading.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Gatbunton, Adreani, Amayun, Los, Patel, O'Neill, Lundeen  
NAY:  
ABSTAIN

- C. Board of Education Policies – 1<sup>st</sup> Reading – A Motion was made by Member Los and seconded by President Lundeen that the Board of Education approve Action Memorandum FY20-#11; Board of Education Policies – 1<sup>st</sup> Reading.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Adreani, Amayun, O'Neill, Patel, Gatbunton, Los, Lundeen  
NAY:  
ABSTAIN:

- D. Report on Administrator and Teacher Salaries and Benefits – A Motion was made by President Lundeen and seconded by Member O'Neill that the Board of Education approve Action Memorandum FY20-#12; Report on Administrator and Teacher Salaries and Benefits.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, Gatbunton, O'Neill, Los, Amayun, Adreani, Lundeen  
NAY:  
ABSTAIN:

- E. Approval of Report on Shared Services or Outsourcing – A Motion was made by Vice President Adreani and seconded by President Lundeen that the Board of Education approve Action Memorandum FY20-#13; Report on Shared Services or Outsourcing.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Adreani, O'Neill, Patel, Gatbunton, Amayun, Los, Lundeen  
NAY:  
ABSTAIN:

- F. Resolution to Approve Contract with Team REIL, Inc. in the Amount of \$833,506.52 – A Motion was made by Member O'Neill and seconded by Secretary Amayun that the Board of Education approve Action Memorandum FY20-#14; Resolution to Approve Contract with Team REIL, Inc. in the Amount of \$833,506.52.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, Gatbunton, Los, Amayun, O'Neill, Adreani, Lundeen  
NAY:  
ABSTAIN:

XV. Board Requested Reports -

XVI. Adjournment - President Lundeen made a motion, seconded by Secretary Amayun to adjourn the meeting. The motion carried on the following VOICE VOTE: All AYES: NAYS none. The meeting adjourned at 8:15 p.m.

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Casey Amayun, Secretary  
Board of Education

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Marty Lundeen, President  
Board of Education

Itasca School District #10  
Itasca, IL 60143

BOARD OF EDUCATION REGULAR MEETING MINUTES

February 12, 2020

- I. Call to Order, Roll Call- The meeting was called to order at 6:04 p.m. at the Itasca Village Hall, 550 West Irving Park Road, Itasca, by President Lundeen with the following ROLL CALL:

PRESENT

Mrs. Adreani  
Mr. Gatbunton  
Mr. Los  
Mr. Lundeen  
Mrs. O'Neill  
Mr. Patel

ABSENT

Mrs. Amayun

Also in attendance: Mr. Craig Benes, Superintendent of Schools  
Mr. Brian Weintraub, Director of Operations/CSBO, Mr. Jason Taylor,  
Benson Primary & Franzen Intermediate School Principal, Dr. Heidi Weeks,  
Principal, Peacock Middle School

- II. Closed Session - A motion was made by President Lundeen and seconded by Vice President Adreani to enter into a closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1); Student disciplinary cases 5 ILCS 120/2(c)(9); Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

- III. Return to Open Session - A motion was made by Vice President Adreani and seconded by Member O'Neill that the Board adjourn the Closed Session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 6:42 p.m. President Lundeen stated that while in Closed Session, no action was taken.

- IV. Call to Order, Roll Call & Pledge of Allegiance- President Lundeen

PRESENT

Mrs. Adreani  
Mr. Gatbunton  
Mr. Los  
Mr. Lundeen  
Mrs. O'Neill  
Mr. Patel

ABSENT

Mrs. Amayun

Also in attendance: Mr. Craig Benes, Superintendent of Schools  
Mr. Brian Weintraub, Director of Operations/CSBO, Mr. Jason Taylor,

Benson Primary & Franzen Intermediate School Principal, Dr. Heidi Weeks, Principal, Peacock Middle School, Mr. Steve Schmidt, Director of Technology, Mrs. Debora Jakubik, Recorder, Staff & Community Members

- VI. President Lundeen welcomed visitors.
- VII. Communications - None.
- VIII. Additional Agenda Items - At this time President Lundeen requested that the agenda be rearranged for the introduction of a new hire. Next up, Board Salutes. For the record, Mr. Lundeen stated that the Board Salutes portion of this meeting would be recorded.

