



## Village of Itasca

Community Development Department  
 550 W. Irving Park Rd. Itasca, IL 60143  
 Phone: 630-773-5568 Fax: 630-773-0852  
[www.itasca.com](http://www.itasca.com)

### Shed Permits Checklist

#### Submittals for a Permit:

- **Plat of Survey**
  - **Three (3) paper copies and one (1) electronic submittal to [commdev@itasca.com](mailto:commdev@itasca.com)**
  - Showing location and size of shed with respect to all lot lines
  - Showing current condition of lot including all structures (deck, garage, etc.) and flat work (driveway, walkways, etc.) with dimensions
- **Complete Set Plans**
  - **Three (3) paper copies and one (1) electronic submittal to [commdev@itasca.com](mailto:commdev@itasca.com)**
  - Manufacturers specification, install instructions and pictures
- **A Complete Building Permit Application**
- **All contractors must be registered with the Village of Itasca**
  - Contractor registration form for trade requirements: [Contractor Registration](#)

| Items:   | Check once finished      |
|--|--------------------------|
| ➤ <b>Plat of Survey- 3 copies</b><br>(including location and size of respect to all lot lines and all current condition of lot including all structures (decks, garage, etc.) and flatwork (driveway, walkways, etc.) with dimensions) | <input type="checkbox"/> |
| ➤ <b>Complete set of plans-3 copies</b><br>{showing type of material(s) including instructions and pictures}   | <input type="checkbox"/> |
| ➤ <b>Complete Permit Application</b>   | <input type="checkbox"/> |
| ➤ <b>A Contractor is Registered</b>  | <input type="checkbox"/> |

#### Shed Requirements:

#### Location:

- Minimum of five (5) feet from the rear and interior side of the lot lines
- Minimum of ten (10) feet from nearest wall of principle structure
- Corner lots: Shed must meet the principle building setback on the exposed corner side of the yard

**Size:**

- Maximum size of Shed is one hundred and twenty (120) square feet
- Maximum height shall not Exceed eighteen (18) feet
- Per Zoning ordinance regarding shed sizes can be found in section 4.13.d [Codes - Building & Zoning | Itasca, IL - Official Website](#)
  - Including but not limited to sheds, detached garage, swimming pools, and other structures under a roof shall be the lesser of ten (10) percent of the lot area or
    - R-1: 864 square feet
    - R-2: 792 square feet
    - R-3: 720 Square feet

**Typical inspection required:**

- Pre-Pour Piers (42 inches depth minimum), Concrete Slab or Corner Supports
- Rough Framing
- Final Building
- Additional Inspection may be required and will be determined during review