



Village of Itasca

50/50 Sidewalk Cost Share Program

Approved September 17, 2024
Revised 7/2/25

Program Introduction

The Village of Itasca has developed the 50/50 Sidewalk Cost Share Program to support Itasca residents' efforts in maintaining areas adjacent to their homes and businesses. Residents who wish to replace public sidewalk sections adjacent to their property and which currently do not meet the Village's replacement policy may apply for the 50/50 cost share program. If approved, the resident or property owner will pay 50% of the cost to remove/replace or repair approved sidewalk sections near their property.

The cost of the program will vary and is dependent upon the most recent unit pricing acquired through the Villages bidding process or the private contractors unit pricing. Participation in the program is based on a first-come-first-serve basis and may be limited based on the amount of funding approved by the Village Board for this program.

Eligible Subsidies

The 50/50 Sidewalk Cost Share Program offers a 50% cost-sharing opportunity for eligible property owners towards the construction costs of public sidewalk removal/replacement or repair up to \$3,000 per property.

Eligible Properties

The Following Properties are eligible for participation:

- Single Family residential homes located within the corporate limits of the Village of Itasca, commercial and industrial properties will not be considered eligible.
- The property owner and all tenants must be in good standing with the Village of Itasca with regard to outstanding debt owed to the Village (utility bills, vehicle stickers, parking tickets, fines/fees owed to the Village, etc.)
- New construction is not considered an eligible property under this program

Eligible Costs

- Removal and Replacement of Public Sidewalks located within the corporate limits of the Village of Itasca right-of-way

Non-Eligible Costs

- Sidewalks or walkways located on private property
- Driveway or driveway aprons (Unless the Village Contractor causes damage)
 - Properties owners whose driveway or apron is considered in poor condition by the Director of Public Works or designee may still have the sidewalk replaced through their drive, but the Village **will not cost share** repair or replacement of their drive or apron.
- Specialty concrete, coatings or paver stonework

Program Information

- Regardless of its current size or configuration, each sidewalk square will be replaced in accordance with current Village standards and policies.
- The work is typically done by the Village's contractor but may alternatively be done by the applicant's contractor if being done in conjunction with a private driveway. If work is performed by applicant's contractor, the public sidewalk will be the only reimbursable portion.
- The reimbursement cost for approved projects using the Resident's Contractor will be calculated at the lower cost of the following two methods:
 - 50% of the resident's cost for the sidewalk replacement (sidewalk cost must be directly identified on the invoice)
 - 50% of the calculated cost using the unit pricing from the most recently approved Village of Itasca Annual Sidewalk Replacement Program. (*typically bid in March*)
- If performed through the Village contract, the disturbed yard area will be restored with topsoil and grass seed. The contractor is responsible for the initial watering of the seed; residents will be responsible for subsequent watering to establish the turf.
- If the sidewalk to be replaced is across a driveway, **be sure to indicate on the application if the sidewalk crosses through a driveway apron.**
- Concrete requires 5 days to cure before bearing the weight of a vehicle without long-term damage. If sidewalk is replaced across the driveway, vehicle access will be prohibited during that 5-day period. Please call the Police Department non-emergency number at (630) 773-1004 and indicate that your vehicles will be parked on the street. You will be notified via door hanger one working day before work proceeds and your access will be restricted

Program Instructions

1. Please complete the application and return it to Itasca Public Works located at 415 N. Prospect Ave. Itasca, IL 60143.
2. Village staff will review the request and inform the property owner if the cost share is approved. If the sidewalk crosses a driveway the Village may need to select the project's contractor prior to approval.
3. Once the Village has an approved contract, the property owner will receive an invoice from the Village which **must be paid prior to the replacement or repair being performed. Failure to pay the invoice in a timely manner may result in rejection from the program.**
4. If the applicant's contractor is performing the work, A valid permit must be obtained by contacting Community Development at 630-733-5568.
5. If the applicant's contractor is performing the work, the work must be inspected and approved the property owner will need to pay the full amount to the contractor and then submit the following to Public Works for reimbursement.
 - a. Request for Reimbursement Form
 - b. Copy of paid and itemized invoice from the contractor(s) that performed the work.
 - c. Copy of the canceled check (both sides), credit card receipt, or waiver of lien that shows that the homeowner paid the contractor(s) in full.

- d. Residents will receive the Village's reimbursement Check approximately four weeks after all the required paperwork is submitted and approved by Public Works.



Village of Itasca Public Works Department

411 N. Prospect Ave, Itasca, IL 60143

TEL: 630-773-2455

FAX: 630-773-9856

50/50 Sidewalk Cost Program

To be considered for the Village cost participation program, please fill out this form as completely as possible and submit it to the Itasca Public Works Department. If an applicant is planning on hiring a contractor to perform the work a building permit issued from Community Development is required prior to beginning work.

General Information

Name: _____

Phone Number: _____

Address: _____

Email: _____

Please Check Yes/No	Yes	No
Are you an Itasca Resident?		
Is the Above Address a Rental or Income Property?		
Have you been issued any code violations in the past 12 months, have unpaid fees, or past due accounts with the village?		

Please Sketch the location of the sidewalk Replacement in Relation to the House, Driveway, Garage and Street

Please Check Yes/No	Yes	No
Are you planning to use your own contractor to perform the work?		
Does the subject sidewalk section cross your driveway?		

Signature

Date

By submitting this signed application, I am certifying that all of the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I acknowledge that the Village has no ownership or maintenance responsibility for any part of the proposed sanitary sewer service and the failure on my part as the current Property owner, or on the part of a future property owner, to maintain the proposed privately owned sanitary sewer infrastructure.

OFFICE USE ONLY- Review of Application

Date Received: _____

Approved: Yes No

If rejected, state reason: _____

Requested Cost (sqft) \$ _____

Last Village Cost (sqft) \$ _____

Approved By

Date



Village of Itasca

Public Works Department

411 N. Prospect Ave, Itasca, IL 60143

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FAX: 630-773-9856

50/50 Sidewalk Cost Share Program Reimbursement Form

Prior to Reimbursement being approved by the Village, the property owners must provide the following information:

1. Provide an itemized receipt or invoice showing the sidewalk portion cost only
2. Submit proof of payment in full to the contractor (cancelled check, credit card receipt, or waiver of lien)

General Information

Name: _____

Phone Number: _____

Address: _____

Email: _____

Reimbursement amount Requested: \$ _____

Signature

Date

By submitting this signed application, I am certifying that all of the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I acknowledge that the Village has no ownership or maintenance responsibility for any part of the proposed sanitary sewer service and the failure on my part as the current Property owner, or on the part of a future property owner, to maintain the proposed privately owned sanitary sewer infrastructure.

OFFICE USE ONLY- Review of Application

Date Received: _____

Total Reimbursement Amount: \$ _____

Approved: Yes No

Approved By: _____