In the absence of Board Secretary Amayun, President Lundeen made a motion seconded by Member Gatbunton that Vice President Adreani would be signing Board related documents in the Board Secretary's absence. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

Dr. Weeks introduced Ms. Amy Kusmierz, the new 7<sup>th</sup> Grade Language Arts teacher. A brief bio about Ms. Kusmierz was shared with the audience.

Debora Jakubik was recognized with a Board Salute and honored with a certificate of recognition and a bouquet of flowers.

- ❖ Board members and the administrative team shared many wonderful comments about Deb. As the recording secretary, I will be forever grateful for this memory.

- IX. Superintendent Reports - Highlights from Mr. Benes' reports included: Expanding graduation requirements by proposing volunteer workshop hours to include parents and students. An example of a workshop is the 7<sup>th</sup> and 8<sup>th</sup> grade Teens Taking Charge program. Our Itasca Police Department is partnering with the YMCA. Peacock is excited and supportive of this endeavor. The Teens Taking Charge (TTC) program provides students with information about healthy relationships and helps them to make better choices in their relationships. It defines different types of abuse and assault, educates students about sexual harassment, cyber bullying and sexting. Next year, an additional program will be added that will be focused towards 6<sup>th</sup> grade students.

The School Safety Workgroup Committee of the Illinois Terrorism Task Force has made several recommendations to state and local officials regarding school safety measures. One of the committee's recommendations includes establishing the Stop the Bleed Initiative for all Illinois K-12 schools. The initiative includes; providing an initial STOP the Bleed kit to all schools, and assist with coordinating training for school staff on how to identify and control life threatening bleeding. Itasca Police Sargent, Tom Poulakidas, is working with our building principals on scheduling dates from mid to late February for training.

Several parent math workshops and coffees have been provided over the last month at all schools. The events were very well attended. Science workshops and coffees will be provided in the spring. Our NDSEC audit has been completed and we are in compliance. Thank you to Brooke Krey and Kate Ipsen for their assistance.

In today's edition of the Daily Herald, an article ran entitled: "Rethink Shooting Drills in Schools" It referenced the role between school and districts and active shooter drills. D10 does not do unannounced drills or use simulated gun fire with students. Our Itasca Police Department and school administration/staff are

in agreement with the active shooter drills that have been conducted within the district.

Annually, Mr. Benes is invited to speak at the Lions Club. Last week, he shared a few of the district's most recent goals and accomplishments.

#### X. Board Reports

A. NDSEC – The regular meeting of the Operational Board was held February 10, 2020, at 3:00 p.m. Minutes of the February meeting will be included within the March 2020 Board of Education meeting minutes. Highlights of the February 10<sup>th</sup> meeting: Governing Board Members are in the progress of evaluating the Executive Director, Jim Nelson. A new principal has been hired for Lincoln Academy.

B. Finance Committee – Did not meet.

C. Policy Committee – Did not meet.

D. Intergovernmental Committee Meeting – In December, District Office received notification of a Notice of Public Hearing from the Itasca Plan Commission regarding a Petition from The Lutheran Church of St. Luke, for Special Use to allow for a Dynamic Sign at 410 S. Rush St. We were notified because D10 is an owner of property (Benson) within 250 feet (excluding right-of-way) of the subject property. Being concerned about line of site and safety for pedestrians, D10 forwarded a letter to the Plan Commission. Our concerns were taken into consideration. St. Luke's request has been approved.

On the subject of building permits, Itasca Country Club has been approached by an outside entity for purchase of the property to build a high quality substation. The sub center would be on the NE section of the golf course. The remainder of the property would be locked up for no further development. If this happens, it will generate approximately one million dollars per year in tax revenue for the village.

The Irving Park, Walnut, Maple block is being considered for possible new downtown development.

E. Friends of the Nature Center – Plans to reconvene soon. Member Amayun will be representing D10 Board of Education at the meetings. She will be notified by one of the "Friends" as soon as a meeting date is identified.

F. Community Advisory Team – The Annual "Principal for a Day" event was held on January 30<sup>th</sup> and had a nice turn out.

G. Transportation Committee – The committee met in January. Later within the agenda, bus fees will be discussed, along with revised start and end times for the buildings.

H. Capital & Operations Committee – The committee met late January. Another meeting should be scheduled within the next couple of weeks. Discussion will be presented later within the agenda.

I. Staff Recognition Committee – Board Salutes were presented earlier within the agenda.

J. Salary Committee – Met last month.

K. Key Performance Indicators Committee – Vice President Adreani and President Lundeen met on January 28<sup>th</sup> with Mr. Benes. More discussion will be provided later within the agenda.

L. Finance, Buildings & Grounds, and Technology – On January 30<sup>th</sup> the Educational Benefit Cooperative (EBC) held its annual Pre-Renewal Meeting. An overview of the insurance renewal process and cooperative financial information was presented. The preliminary numbers for Itasca School District 10 indicate an expected increase of 3.5% in the PPO insurance premiums and 5.2% in the HMO insurance premiums. These figures will be finalized at the March 19<sup>th</sup> EBC meeting and will be shared with the Board.

The School Maintenance Project Grant is a state matching grant of up to fifty thousand dollars for the maintenance or upkeep of buildings or structures for educational purposes. The district plans to use this grant money towards the locker replacement project at Peacock Middle School. Approval by the board is required before the district can submit the application. The application must be submitted by 5:00 p.m. on Friday, February 14<sup>th</sup>, 2020. While not a voting item, the Board unanimously gave their consensus to proceed.

During flu season, the district remains diligent in its efforts to maintain a safe and healthy learning environment throughout the buildings.

M. School Reports – Items of interest included in the Primary School Report: Winter reading and math benchmark assessment growth was shared. The 3 & 4 year old preschool program is completely full with a wait list. Author Drew Daywalt visited students at Benson on February 5<sup>th</sup>. Thank you Amy Reuter and Benson staff for coordinating this awesome experience for the students.

Items of interest included in the Intermediate School Report: Results for winter iReady assessments were shared. On February 5<sup>th</sup> fourth grade families were invited to learn about the music curriculum. It was an informative showcase of skills learned in the first two quarters at Franzen. The annual Franzen talent show is scheduled for February 27<sup>th</sup> at 7:00 p.m.

Items of interest included in the Middle School Report: The end of the year will be here before we know it. 8<sup>th</sup> grade graduation pictures will take place on Monday, March 16<sup>th</sup> from 5:00 – 7:00 p.m. Volleyball season has begun and first games are coming up at the end of the month. A Peacock band concert is scheduled for February 24<sup>th</sup>.

#### XI. Discussions/Presentations –

A. Community Engagement Process Proposal – Mr. Benes introduced Mr. Corbett and Mr. Sullivan, of EOSullivan Consulting, LLC. President Lundeen, Vice President Adreani, Mr. Benes and Mr. Weintraub met in January with Mr. Corbett. This evening's discussion is to provide the Board with information about their services. Their consulting company proposes to lead a community engagement process with Itasca School District 10 to determine the future of the district for the enhancement and investments necessary to achieve that vision. The process will include soliciting feedback, developing a community-based committee to lead these efforts, engage the board on a decision, and collaboratively chart a course forward. During their presentation, Board questions were answered.

Following the presentation, Mr. Benes asked for and received the Board's consensus to proceed with their proposal for consulting services as a voting item (listed within the agenda) this evening.

- B. Board Salutes - Presented earlier within the agenda.
- C. Continued Draft 2020-2021 School Calendar Discussion - Mr. Benes provided a PowerPoint overview of the draft 2020-2021 calendar and new proposed start and end times for the buildings. For the full presentation, please click on this link: **School Times and Calendar**
- D. Bus Fees Discussion - A motion was made by President Lundeen and seconded by Member O'Neill to table this discussion. The motion carried on the following VOICE VOTE: All AYES: NAYS none. In the interim, additional data is being sought.
- E. Continued Safety with Gaggle Technology Discussion - Mr. Schmidt provided a review of their Safety Management Incident Response Rubric categorized according to the nature and severity of the content in question. The Gaggle Safety Management Team determines where the content falls on the rubric and takes the appropriate action. For activities with multiple reasons, the strongest response will be applied. In cases of uncertainty, Gaggle will take a conservative approach and err on the side of caution. He also reviewed safety management for G suite. It is just a matter of time before all school districts will be utilizing this type of system. This particular product has been recommended by the Itasca Police Department. It was the Board's consensus to proceed with placing Gaggle on the March agenda as a voting item.
- F. Update on Legal Fees - Mr. Benes shared a brief review of the district's current legal fees. With regards to Haymarket, an invoice has been forwarded to the Village. It is not for legal fees but for the cost of hosting and staff time usage. We believe many of those costs will be passed on to the petitioner.
- G. Emergency Expenditures Discussion - Currently, the superintendent can act on expenditures under the 12,500 threshold; over that amount, Board approval is sought for capital purchases. Within the past week, one of two pumps went out at one of the buildings. The cost could have been 20,000 to 30,000. At the end of the day, the cost was under the \$12,500 threshold. The reason for this discussion, is that if an emergency meeting had been called for a necessary cost, it would have resulted in proceeding to have the pump(s) fixed. Administration would like to increase the limit and to identify how the limit is used in emergency situations. Work will begin on drafting a policy to forward to the Policy and Finance Committees.

Similarly, administration would also like to revise our annual summer authorization to hire (for existing positions) memorandum to a yearly 12-month annual memorandum. In August, a revised action memorandum will be forthcoming that will cover the full year.

- H. School Capital Maintenance Grant Discussion - This project grant is a dollar for dollar state matching grant program providing awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes. The existing corridor student lockers at Peacock Middle School have outlived their useful lives.

The current lockers barely enable the storage of a coat and nothing else. The existing lockers are not only nearly dysfunctional, but the perimeter trim material has been removed.

- I. Haymarket Update – Mr. Benes reported that the Plan Commission Meetings related to Haymarket will probably resume again in March. We will be preparing for the taxing bodies to present on economic impact and indicating adverse impact for serving a disproportionate number of homeless students and possible services.
- J. Freedom of Information – Two were received and responded to.
- K. Opportunity for Community Input – none

## XII. Action Items -

A. Consent Items – A motion was made by President Lundeen and seconded by Vice President Adreani that the Board of Education approve Action Memorandum FY20-#38; the Consent Agenda.

1. Approval of Minutes:
  - a. January 15, 2020 Closed Session Minutes
  - b. January 15, 2020 Regular Meeting Minutes

2. Approval of Expenditure Reports – January, 2020

3. Personnel:

Approval of the Hiring of:

Amy R Kusmierz: 7<sup>th</sup> Grade Language Arts – Peacock (1.0 FTE); effective 2/13/2020

Approval of the Resignation of:

Domenica Fricano: School Secretary-Benson (1.0 FTE); effective 6/18/2020

Holly Boyer: Human Resource Specialist–District Office (.80 FTE); effective 1/30/2020

Nancy Pericone: Head Building Custodian - Franzen (1.0 FTE); effective 2/20/2020

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, Gatbunton, O'Neill, Los, Adreani, Lundeen

NAY:

ABSTAIN:

B. Resolution for Approval of the Treasurer's Participation in the "Fund" - A Motion was made by Member O'Neill and seconded by President Lundeen that the Board of Education Approve Action Memorandum FY20-#39; Resolution for Approval of the Treasurer's Participation in the "Fund".

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, O'Neill, Los, Gatbunton, Adreani, Lundeen

NAY:  
ABSTAIN:

- C. Superintendent's Salary for 2019-2020 – A Motion was made by Member Los and seconded by Vice President Adreani that the Board of Education approve Action Memorandum FY20-#40; Superintendent's Salary for 2019-2020.

Vice President Adreani stated: For the record, Mr. Benes had set a cap on his increase specifically below CPI. It is important that this Board acknowledge that this amount is NOT indicative of performance. Every goal that Mr. Benes has set was met and more often exceeded. The amount of this increase does not reflect the worth of contribution to District 10.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Patel, Gatbunton, O'Neill, Los, Adreani, Lundeen  
NAY:  
ABSTAIN

- D. Authorization to Enter in an Agreement with EOSullivan Consulting, LLC. for Consulting Services – A Motion was made by Member Gatbunton and seconded by President Lundeen that the Board of Education approve Action Memorandum FY20-#41; Contract Agreement with EOSullivan Consulting, LLC., for an amount not to exceed \$75,000.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: O'Neill, Gatbunton, Patel, Adreani, Los, Lundeen  
NAY:  
ABSTAIN

- E. 2020-2021 School Calendar & Start and End Building Times – A Motion was made by President Lundeen and seconded by Member Los that the Board of Education approve Action Memorandum FY20-#42; 2020-2021 School Calendar & Start and End Building Times.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYE: Gatbunton, Adreani, Los, Patel, O'Neill, Lundeen  
NAY:  
ABSTAIN

XIII. Board Requested Reports -

XIV. Adjournment - President Lundeen made a motion, seconded by Member O'Neill to adjourn the meeting. The motion carried on the following VOICE VOTE: All AYES; NAYS none. The meeting adjourned at 8:21 p.m.

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Casey Amayun, Secretary  
Board of Education

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Marty Lundeen, President  
Board of Education

**Itasca School District #10  
Itasca, IL 60143**

**BOARD OF EDUCATION SPECIAL MEETING MINUTES  
JULY 14, 2020**

Call to Order, Roll call - the meeting was called to order at 6:30 p.m. by President Lundeen with the following ROLL CALL:

**PRESENT**

Mrs. Adreani (via conference call)  
Mrs. Amayun  
Mr. Gatbunton  
Mr. Los  
Mr. Lundeen  
Mrs. O'Neill

**ABSENT**

Mr. Patel

President Lundeen announced board member Mrs. Adreani was unable at the last minute to attend the meeting but would like to attend via conference call. She contacted the Superintendent as soon as possible to let them know she would like to attend using audio. This is acceptable practice using Board Policy 2:220. Voice Vote: All AYES: NAYS: none. Absent: Patel

Also in attendance: Mr. Craig Benes, Dr. Heidi Weeks, Principal Peacock Middle School, Mr. Jason Taylor, Principal Benson Primary School and Franzen Intermediate School, Mr Schmidt, Director of Technology, and Mrs. Penny Palermo, Recorder.

President Lundeen - Welcomed visitors

- A. Discussion Topics - to see Mr. Benes Presentation, please click the following link [Welcome Back to Itasca 10](#)
- B. School Year 2020-21 Education Design - Mr. Benes discussed the Educational Design for the 20-21 school year. Planning teams have been created. Unions and teachers are also involved. We are receiving guidance from the state. An Education Camp will take place in July for staff. Buses will be cleaned. Windows will be opened for circulation of air on the bus (weather permitting). Survey conducted came back with most families prefer in-person, daily learning. The other option would be

50% in-person, 50% remote learning. Lunches could be held outside when weather permits.

C. Budget versus Extra Expenses During Pandemic - Finance committee will meet to discuss timelines. We are going into savings and this is transparent to our parents. This is a one time expense. Philosophy is to manage.

D. Capital Improvement Survey - it is a duty to ask the community for input. The results will be passed on.

E. Haymarket - our job for the taxpayers is the economic impact. We need to identify the economic impact. The Village of Itasca is working out the process. Haymarket has acquired new lawyers. Their tax exemption is under review.

F. Additional discussion items: Technology discussion. All in favor with head nod ALL AYES NAYS: none. The district would like to refresh Franzen teachers technology. We just finished the Peacock teachers. This would be done now instead of ten months like originally planned. All in favor Head Nod ALL Ayes NAYS none

Next item is technology is to purchase a fresh set of i-pads for kindergarten students. Currently, the kindergarten students have their ipads, we would have to collect and refresh them. We will take an official vote at the August Board Meeting. All in favor Head Nod ALL Ayes NAYS none.

G. Questions were taken from the audience. Audience members voiced questions and concerns regarding the upcoming school year. Those questions and concerns will be addressed in upcoming town hall meetings.

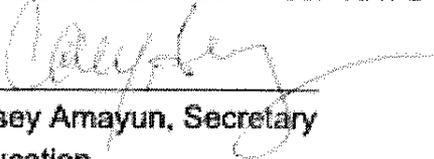
#### Action Items:

FY21 #01 Approval of Educational Design for the FY21 School Year - a motion was made by President Mr. Lundeen and seconded by member O'Neill that the Board of education approve Action Memorandum FY21 #01.

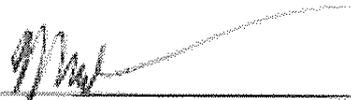
Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE: O'Neill, Los, Amayun, Gatbunton, Adreani and Lundeen.

FY21 #02: Approval to hire Five (5) Full Time Equivalency Teachers for the FY School Year - a motion was made by member Mr. Gatbunton and seconded by Secretary Amayun that the Board of Education approve Action Memorandum FY21 #02.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE: Amayun, O'Neill, Los, Gatbunton, Adreani, Lundeen Adjournment - A motion was made by President Lundeen and seconded by member Gatbunton to adjourn the meeting at 8:03 p.m. The motion carried on the following VOICE VOTE: ALL AYES: NAYS none. Absent: Patel



Casey Amayun, Secretary  
Education



Marty Lundeen, President Board of  
Board of Education